



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
June 6, 2018– 7:00 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Anthony DeCarlo, Barbara DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Finance Director John Veres, Engineer Mike Henry, Chief Megyesi, Building Official Bob Rodic, Service Director Sam Scaffide, Economic Development Director Peggy Spraggins, Clerk of Council Lori Pepera

PUBLIC HEARING FOR THE PURPOSE TO DISCUSS APPLICATION N FOR 2018 FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS ADMINISTERED BY CUYAHOGA COUNTY THROUGH THE DEPARTMENT OF DEVELOPMENT. FUNDS CAN BE USED A VARIETY OF HOUSING, ECONOMIC DEVELOPMENT AND COMMUNITY IMPROVEMENT PROJECTS.

The Public Hearing opened at 7:01 PM.

Economic Development Director Peggy Spraggins commented; the applications are due June 15th and if the Village is awarded, notification will be given in July and the projects will have to be completed by December. The CDBG is used to help communities revitalize in low to moderate income neighborhoods. The Village does not have any low to moderate income neighborhoods, however, we do have an improvement target area; from the tracks on the south side of Pettibone down to Richmond. The project money would be used to improve the Pettibone Road Park with a gazebo and some site work.

There being no comments the Public Hearing closed at 7:03 PM.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of May 16, 2018 were approved as presented.

(DiBacco/Banas)

Roll Call: Yeas - Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

Councilman Banas requested that a moment of silence is given in respect for our Service men and women who have served our Country. It is the 74th anniversary of D-Day. It is also the 50th anniversary of the assassination of Robert Kennedy.

Mayor Cegelka requested a motion be made to move item #'s 3 & 4 to be read before the Pay Ordinance.

Motion by Barb DiBacco seconded by Don Banas to read agenda item #'s 3 & 4 before the Pay Ordinance.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

6 yeas – 0 nays

Motion carried

Motion by Gurvis Smith seconded by Barb DiBacco to move item #4 to item #1.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

6 yeas – 0 nays

Motion carried

Motion by Barb DiBacco seconded by Gurvis Smith to move item #3 to item #12.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

6 yeas – 0 nays

Motion carried

2018-6-22 Ordinance	<p>An Ordinance approving the proposed Third Amendment to the Diamond Business Park Declaration of the Protective Covenants; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Ordinance carried</p>
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<p>2018-5-18 Ordinance</p>	<p>An Ordinance authorizing a Community Reinvestment Area Tax Abatement Agreement by and between the Village of Glenwillow and WRP Glenwillow, LLC; and declaring an emergency. (Mayor & Council)</p> <p>Motion to approve (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Ordinance carried</p>
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Mayor Cegelka thanked Peggy Spraggins for all her work on this project and putting together the CRA Agreement and Mike Henry and Bob Rodic for their efforts too.

Vice President Michael Mazur, from Westminster Capital and David Stecker from Jones Lang LaSalle were both in the audience. Michael Mazur stated; it has been a real pleasure to work with the Staff of the Village of Glenwillow and everyone at WRP is very excited about the project. David Stecker commented; “thank you for everyone’s hard work, the Village has done a fantastic job.

Motion by Don Banas seconded by Anthony DeCarlo to recess to sign documents at 7:11 PM.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

**6 yeas – 0 nays
Motion carried**

The regular Council meeting reconvened at 7:18 p.m. Council entered back in to open session.

PAY ORDINANCE

Ordinance No. 2018-6-21

The Pay Ordinance was approved as presented. (DiBacco/Sylver)

