



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
February 6, 2019– 7:00 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Barbara DiBacco, Gurvis Smith, Larry Sylver

Absent: Don Banas, Anthony DeCarlo, Building Commissioner Bob Rodic

Others Present: Law Director Mark Marong, Finance Director John Veres, Engineer Mike Henry, Chief Megyesi, Service Director Sam Scaffide, Economic Development Director Peggy Spraggins, Clerk of Council Lori Pepera

PUBLIC HEARING FOR THE PURPOSE TO DISCUSS APPROVAL OF ORDINANCE NO. 2018-12-52 AMENDING SECTION 1115.08 “SITE PLAN SUBMISSION REQUIREMENTS FOR NONRESIDENTIAL DEVELOPMENT” IN CHAPTER 1115 “SITE PLAN REVIEW AND DESIGN REVIEW PROCEDURES” FOR REVIEW AND RECOMMENDATION BY THE PLANNING COMMISSION.:

The Public Hearing opened at 7:04 pm. There were no comments. The Public Hearing closed at 7:05 pm.

APPROVAL OF MINUTES

The minutes of the January 16, 2019 Council Meeting were tabled.

John Veres commented; at the beginning of the year it is sometimes difficult to get some Purchase Orders Generated before invoices come in. The Ohio Revised Code lets you declare “Then and Now Certificates” For anything over \$3,000 prior to the encumbrance of funds. There are items noted on the Pay Ordinance indicated as Then and Now Certificates. Mr. Veres asked Council to make a motion tonight, to approve the “Then and Now Certificates” as shown on the Pay Ordinance

PAY ORDINANCE

Ordinance No. 2019-2-4

The Pay Ordinance was approved as presented. (DiBacco/Sylver)

Roll Call: Yeas –Adie, DiBacco, Smith, Sylver
Nays – None

4 yeas – 0 nays
Motion Carried

Motion by Jeff Adie second by Larry Sylver to approve the Then and Now Certificates on the Pay Ordinance.

Roll Call: Yeas –Adie, DiBacco, Smith, Sylver
Nays – None

4 yeas – 0 nays
Motion Carried

Mark Marong explained; by Charter, all that is needed for passage of an item is 4 votes. 5 votes are needed to declare any item an emergency, therefore anything that is passed tonight will take 30 days to become law.

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of January 2019.
- Attached is a copy of the monthly Building Department activity for January 2019. The report gives details of all permit activity.
- Attached are reports showing active foreclosures, rental properties, and homes for sale for the month of January.
- Attached is a monthly report from Building Commissioner Bob Rodic.
- Attached is a copy of a check received from Republic Services in the amount of \$4,030.29 for the Month of December.
- Attached is a copy of the activity report from Chief Megyesi showing all police activity for the month of January.
- Attached is a copy of the activity report from Chief Megyesi showing all warning traffic tickets issued for the month of January.
- Attached is a copy of the report supplied by Chief *Megyesi*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report February 5th.
- Attached is a report from Economic Development Director Peggy Spraggins with updates on the following;

Grants:

2019 COTF-Tinkers Creek Trail

2019 Solid Waste

2019 NOPEC Sponsorship Grant

2019 NEC

2019 CDSG- submitted Nov. 29th

Economic Development

Victory Commerce Center-working with JLL to find a tenant

CRS & TIF reporting process

OBWC

Filed required form

RTA Ridership

- Attached is a report from Engineer Mike Henry with updates for the month on the following:
 Additional lighting on Cochran
 Richmond Road Reconstruction at the railroad crossing
 Service Garage Storage Building
 Schedule Infrastructure meeting
- Attached is the Service Department report for the month of January 2019 from Service Director Sam Scaffide.
- Attached are the Oakwood Fire Department incident and response reports for the month of November and December supplied by Chief Schade.
- Attached is the contract invoice from A & S animal Control for the month of January.
- Attached is notification from NOPEC that the Village is receiving the Energized Community Grant in the amount of \$3,394.00 to implement energy efficiency projects.
- Attached is a memo from the Cleveland Metroparks regarding the deer management program. ●
 Part of the South Chagrin Reservation will be closed to the public on several days from January 22nd through March 21st from noon to 6 a.m. the following morning.
- Attached is the Chagrin/Southeast Hazmat Annual Report for 2019.
- Attached is a memo from Cleveland Water Commissioner, Alex Margevicius, notifying the Village with a Save the Date for Cleveland Water's Open House May 10th from 10 AM to 4 PM to tour the plant.
- Attached is a letter regarding the recent Building Code Effectiveness Grading Schedule. (BCEGS) BCEGS is not retaining their classifications for 1 & 2 family residential constructions as part of the review cycle. ISO recognizes the efforts to adopt more current statewide residential codes. The classifications for the Village are being held pending new adoption to ensure they reflect the updated codes.
- Attached are the audit findings for the License Tax Fee. When license plates are renewed with the OBMV, the Village receives a portion of the license tax that is used to repair our roads. Since we share a zip code with Solon, many times the plates are registered with Solon.

