



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
January 3, 2018– 7:30 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Swearing in of Mayor, Law Director and Council

Mayor Cegelka introduced Bedford Municipal Court Judge Brian J. Melling. Judge Melling swore in Mayor Cegelka for his four year term starting January 1, 2018. Jeff Adie, Don Banas, Anthony DeCarlo, Barb DiBacco Gurvis Smith, and Larry Sylver were all sworn in as Council Members for a two year term starting January 1, 2018. Law Director, Mark Marong, was sworn in for his appointment to run concurrently with the Mayor. This is the eighth swearing in of Mayor and Council Judge Melling has performed for the Village.

Present: Jeffrey Adie, Don Banas, Anthony DeCarlo, Barbara DiBacco, Gurvis Smith,
Larry Sylver

Others Present: Law Director Mark Marong, Finance Director John Veres, Engineer Mike Henry,
Chief Megyesi, Economic Development Director Peggy Spraggins, Building Official
Bob Rodic, Service Director Sam Scaffide, Clerk of Council Lori Pepera

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of December 6, 2017 were approved as presented.
(Adie/Sylver)

Roll Call: Yeas - Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

PAY ORDINANCE

Ordinance No. 2018-1-1

The Pay Ordinance was approved as presented. (DiBacco/Banas)

Roll Call: Yeas –Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion carried

**Motion by Jeff Adie seconded by Gurvis Smith to convene to Executive Session
for the purpose to consider the Appointment of a Public Official.**

Roll Call: Yeas—Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

Nays—None

6 yeas – 0 nays

Motion carried

Council entered into Executive Session at 7:37 p.m.
The regular Council meeting reconvened at 7:47 p.m.

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of December 2017.
- Attached is a copy of the monthly Building Department activity for December 2017. The report gives details of all permit activity.
- Attached are reports showing active foreclosures, rental properties, and homes for sale for the month of December.
- Attached is a copy of a check received from Republic Services in the amount of \$4,365.04 for the Month of November.
- Attached is a copy of a check in the amount of \$4650.43 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees.
- Attached is a copy of a check in the amount of \$50,000.00 for the reimbursement of the Pettibone Road Park Shelter.
- Attached is a copy of the activity report from Chief Megyesi showing all police activity for the month of December.
- Attached is a copy of the activity report from Chief Megyesi showing all warning traffic tickets issued for the month of December.
- Attached is a copy of the report supplied by Chief *Megyesi*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report January 3, 2018.
- Attached is a report from Economic Development Director Peggy Spraggins with updates on the following;
GED Integrated Solutions; under construction
InterDesign; under construction
Mantua Manufacturing; under construction
Grant Projects;
Tinkers Creek Trail South-100% reimbursement was received from the State
Pettibone Road Park-100% reimbursement was received from the County

Community Recycling Calendar-reimbursement of \$5,000.00 was received

Clean Ohio Grant

State Capital Budget Request

Other Economic Development Activities; NOPEC announced the Village will receive a grant in the amount of \$5,285 for the next three years to be used for energy saving items.

RTA extension-working together to inform businesses and residents of the new service to begin June 4th.

Peggy will be giving a presentation about the Village at the quarterly meeting of the Cuyahoga County Economic Development Professionals January 11, 2018.

- Attached is the Service Department report for the month of December 2017 from Service Director Sam Scaffide.
- Attached is a report from Court Community Service reporting litter collection was performed on December 18th on Pettibone Rd. and Austin Powder. A total of 41 bags of litter were collected.
- Attached is a copy of the letter from NOPEC with notification the Village will be receiving the NEC grant of \$3,568.00 for 2018.
- Attached is a copy of an article from Crain's regarding State retirement plans to reduce the Cost of Living Adjustment to ensure funds can meet the long term obligations.
- Attached is a copy of an article regarding the demand to have train horns be blown at private crossing mandatory. Train safety expert, Bob Cromer, states "serious accidents continue at private crossings."
- Attached is an email from a Parma resident. She drives through the Village daily to work and back and complimented the Village on the Christmas lights and decorations.
- Attached is Attached is the final list of expenses for the Village Christmas Party that was held on December 13th. With a budget of \$6,500.00 approximately \$6,400.00 was spent.
- 31 homes participated in the annual Santa Delivery program on December 17th.
- Attached is a copy of a thank you letter from Eric Johnson thanking everyone for attending the get together and gifts upon him leaving Council.

FINANCE DIRECTOR JOHN VERES:

- John Veres reported; the annual Appropriation Ordinance is on the agenda this evening. It estimates the Village's revenue and expenses for the year.