Roll Call: Yeas –Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

Nays – None

6 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of May 2018.
- Attached is a copy of the monthly Building Department activity for May 2018. The report gives details of all permit activity.
- Attached are reports showing active foreclosures, rental properties, and homes for sale for the month of May.
- Attached is a copy of a check received from Republic Services in the amount of \$4,236.24 for the Month of April.
- Attached is a copy of a check received from Charter Communications in the amount of \$2,782.76 for franchise fees for the months of January, February and March.
- Attached is a copy of a check in the amount of \$4,217.03 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees.
- Attached is a copy of the activity report from Chief Megyesi showing all police activity for the month of May.
- Attached is a copy of the activity report from Chief Megyesi showing all warning traffic tickets issued for the month of April.
- Attached is a copy of the report supplied by Chief *Megyesi*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report June 5, 2018.
- Attached is a report from Economic Development Director Peggy Spraggins with updates on the following Grants:
CDBG
Nature Works Grant
Solid Waste Grant
- Ord. 2018-5-18 Approving a Community Reinvestment Area Tax Incentive with WRP Glenwillow LLC (Westminster) and the Village on 30 acres on Victory Parkway.

Other Economic Development Activities

Community Reinvestment Area Program –TIRC meeting held May 22nd

RTA Service extended-Began June 4th. Attached is a copy of the new RTA route and schedule.

- Attached is the Service Department report for the month of April 2018 from Service Director Sam Scaffide.

- Attached is the monthly report from Greenfields Environmental for the inspections of the DNP Recreation Complex and Avery Lake for May 2018.
Attached is the report from A & S Animal Control for the month of May.
- Attached is a memo from Mike Henry to FirstEnergy's Dave Dillon, letting him know the Village would like to move forward with converting the street lights to LED on Cochran Road.
- Attached is an article from Crain's regarding small cell towers and HB 478.
- Attached is copy of a thank you letter sent to Girl Scout Troops 70763, 70702 and 70623 for volunteering to participate in *River Day* on May 19th. The troops helped clean up the Tinker's Creek Trail South along the path and in the creek itself.
- Attached is letter from the OML. They are partnering with the National League of Cities Service Line Warranty Program, administered by Utility Service Partners. The program educates homeowners about their service line responsibilities and offers affordable protection to repairs costs of lines.
- Attached is an article, from the Plain Dealer, on Recycling and how the importance of how to recycle properly.

FINANCE DIRECTOR JOHN VERES:

- Tax Budget is on the agenda this evening. John asked for this legislation to be read for its' First Reading with passage in July.
- Items 6 & 7 are two Ordinances on the agenda that deal with Blanket Certificates and define when quotes are needed and bids are necessary.

LAW DIRECTOR MARK MARONG:

- Mark Marong reported; item number 2 on the agenda deals with "Small Cell Facilities and Wireless Support Structures" under Part Nine – Streets, Utilities and Public Services Code, Title One – Utilities, and is asking for the item to be tabled and passed in July.
- Item # 9 is funding for the joint improvement project with the Village of Oakwood for the Richmond Road Railroad Crossing.
- The Asphalt and Concrete Programs are on the agenda.
- Item # 12 is the NRAC Grant for the trails. The acquisition of the Julka property, located on the corner of Austin Powder and Cochran Road, needs to be extended until the funding comes from the Federal Government down to the State.

ENGINEER MIKE HENRY:

- Engineer Mike Henry reported; the Pergl Road Reconstruction Project will begin tomorrow.
- Pettibone-Cochran Road Reconstruction Project will begin June 18th. Letters will be sent out to all residents and businesses. Signs will be placed at the corner of Pettibone and Cochran when the construction will take place to redirect the traffic going eastbound.
- The gates for the Pettibone Road Park and Telepage Road are being installed.
- The Richmond Road railroad Ordinance is on the agenda along with accepting the bids for the Asphalt and Concrete Programs.

POLICE CHIEF MICHAEL MEGYESI:

- Police Chief Megyesi reported; all reports were submitted in the Mayor's report.
- The Click it or Ticket Program was a success. Drivers received a coupon for a free donut and their name got put in a drawing if they were buckled up.