FINANCE DIRECTOR JOHN VERES:

- The amended annual appropriations in on the agenda. This updates the beginning balances for each fund.

LAW DIRECTOR MARK MARONG:

- Mark Marong reported; item 2 on the agenda is the amendment to the Zoning Code. Planning Commission referred it back to Council and recommended adoption. Council can pass this Ordinance tonight, as the Public Hearing was held earlier.
- Item 4 is updating the credit card policy use for the village. According to HB 312 the policy must be adopted by Council. The new bill requires municipalities to use credit cards rather than debit cards.
- Item 6 is the renewal to sell items no longer needed for governmental purpose on the Gov Deals auction site.
- Item 7 is the lease agreement for the purchase of a 2019 Freightliner for the Service Department.

ENGINEER MIKE HENRY:

- Engineer Mike Henry reported; the engineering report was submitted in the Mayor's report.
- An Infrastructure meeting was scheduled for February 20th at 5:54 p.m.
- The outbuilding for the Service Department will be rebid in March. The building will be a metal structure with electricity but no heat.

POLICE CHIEF MICHAEL MEGYESI:

- Police Chief Megyesi reported; all reports were submitted in the Mayor's report.
- Chief Megyesi noted how well the Service Department did with keeping up with the roads during the bad weather. There were still a few accidents in the Village due to the inclement weather.

SERVICE DIRECTOR SAM SCAFFIDE:

- Sam Scaffide reported; the Service Department has used 160 tons of salt so far this winter.
- The flowers to be planted in spring and summer have been ordered.
- In the process of ordering new Christmas decorations for this year.
- The new truck will be ready for delivery the week of March 4th.
- Dave Dillon, our FirstEnergy contact, retired and Dave Conley is replacing him. A meeting was held with Mr. Conley to meet him and discuss any concerns we have.
- Part time employee Dave Sumner decided to retire. Dave takes care of the plantings and flowers throughout the Village thru the spring and summer. Dave has always done a great job and always takes great pride in his gardening. Sam asked him if he was willing to come back and help order plantings for this coming season and then come back to help plant. Dave agreed and came back in January to help with the ordering of the flowers and will come back in the spring to help plant.

ECONOMIC DEVELOPMENT DIRECTOR PEGGY SPRAGGINS:

- Peggy Spraggins reported; the 2019 Clean Ohio Grant from ODNR was submitted of Friday. The Village applied for a total project amount of \$556,000, the grant would be \$417,000 and the Villages share would be \$139,000. This would help finish off the existing trail to the corporate border with Summit County and Twinsburg.
- The Ohio Bureau Workers Compensation report has been submitted and the Village has had no new Workers Comp Claims in 2018.

Mayor Cegelka reported; there will be no ARB or Planning Commission meetings this month due to lack of applications.

OLD BUSINESS:

2018-12-52 Ordinance	<p>An Ordinance amending Section 1115.08 "Site Plan Submission Requirements for Non-Residential Development" in Chapter 1115 "Site Plan and Design Review Procedures" Under Title One of the Planning and Zoning Code; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Sylver) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None</p> <p>4 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Adie) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None</p> <p>4 yeas – 0 nays Ordinance carried</p>
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NEW BUSINESS:

<p>2019-2-5</p> <p>Ordinance</p>	<p>An Ordinance amending Ordinance No. 2019-01-02 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2019 and ending December 31, 2019; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Smith) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None 4 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Sylver) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None 4 yeas – 0 nays Ordinance carried</p>
<p>2019-2-6</p> <p>Ordinance</p>	<p>An Ordinance establishing a Credit Card Use Policy for the Village of Glenwillow Employees; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Sylver) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None 4 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Sylver) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None 4 yeas – 0 nays Ordinance carried</p>

<p>2019-2-6</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids to re-bid the Glenwillow Storage Building Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Adie)</p> <p>Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None</p> <p>4 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith)</p> <p>Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None</p> <p>4 yeas – 0 nays Resolution carried</p>
<p>2019-2-7</p> <p>Resolution</p>	<p>A Resolution authorizing the sale of personal property no longer needed for municipal purposes by internet auction in accordance with Section 721.15 of the Ohio Revised Code; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith)</p> <p>Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None</p> <p>4 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Sylver)</p> <p>Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None</p> <p>4 yeas – 0 nays Resolution carried</p>

<p>2019-2-8</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Lease Agreement with Bank Capital Services LLC D.B.A. First National Bank for the lease-purchase of a 2019 Freightliner M2 106 Conventional Chassis with extended warranty and Henderson snow and ice control equipment from Valley Freightliner for use by the Service Department; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Smith) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None 4 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Smith) Roll Call: Yeas— Adie, DiBacco, Smith, Sylver Nays— None 4 yeas – 0 nays Resolution carried</p>
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COUNCIL COMMENTS:

Larry Sylver scheduled a Recreation Committee meeting for February 20, 2019 at 6:30 p.m.

CITIZEN COMMENTS:


None

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 7:36p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council