



Village of **Glenwillow**

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
March 7, 2018– 7:00 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Anthony DeCarlo, Barbara DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Finance Director John Veres, Engineer Mike Henry, Chief Megyesi, Building Official Bob Rodic, Service Director Sam Scaffide, Clerk of Council Lori Pepera

PUBLIC HEARING FOR THE PURPOSE TO DISCUSS ORDINANCE NO. 2018-02-12; ADOPTING THE “ZONING MAP OF THE VILLAGE OF GLENWILLOW” IN THE CODIFIED ORDINANCES.

The Public Hearing opened at 7:02 PM.

There being no comments the Public Hearing closed at 7:03 PM.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of February 21, 2018 were approved as presented. (DiBacco/Adie)

Roll Call: Yeas - Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

PAY ORDINANCE Ordinance No. 2018-3-13

The Pay Ordinance was approved as presented. (Banas/DiBacco)

Roll Call: Yeas –Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of February 2018.
- Attached is a copy of the monthly Building Department activity for February 2018. The report gives details of all permit activity.
- Attached are reports showing active foreclosures, rental properties, and homes for sale for the month of February.
- Attached is a copy of a check in the amount of \$2,174.63 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees.
- Attached is a copy of the activity report from Chief Megyesi showing all police activity for the month of February.
- Attached is a copy of the activity report from Chief Megyesi showing all warning traffic tickets issued for the month of February.
- Attached is a copy of the report supplied by Chief *Megyesi*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report March 6, 2018.
- Attached is a report from Economic Development Director Peggy Spraggins with updates on the following;
Working on the Annual CRA Reports and supplemental information -due to the State by March 31st.
There is one JCTC due this year, to Southern Glazer's
The appraised value of the MHP was increased by 34% which increased the amount of taxes paid by the owners.
The village obtained a list of homeowners who do not take advantage of the Owner Occupied Tax Reduction and is sending letters to those residents encouraging them to do so. This is a 2.5% reduction in property taxes.
Grant Projects;
2018 Solid Waste Grant-\$4,303.50 was awarded. Money will be used to hold a Shred Day and supply recycle education items to residents.
NOPEC Grant-grant awarded in the amount of \$500 has been awarded. The money will be used to sponsor the "Movie in the Park".
- Attached is the Service Department report for the month of February 2018 from Service Director Sam Scaffide.
- Attached is a memo from Service Director Sam Scaffide with a recommendation to hire Larry Kalal, who was previously employed as a part-time snow plow driver for the Village. Larry has experience maintaining athletic fields and would be an asset to the Village to help with improvements and maintenance to the baseball and soccer fields.
- Attached is a letter to the Cuyahoga County Board of Health notifying them of the additional properties within the Village that have access to the gravity sanitary sewers.

- Attached is a copy of an article stating that Cuyahoga County will distribute \$1 million dollars in casino tax revenue to community projects. The Village of Glenwillow and the Village of Oakwood will be receiving \$50,000 each for the railroad crossing improvements at Richmond Road.
- Attached is the report from A & S Animal Control for the month of February.
- Attached is a copy of the minutes from the Reserve at Tinkers Creek HOA meeting held March 3rd.
- Attached are the year-end reports from the Valley Enforcement Group, SWAT and CART team.
- Attached is the notification, from the Cuyahoga Solid Waste District, of the grant requirements from the approved grant request the Village received in the amount of \$4,303.50.
- Attached is a copy of a condolence letter the Village sent out to the Mayor of the City of Parkland, Florida for the tragedy the community has endured.
- Attached is a copy of an article discussing the changes being made to COLA. The OPERS Board of Trustees endorsed a series of recommendations to change the cost-of-living adjustment to strengthen OPERS financial position.
- Attached is a copy of an article discussing employees and free speech laws, off-duty misconduct and mixing work and politics. The article talks about the employee's responsibilities and implications of their actions and the employers actions of discipline to take when conduct is disapproved of.
- Attached is a memo from Gregg Bowen, Chairman of Planning Commission, to Mayor Cegelka, stating he will be moving out of the Village in June or July of this year and will be reigning form the Planning Commission.
- A reminder; Mayor Cegelka will be out of town March 20th through the 25th.

FINANCE DIRECTOR JOHN VERES:

- John Veres reported; the Village is up to date on TIFs that have been filed with the State. TIFs for Mantua Manufacturing and GED will be filed and the Village will wait up to a year for approval.
- Resolution 2018-3-23 on the agenda is requesting to change the Village Audit from a bi-annual audit to an annual audit. The State has a new system that requires financial information and footnotes to be filed by February of each year.

LAW DIRECTOR MARK MARONG:

- Mark Marong reported; item number 2 on the agenda is adopting the Zoning Map. The Ordinance was referred to the Planning Commission by Council on February 7, 2018. Planning Commission approved the changes on the 21st of February with the Public Hearing scheduled for this evening. The only changes on the map are addresses and ownership changes.

- Item number 3 is the annual codification of Village Ordinances that have been passed and also updates to the criminal and traffic code.
- Items 4 & 5 is the template contract for the Summer Concert Series and the contact with FunFlicks for the Movie in the Park.
- Item number 6 is the renewal of the Solon Lightning Soccer Agreement.
- Items 7 & 8 are authorizations to bid for the Pergl Road and Cochran Road reconstruction projects.
- Items 11 & 12 are motions the Engineer needs for the Asphalt and Concrete Repair Programs.
- After all new business, a request for a motion will need to be made to enter into Executive Session to discuss imminent litigation.

