



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
May 2, 2018– 7:00 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Anthony DeCarlo, Barbara DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Finance Director John Veres, Engineer Mike Henry, Chief Megyesi, Building Official Bob Rodic, Service Director Sam Scaffide, Economic Development Director Peggy Spraggins, Clerk of Council Lori Pepera

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of April 18, 2018 were approved as presented.
(DeCarlo/DiBacco)

Roll Call: Yeas - Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

PAY ORDINANCE Ordinance No. 2018-5-17

The Pay Ordinance was approved as presented. (DiBacco/Sylver)

Roll Call: Yeas –Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of April 2018.
- Attached is a copy of the monthly Building Department activity for April 2018. The report gives details of all permit activity.
- Attached are reports showing active foreclosures, rental properties, and homes for sale for the month of April.
- Attached is a copy of a check received from Republic Services in the amount of \$4,178.34 for the Month of March.
- Attached is a copy of the check in the amount of \$15,500 .00 from the Solon City Schools for the Recreation Payment.
- Attached is a copy of the thank you letter sent to Kathryn Gleason for the \$10,000 donation for the new Pettibone Road Park in memory of David Gleason, President of Austin Powder Company.
- Attached is a copy of the activity report from Chief Megyesi showing all police activity for the month of April.
- Attached is a copy of the activity report from Chief Megyesi showing all warning traffic tickets issued for the month of April.
- Attached is a copy of the report supplied by Chief *Megyesi*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report April 30, 2018.
- Attached is a report from Economic Development Director Peggy Spraggins with updates on the following;
Ord. 2018-5-18 Approving a Community Reinvestment Area Tax Incentive with WRP Glenwillow LLC (Westminster) and the Village on 30 acres on Victory Parkway.

Other Economic Development Activities

Community Reinvestment Area Program

Solid Waste Grant

Greenway Committee

Extended RTA Service to Diamond Parkway

Cuyahoga County Greenprint

- Attached is the Service Department report for the month of April 2018 from Service Director Sam Scaffide.
- Attached is a memo for Service Director Sam Scaffide requesting approval of moving Part-time Service employee Glenn Lucore to full-time effective May 1, 2018.

- Attached are the Oakwood Fire Department incident and response reports for the months of January and February supplied by Chief Schade.
- Attached is the monthly report from Greenfields Environmental for the inspections of the DNP Recreation Complex and Avery Lake for April 2018.
- Attached is a copy of an article regarding the indictment of a Twinsburg couple for a \$464,000 theft from a Glenwillow business. The Glenwillow Police Department helped with the extensive investigation.
- Attached is a memo with notification of public meetings being held by Cuyahoga Greenways May 22nd and 23rd. This is a joint effort between County Planning, Cleveland Metroparks and NOACA creating a countywide network.
- Attached is a memo from the Prokop Velky Fresh Air Camp with a timetable for the design and installation of the sanitary sewers.
- The Village is continuing its participation in the Heritage Home Program. The program offers assistance to homeowners whose home is 50 years or older, including free technical assistance and low interest loans on repairs that are necessary.
- Attached is notification of a Complimentary Ethics Training taking place on Friday June 22nd at Tri C.

FINANCE DIRECTOR JOHN VERES:

- John Veres reported; there may be an Appropriation Amendment on the June Agenda.
- There is a Budget and Finance Committee Meeting scheduled for May 16th.
- John will be attending the GOF Conference in St. Louis.

LAW DIRECTOR MARK MARONG:

- Mark Marong reported; item number 2 on the agenda deals with “Small Cell Facilities and Wireless Support Structures” under Part Nine – Streets, Utilities and Public Services Code, Title One – Utilities and is asking for the item to be table until it is heard in the Building and Housing Committee meeting.
- Item 3 is the CRA agreement with WRP Glenwillow, LLC and is asking this be put on First Reading.
- Items 4 and 5 are two pieces of equipment the Village is purchasing for the Service Department. Item 6 is the lease agreement with Huntington for the two new pieces of equipment.
- Item 9 is the agreement with ODOT for the purchasing of Winter Road Salt.
- Item 10 is a Resolution the Solon School Board requested from the Village in support of the upcoming Tax Levy.