LAW DIRECTOR MARK MARONG:

- Mark Marong reported; Item 3 on the agenda is the reappointment of Jeff Adie and Don Banas to the TIRC.
- Items 4 & 5 on the agenda are appointments of Vice Mayor and the Council representative to Planning Commission.

- Items 6, 7 & 8 are the reappointments of Tim Hauptert and Jerry Eisen to the ARB and the appointment of Tony Fini as the Architect when there is a conflict with Roberto Pinedo.
- Items 9 & 10 are appointments of Marvin Warren and Kevin Prewitt to the Board of Tax Review.
- Item 11 is renewing the contract with A & S Animal Control.
- Item 12 is authorizing to submit an application for the ODNR Trail Grant and item 13 is the renewal of the MOU with the Soil and Conservation District and NEORSD.
- At the Work Session Meeting to be held on January 17th; new HB 49 dealing with changes to the Tax Code will be on the agenda and also the potential to move Council meetings to 7:00 pm.

ENGINEER MIKE HENRY:

- No report

POLICE CHIEF MICHAEL MEGYESI:

- Police Chief Megyesi reported; the Shop with a Cop Program was very successful. The Village was able to take 7 children shopping. The money left over from the program was used to supplement the Food Drive.

BUILDING OFFICIAL BOB RODIC:

- Bob Rodic reported; GED was granted a partial limited certificate of occupancy in December. This will allow for the occupancy of the warehouse, fabrications and research and development sections of the building. The mobilization of the operation will take place while the offices are being completed. The office areas should be completed by the end of the month.
- InterDesign was also granted a partial limited certificate of occupancy in late December to allow occupancy and operation of the warehouse area. The office support portions of the building are not complete and will be under construction until the end of the month. The mezzanine will be under a separate application.
- The interior office walls are under construction at Mantua Manufacturing. The warehouse floor will be poured next week.
- The ARB & Planning Commission did not hear any cases in December. On the agenda for the January ARB is a new building sign for the Lash Loft.
- If the contractor for GED can get everything together by the end of the week, their freestanding sign and building sign will go on the January ARB & Planning Commission agenda.

SERVICE DIRECTOR SAM SCAFFIDE:

- Sam reported; the Service Department report was submitted in the Mayor's report.
- The Department has been busy maintaining the roads and Christmas decorations.

- A full staff to maintain the roads was called in during the inclement weather. Approximately 288 tons of salt were used from the end of November until the end of December.
- Sam mentioned the mechanic, Tom Hovan; he has done a great job maintaining the Village vehicles.
- Planning for the Spring flowers has started.
- Jeff Adie questioned how much of the 288 tons of salt already used has done to the supply. Sam responded; the salt inside the salt barn was used first. At the beginning of the season there was approximately 1,500 tons. The newer salt is outside of the barn and covered. With the State Contract to purchase salt, we are guaranteed to buy 700 tons.
- Jeff Adie commented; last year he received an email for a request from Glenwillow Place to have the bus stops cleared of snow. In the Pettibone Glen Subdivision the HOA contracts with a company to have that done. Jeff wanted to know what the policy is if the question comes up again. Sam commented; he recalls the resident had a concern the snow was being piled at the bus stop was due to the snow plows. The Service Department cleaned it out a few times last year but has made it clear to the drivers this year to not pile snow at the corner.

ECONOMIC DEVELOPMENT DIRECTOR PEGGY SPRAGGINS:

- Economic Development Director Peggy Spraggins reported; the Village received a grant from NOPEC in the amount of \$5,285 over the next 3 years. The money can be used for energy saving items.
- NOPEC is giving \$250 to the Village to be used for community activities. The \$250 will be used for the summer concerts.
- Peggy requested an amendment to the title of Resolution 2018-1-9 to read as follows;

Motion by Barb DiBacco seconded by Don Banas to amend the title of Resolution 2018-1-9 to read; A Resolution authorizing the Mayor to submit an application to the Ohio Department of Natural Resources for a Recreational Trails/Clean Ohio Trail Fund Program Grant.

**Roll Call: Yeas—Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays—None
6 yeas – 0 nays
Motion carried**

NEW BUSINESS:

2018-1-2 Ordinance	<p>An Ordinance making appropriations for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2018 and ending December 31, 2018; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Banas/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Ordinance carried</p>
2018-1-3 Ordinance	<p>An Ordinance confirming the appointment by the Mayor of Jeffrey L. Adie and Donald E. Banas to the Tax Incentive Review Council; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Ordinance carried</p>

Law Director Mark Marong explained to Council he needs from them a nomination for someone who would be interested to take the position of Vice Mayor. Don Banas stated his interest in becoming Vice Mayor.