ENGINEER MIKE HENRY:

- Engineer Mike Henry reported; there are two Resolutions on the agenda requesting to advertise for bids for the Pergl Road Reconstruction Project and the Pettibone-Cochran Road Reconstruction Project. Signs will be placed at the corner of when the construction will take place.
- Mike Henry is requesting motions be made to prepare specifications for the Concrete and Asphalt Programs.

POLICE CHIEF MICHAEL MEGYESI:

- Police Chief Megyesi reported; all reports were submitted in the Mayor's report.
- The new Police vehicle has been delivered and waiting for the graphics and new equipment to be installed.
- The renewal for the All-Hazardous Mitigation Plan is on the agenda this evening and is renewed every 5 years.

BUILDING OFFICIAL BOB RODIC:

- Bob Rodic reported; the westerly drive at Mantua Manufacturing will be poured in 2 weeks, production equipment will be moved into the building in 3 weeks and will be setting the racking in the production area in 4 weeks. The office will be occupied by the end of April.
- Bob will be assessing the residential properties and sidewalks over the next month. He will be creating a set of criteria and will be looking at the properties from the public right of way only. Structure items will be assessed such as the roof, siding, the drainage system from the roof, and foundation. The properties will not be entered. Creating a set of criteria and setting up a program will assure uniformity when assessing all properties.

SERVICE DIRECTOR SAM SCAFFIDE:

- Sam reported; the Service Department report was submitted in the Mayor’s report.
- The flowers for the hanging baskets that are hung throughout the Village in the spring and summer months have been ordered.
- The 2018 Solid Waste Grant-\$4,303.50 was awarded. Money will be used to hold a Shred Day during the Household Hazardous Waste Day.
- Once again, Republic Services will be donating mulch to the Village for the Free Mulch Program for the residents.
- The discounted mulch program and free delivery on Fridays through Savarino’s Landscaping will also be in effect this year.

OLD BUSINESS:

<p>2018-2-12 Ordinance</p>	<p>An Ordinance adopting the “Zoning Map of the Village of Glenwillow” of the Codified Ordinances; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Ordinance passed</p>
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NEW BUSINESS:

<p>2018-3-14 Ordinance</p>	<p>An Ordinance approving the editing and inclusion of certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of Glenwillow, Ohio; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Ordinance passed</p>
<p>2018-3-17 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into contracts for the provision of music at the 2018 Summer Concert Series; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

Jeff Adie commented; He would like the Recreation Committee to advertise in more local papers for the Summer Concert Series this year.

<p>2018-3-18 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Equipment Rental Agreement with FunFlicks for the Outdoor Movie Night; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2018-3-19 Resolution</p>	<p>A Resolution authorizing the Mayor to consent to a 2018 renewal of the Agreement with the Solon Lightning Soccer Club; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2018-3-20 Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Pergl Road Reconstruction Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
<p>2018-3-21 Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Pettibone-Cochran Road Reconstruction Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

<p>2018-3-22 Resolution</p>	<p>A Resolution approving the adoption of the Cuyahoga County 2017-2022 All-Hazards Mitigation Plan; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
<p>2018-3-23 Resolution</p>	<p>A Resolution authorizing the Mayor and Finance Director to contact the State of Ohio Auditor’s Office to change the bi-annual audit cycle to an annual audit cycle for the year ending December 31, 2018; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

Motion by Anthony DeCarlo seconded by Barb DiBacco to authorizing the Village Engineer to prepare plans and specifications for the 2018 Asphalt Repair Program.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

**6 yeas – 0 nays
Motion carried**

Motion by Jeff Adie seconded by Gurvis Smith to authorizing the Village Engineer to prepare plans and specifications for the 2018 Concrete Repair Program.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

**6 yeas – 0 nays
Motion carried**

Motion by Anthony DeCarlo seconded by Gurvis Smith to convene to Executive Session for the purpose of discussing imminent litigation.

Roll Call: Yeas—Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

**6 yeas – 0 nays
Motion carried**

Council entered into Executive Session at 7:44 p.m.
The regular Council meeting reconvened at 8:20 p.m.

COUNCIL COMMENTS:

Anthony DeCarlo scheduled a Service Department meeting on April 18th at 6:00 p.m.

Larry Sylver scheduled a Recreation Committee Meeting on April 4th directly after the Regular Council Meeting.

Jeff Adie announced he will schedule a Personnel Wage Committee meeting for May.

Don Banas thanked Mayor Cegelka and Lori Pepera for coordinating the Tinkers Valley HOA meeting that took place on March 3rd at Village Hall.

Larry Sylver reported; at the Recreation meeting this evening the committee discussed the giveaways for the Summer Concert Series and the Community Garage Sale.

Barb DiBacco thanked the Mayor for the quick responses to answering questions and concerns during the storm last weekend when many residents were without power.

CITIZEN COMMENTS:

None

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:32 p.m.



Mark A. Cegelka – Mayor & President of Council
Don Banas - Vice Mayor



Lori Pepera, Clerk of Council