- Item 11 is the Master Consulting Agreement with WRLC to complete the Tinker's Creek Trail Corridor Project.
- Mike Henry has asked for a motion to go out for bids for the restrooms facilities that will be installed at the Pettibone Road Park.
- A motion needs to be made to cancel the work session meetings of June, July and August.

ENGINEER MIKE HENRY:

- Engineer Mike Henry reported; the contracts for the Pergl Road Reconstruction Project and the Pettibone-Cochran Road Reconstruction Project are in the process of being signed. Both projects will begin in early June. Letters will be sent out to the Pergl Road residents with notification of the project. Signs will be placed at the corner of Pettibone and Cochran when the construction will take place.
- The wetlands have been identified in various areas throughout the Village to be able to modify the trail plans if needed.

POLICE CHIEF MICHAEL MEGYESI:

- Police Chief Megyesi reported; all reports were submitted in the Mayor's report.
- The public restrooms have been opened. The Police Officer on duty in the evenings will lock the ones at the DNP Park and the Service Department will reopen them in the mornings.

BUILDING OFFICIAL BOB RODIC:

- Bob Rodic reported; Mantua Manufacturing was issued an Occupancy Permit in April.
- The 3 projects that began last year were all issued Certificates of Occupancy pursuant to the Building Code. Each project was also issued a Conditional Certificate of use contingent compliant upon the completion of certain zoning related items.
- Letters for the Property Maintenance Program have been sent out to those residential homeowners whose property needs some kind of maintenance. Gurvis asked if a list of those in violation could be given to Council so they can see who in their ward was notified.
- At the last ARB and Planning Commission meetings the following were approved; free standing and building signs at 31100 Diamond Parkway and a site plan for restrooms at the Pettibone Road Park.
- At the next ARB and Planning Commission meetings there will be a request for approval of 2 projections signs and a design review for the 434 building and the restrooms at the Pettibone Road Park.
- Jeff Adie questioned about a residents lawn, near him; the lawn has a big sink hole. Mike Henry commented; he will look at the lawn and the sink hole.

- Barb DiBacco asked who put the *No Trespassing* signs up at the Berry property. Bob responded; the Village did.

SERVICE DIRECTOR SAM SCAFFIDE:

- Sam reported; the Service Department report was submitted in the Mayor's report.
- Ordinances 2018-5-19 and 2018-5-20 on the agenda are for replacing Service Department equipment; the New Holland and one of the dump trucks (G2).
- Resolution 2018-5-39 is the renewal of the salt contract. The Village contracted to purchase 1000 tons for the upcoming winter season.
- Mulch deliveries have begun for the *free mulch program*.
- The fencing was ordered for the Community Gardens and a small drive to get back to the gardens was installed.
- Don Banas asked if street sweeping will be done this year. Sam responded; street sweeping and striping will both be done this year.

ECONOMIC DEVELOPMENT DIRECTOR PEGGY SPRAGGINS:

- Item 3 on the agenda is the CRA Agreement with WRP Glenwillow, LLC and will be on First Reading tonight. The agreement has a 49% abatement for 15 years with 0% sharing of the income tax to the Solon Schools. They agreed to a one-time payment to the Solon Schools of \$100,000 and donations to the Recreation Fund and Scholarship Program. They agreed to guarantee to a \$12.5 million dollar payroll. This will be on First Reading tonight and will be passed in June.
- The annual TIRC meeting is scheduled for Tuesday May 22nd.
- The Village received a grant from the Solid Waste District. The grant is being used to cover the cost of the Shred Day, May 12th, being held in conjunction with the HHW collection. Peggy passed out a hand out on recycling and explained; the County came up with 5 items only, that should be placed in your recycle bins; cans, glass, cartons, plastic bottles, and cardboard. Grant money is also being used to send information out to residents regarding recycling. The information will be included in the mailing of the newsletter. The Solid Waste District also has a book that lists different places that take every day household items. If any Council person would like some to pass out to residents, let Lori or Peggy Know.