BUILDING OFFICIAL BOB RODIC:

- Bob Rodic reported; installation of the landscaping is underway at InterDesign, Mantua Manufacturing and GED.
- There were both Regular and Special meeting of the ARB and Planning Commission in May. Approval for both committees included; replacement of projection signs, approval of the new 434,000 sq. ft. building and design of a restroom facility to be located at 29810 Pettibone Road, approval of a deck located at 27055 Tinkers Valley and approval of a fence and access gates.
- Item # 13 on the agenda is accepting the proposal for new Building Department Software.

SERVICE DIRECTOR SAM SCAFFIDE:

- Sam reported; the Service Department report was submitted in the Mayor's report.
- Painting was completed on the inside at the "house on the hill". The counter tops and cabinets were removed. And the building will be cleaned and the outside power washed. New carpet will be installed in the lower level.
- The first round of branch chipping took place. 5 yards of branches were collected.
- The department finished mulch deliveries for the *free mulch program*. The residents can still take advantage of the discounted program with Savarinos' Landscaping.
- Residents are starting to plant at the Community Gardens and 80% of the flowers have been planted around the Village.
- Sam has been looking into upgrading the flooring in Village Hall.
- Barb DiBacco had a request from a resident; if Glenwillow can be spelled out in flowers on the

hillside.

- Jeff Adie questioned if there was a concern with the size of our trucks on residents property doing damage to driveways. Sam replied; we use smaller trucks than a big landscaping company and we do not deliver material such as rocks. The Village's policy is not to go off of pavement. Mark Marong stated; we can check with our insurance company for liability.

ECONOMIC DEVELOPMENT DIRECTOR PEGGY SPRAGGINS:

- The Natureworks Grant was submitted to the State of Ohio last week. The grant would be for a two stall restroom to be installed at the trailhead near the Community Gardens. She thanked Mike Henry for helping with the specifications for the grant.
- The 2018 Solid Waste Grant received was used for the Shred Day in May. The other part of the grant is for educational purposes. 4 items have been printed; post cards to put in newsletters, decals to place on garbage and recycle bins and a jar opener with pictures of what to recycle.
- The CRA Agreement with WRP Glenwillow, LLC was passed this evening. The School Sharing Revenue Agreement will be passed in July.
- The TIRC meeting took place May 22nd. The County reviewed and all agreements have been determined compliant.
- There is a schedule in the Council packets of the new RTA bus route. About 40 buses a day go through the Village and serve employees residents in the Village.

OLD BUSINESS:

2018-4-16 Ordinance	<p>An Ordinance enacting Chapter 913 "Small Cell Facilities and Wireless Support Structures" under Part Nine – Streets, Utilities and Public Services Code, Title One – Utilities; and declaring an emergency. (Mayor & Council)</p> <p>Motion by Don Banas seconded by Anthony DeCarlo to table Ordinance. Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Ordinance was tabled</p>
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NEW BUSINESS:

<p>2018-6-23 Ordinance</p>	<p>An Ordinance adopting the year 2019 Tax Budget for the Village of Glenwillow, Ohio, as submitted by the Finance Director and authorizing submission of the Alternative Tax Budget Information to the Auditor of Cuyahoga County, State of Ohio; and declaring an emergency. (Mayor & Council)</p> <p style="text-align: center;">Ordinance placed on First Reading</p>
<p>2018-6-24 Ordinance</p>	<p>An Ordinance amending Ordinance No. 2009-01-11 to authorize the Finance Director to Utilize Blanket Certificates in accordance with ORC 5705.41 (D), establishing maximum amounts for same; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>

<p>2018-6-25 Ordinance</p>	<p>An Ordinance amending Section 107.05 of the Codified Ordinances of the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Ordinance carried</p>
<p>2018-6-26 Ordinance</p>	<p>An Ordinance amending Ordinance No. 2018-01-06 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2018 and ending December 31, 2018; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Ordinance carried</p>