Motion by Larry Sylver seconded by Gurvis Smith to insert Donald Banas into the Resolution 2018-01-04 appointing him as Vice Mayor.

Roll Call: Yeas—Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays—None
6 yeas – 0 nays
Motion carried

2018-1-1 Resolution	<p>A Resolution appointing Don Banas as Vice Mayor; and declaring an emergency.(Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/DiBacco)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Adie)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
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Law Director Mark Marong explained to Council he needs interested individuals to be the Village Council Representative to the Planning Commission. Barb DiBacco, Anthony DeCarlo and Jeff Adie all expressed interest. The Law Director requested Council for a motion to insert the name of the Village Council Representative for Planning Commission. A majority vote is needed to insert the Council person name in the legislation. A roll call by the Clerk will be done for those interested in alphabetical order. A majority vote is needed.

The Clerk stated; Councilman Adie to be the Planning Commission Representative.

Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver

Nays— DeCarlo

5 yeas – 1 nay

This being a majority vote, Jeff Adie is inserted into Resolution 2018-1-2

2018-1-2 Resolution	<p>A Resolution appointing Jeff Adie as the Village Council Representative to the Planning Commission for the length of his/her term as a member of Council; and declaring an emergency.(Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DiBacco)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
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<p>2018-1-3 Resolution</p>	<p>A Resolution confirming the appointment by the Mayor of Timothy Hauptert as the Planning Commission Representative to the Architectural Review Board for a two year term; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 65 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2018-1-4 Resolution</p>	<p>A Resolution confirming the appointment by the Mayor of Jerry Eisen as the at-large public representative to the Architectural Review Board for a two year term; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2018-1-5 Resolution</p>	<p>An Resolution confirming the appointment by the Mayor of Tony Fini as a Temporary Replacement for the Architect Representative on the Architectural Review Board for a term running concurrently with the Mayor; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
<p>2018-1-6 Resolution</p>	<p>A Resolution appointing Marvin T. Warren to the Board of Tax Review for a term ending February 2, 2020; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

<p>2018-1-7 Resolution</p>	<p>A Resolution appointing Kevin B. Prewitt to the Board of Tax Review for a term ending February 2, 2020; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>
<p>2018-1-8 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an agreement with A & S Animal Control, Inc. for the provision of Animal Warden services; and declaring an emergency.(Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>

<p>2018-1-9 Resolution</p>	<p>A Resolution authorizing the Mayor to submit an application to the Ohio Department of Natural Resources for a Recreational Trails/Clean Ohio Trail Fund Program Grant; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2015-1-10 Resolution</p>	<p>A Resolution authorizing the Mayor to renew a Memorandum of Understanding between the Cuyahoga Soil and Water Conservation District and the Northeast Ohio Regional Sewer District and the Village of Glenwillow for technical assistance in implementing soil and water conservation measures; and declaring an emergency.(Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

COUNCIL COMMENTS:

Larry Sylver scheduled a Recreation Meeting for January 17th at 6:45p.m.

Gurvis Smith scheduled a Building and Housing Meeting for February 21st at 6:15 p.m.

Gurvis Smith commented; Tinker's Valley and Willow Tree are starting to crack where it was resurfaced. Mayor Cegelka commented; the Village Engineer will look at the streets to see what may need to be done.

Larry Sylver commented to the Police Chief; at 7620 there is a vehicle that has not been moved in approximately a year and also one on Maplewood that has not moved and is parked on the grass. The Police Chief commented; he will look into both vehicles.

Jeff Adie commented; the Staff appreciation luncheon that is put on by Council will take place on January 22nd, the same day that Staff has their monthly meeting.

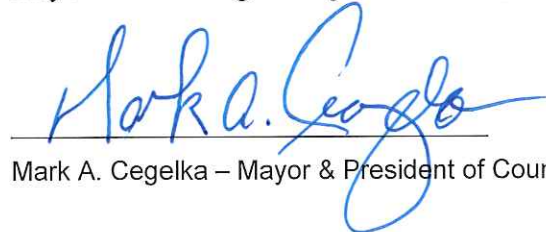
Barb DiBacco extended her appreciation to the Service Department and Police Department for taking care of the street in the inclement weather.

CITIZEN COMMENTS:

None

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:33 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council