OLD BUSINESS:

<p>2018-4-16 Ordinance</p>	<p>An Ordinance enacting Chapter 913 “Small Cell Facilities and Wireless Support Structures” under Part Nine – Streets, Utilities and Public Services Code, Title One – Utilities; and declaring an emergency. (Mayor & Council)</p> <p style="text-align: center;">Ordinance was tabled</p>
--------------------------------	--

NEW BUSINESS:

<p>2018-5-18 Ordinance</p>	<p>An Ordinance authorizing a Community Reinvestment Area Tax Abatement Agreement by and between the Village of Glenwillow and WRP Glenwillow, LLC; and declaring an emergency. (Mayor & Council)</p> <p>Motion by Don Banas seconded by Larry Sylver to place Ordinance on First Reading Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p>
<p>2018-5-19 Ordinance</p>	<p>An Ordinance authorizing the purchase of a 2017 Case 321F FE Loader and non-state related equipment from Southeastern Equipment Co., Inc. for the Service Department through the State of Ohio, Administrative Services Purchasing Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Ordinance carried</p>

<p>2018-5-20 Ordinance</p>	<p>An Ordinance authorizing the purchase of a 2018 Ford F550 Dump Truck and non-state related equipment from Liberty Auto Group for the Service Department through the State of Ohio Administrative Services Purchasing Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DeCarlo/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>
<p>2018-5-36 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Master Lease Agreement with Huntington Public Capital Corporation for the Lease-Purchase of a 2018 Ford F550 Dump Truck and related equipment from Liberty Auto Group and a 2017 Case 321F FE Loader and related equipment from Southeastern Equipment Co., Inc. for use by the service department; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2018-5-37 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Joint Improvement Agreement with the Village of Oakwood for the Richmond Road Railroad Crossing (DOT 475960M) Improvement Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2018-5-38 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Community Development Supplemental Grant (CDSG) Agreement with the County of Cuyahoga, Ohio for the Richmond Road Railroad Crossing Improvement Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2018-5-39 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a participation agreement with the Ohio Department of Transportation for the ODOT Winter Road Salt Contract #018-19; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2018-5-40 Resolution</p>	<p>A Resolution amending Resolution 2018-04-35 to clarify the terms of the proposed Solon City School District Levy on the May 8, 2018 ballot; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2018-5-41 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Master Tinker’s Creek Trail Corridor Consulting Agreement with Western Reserve Land Conservancy to complete the Tinker’s Creek Trail Corridor Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
---------------------------------	--

Motion by Jeff Adie seconded by Anthony DeCarlo to advertise for public bids for the Pettibone Road Park restroom.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

**6 yeas – 0 nays
Motion carried**

Motion by Don Banas seconded by Barb DiBacco to cancel the June, July and August Work Session Meetings.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

**6 yeas – 0 nays
Motion carried**

COUNCIL COMMENTS:

Jeff Adie reported on the Personnel Committee meeting held this evening; Discussion took place for adjusting employee wages. The Assistant Service Director and the Economic Development Directors wage range were increased. The Committee is recommending a 2 ½ % increase for the first pay in July. The uniform allowance for the Police Officers will also increase.

Gurvis Smith reported on the Recreation Committee meeting held this evening; the flyers and giveaways for the summer concerts are being finalized. Gurvis requested extra help with directing cars from the Police Department for the June 10th concert due to soccer games all day at the DNP Recreation Complex.

Gurvis requested signs at all subdivisions with notification of the HHW Day.

Gurvis Smith scheduled a Recreation Committee Meeting on June 6th at 6:00 p.m.

CITIZEN COMMENTS:

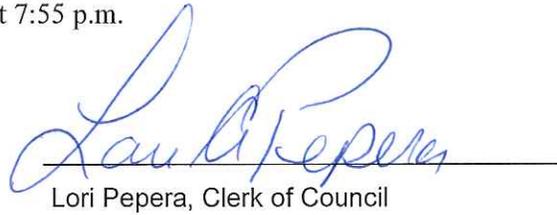
None

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 7:55 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council