<p>2018-6-43 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Agreement with the Cleveland Commercial Railroad Company for funding for the Richmond Road Railroad Crossing Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2018-6-44 Resolution</p>	<p>A Resolution accepting the bid of Ronyak Paving, Inc. for the 2018 Asphalt Repair Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2018-6-45</p> <p>Resolution</p>	<p>A Resolution accepting the bid of D.R.S. Enterprises, Inc. for the 2018 Concrete Repair Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
<p>2018-6-46</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Amendment to the Purchase and Sale Agreement with Western Reserve Land Conservancy for the acquisition of Permanent Parcel Number 991-17-001 located on Austin Powder Drive and Cochran Road; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

<p>2018-6-47 Resolution</p>	<p>A Resolution accepting the proposal of Franklin Information Systems, Inc. for Building Department Software and Services; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
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Mayor Cegelka reported; there was a request from the International Order of the Oddfellows Association about wanting to do a community project. Rosemarie Hojdar, a resident of Pergl Road, had damage from recent storms that brought down some trees in her front yard. The volunteers cleaned up her yard and cut up the fallen trees. Mayor Cegelka thanked them for volunteering their time and for their efforts.

COUNCIL COMMENTS:

Don Banas scheduled an Infrastructure Committee Meeting for June 20th at 5:00 p.m.

Anthony DeCarlo scheduled a Service Department meeting on June 20th at 5:30 p.m.

Anthony DeCarlo announced the Odd Fellows Camp is having a Pig Roast on June 30th.

Larry Sylver scheduled a Recreation Committee Meeting on July 11th at 6:00 p.m.

Larry Commented; the 1st Summer Concert will be June 10th and requested help from the Police Department to help with traffic due to soccer games scheduled all day at the Recreation Complex.

Mayor Cegelka reported; himself, the Chief and Lori went to Mt. Zion to look at the facility as a place to have the Village Christmas party this year. If anyone would like to look at the facility, Lori has set up a time of Wednesday June 13 at 5:00 p.m. The facility is available Thursday December 13th. This will be a change from the usual Wednesday night party. The space will hold 300 people.

Jeff Adie reported; at the Personnel Committee Meeting, a discussion took place regarding Mayor’s pay, Council pay and Clerk of Council’s pay. They made some recommendations. The recommendations will be on the July agenda. Council pay will increase 2% at the beginning of the next term and a set increase for Mayor for the next term will be determined.

CITIZEN COMMENTS:

Jodi Bernhard, resident of 28697 N. Village Lane, was in attendance. Jodi commented on a sink hole on Glenwillow Place/N. Village and asked if it will be fixed. Mike Henry reported; it will be fixed as part of the Asphalt Program. Jodi also questioned if traffic will be monitored for North and South Village Lane during construction to be able to get out of their streets and onto Austin Powder. Mayor Cegelka responded; the Police Chief will monitor the traffic during peak hours.

Jeff Bernhard, resident of 28697 N. Village Lane, questioned if or when the Tinker’s Creek Trail South will be corrected. Mike Henry commented; it is in the process of being fixed. The Engineer has emergency bids out. Jeff asked is the Richmond Road railroad crossing project will be completed before school starts. Mike Henry confirmed that it will be.

Jeff inquired if anything further has happened with the trains. Mayor Cegelka responded; a study was done and the cost is really prohibitive.

Motion by Don Banas seconded by Larry Sylver to convene to Executive Session for the purpose of discussing imminent litigation.

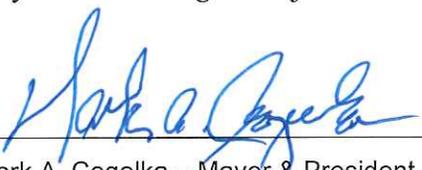
Roll Call: Yeas—Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

**6 yeas – 0 nays
Motion carried**

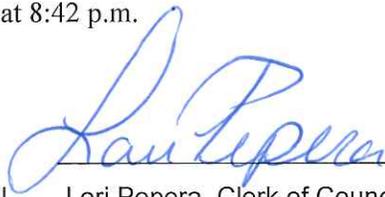
Council entered into Executive Session at 8:23 p.m.
The Regular Council meeting reconvened at 8:40 p.m.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:42 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council