



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
February 5, 2025 – 7:00 pm
Mayor Mark A. Cegelka presiding

Mayor Mark Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, Don Banas, Tony DeCarlo, Barb DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Clerk of Council Lori Kovach, Chief Greg Curtin, Service Director/Engineer Mike Henry, Economic Development Director Jeremy Rowan
Finance Director John Veres

Absent: Building Official Braden Thomas

Swearing-in of two full-time Patrol Officers:

Mayor Cegelka swore in Damien Russell as a full-time Patrol Officer. Officer Russell is 31 years old and worked for Lakewood PD for two years in basic patrol. He was sworn in as part-time in November 2024.

Mayor Cegelka swore in Charles Gortz as a full-time Patrol Officer. Officer Gortz is 24 years old and a graduate from Solon High School. He was sworn in as part-time in November 2024.

Both of these young Officers are a great addition to our full-time staff.

The minutes of the Regular Council Meeting of January 2, 2025 were voted on and approved. (DiBacco/DeCarlo)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None
Abstain-Banas

6 yeas – 0 nays
Motion carried

PAY ORDINANCE Ordinance No. 2025-2-4

The Pay Ordinance was approved as presented. (Sylver/Adie)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were in the Mayor's packet:

- Attached is the Mayor's Court Report for January.
- Attached is a report showing active permits, inspections, and transactions for January.
- Attached is a copy of a check for \$1,935.40 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for December.
- Attached is a copy of a check in the amount of \$28,411 from Cuyahoga County for C&DD fees for October, November and December.
- Attached is a check in the amount of \$3,363.01 from Republic Services for November.
- Attached is a check in the amount of \$12,022.86 from the Attorney General's Office for reimbursement of Police CPT funds.
- Attached is the Police Department activity report for January.
- Attached is a report from the Police Department on warning tickets given out in January.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.
- Attached is a report from Engineer Mike Henry with updates for current projects.

Train Depot Decking	DNP Improvements
Richmond Rd. drainage improvements	Quiet Zone
Richmond Rd. trail & drainage improvement	Pettibone RR Crossing Replacement
Cochran Rd. Reconstruction Phase II	Pettibone Rd Pump Station
- Attached is a monthly report from the Service Department.
- Attached is a report showing the salt usage for the months of December & January.
- Attached is a report showing gas and diesel consumption for the Service Department and Police Department.

Service Department:	gas: 63.7 gallons	Police Department: gas: 859.5 gallons
	Diesel: 845.1 gallons	
- Attached is a report from Economic Development Director Jeremy Rowan with an update on the following:

Economic Development Newsletter
Economic impact of the Amazon Facility
Job Creation Grants

- Attached is notification from NOPEC that the Village was awarded \$2,468 for the Energized Community Grant. The Village will hold these funds and roll them over into next year.
- Attached is notification from Cuyahoga County, the Village was awarded funding for the 2025 Preventive Maintenance Program in the amount of \$54,870 for Cochran Rd, Pettibone Rd, and Richmond Rd.
- Attached are memos showing the Village was awarded \$150,000 from the County CDBG and \$50,000 for the CDSG for ADA improvements to the DNP Recreation Complex.
- Attached is a copy of the current income tax collections.
- Attached is the Hazmat Response Team 2024 annual report.
- Attached is a copy of a memo from AT&T stating they withdrew their filing for underground tariffs.
- Attached is a copy of a thank you card from residents on Pinecrest for the holiday bag and gift card.
- Attached is a copy of a thank you card from a resident in the MHP. They not only received the holiday bag and gift card but also were given food from the food drive along with a ham dinner and staple items that were needed.

FINANCE DIRECTOR JOHN VERES:

Finance Director John Veres commented; the Finance Department will be receiving a new computer that the State provides for the UAN accounting software the Village uses. It will be delivered on the 18th and be installed by our IT company, TAC Computer, on the 21st.

LAW DIRECTOR MARK MARONG:

Law Director Mark Marong commented on the following agenda items:

Item 2 is the acceptance of the NOPEC Energized Community grant funds. The Village received \$2,468.

Item 3 is authorization to apply for the Community Recycling Grant from the Solid Waste District.

Item 4 is the new agreement for Twinsburg Youth Sports Organization (TYSO), formerly the Rebels Baseball Club, for use of the baseball field for 2025.

Items 5 through 11 are Engineering items.

Items 12 through 14 are Job Creation Grants.

Item 15 is authorization to bid for replacement of the Pettibone Rd railroad crossing.

Item 16 is accepting the bid for the Cochran Rd Phase II project.
An Executive Session is needed for imminent and pending litigation.

ENGINEER/SERVICE DIRECTOR MIKE HENRY:

Mike Henry commented; the new Truckster has arrived and is parked out front. This new piece of equipment will be helpful for watering flowers and mulching.

The Service Department has been doing a great job staying ahead of the roads during the snowfalls. At the current time we are doing well with salt consumption.

Tony DeCarlo asked about trash pickup. Republic seems to skip his house and that side of Richmond Rd. Mike Henry responded; the Village is still working through some issues with Republic Services on trash pickup and to let Village Hall know if/when there are any issues.

CHIEF CURTIN:

Chief Curtin submitted his reports into the Mayor's reports.

Chief Curtin thanked the Mayor and Council for their support of the Police Department and allowing him to hire the additional two full-time Officers.

Chief Curtin thanked the Service Department for doing a great job, keeping the roads clear during the inclement weather.

ECONOMIC DEVELOPMENT DIRECTOR JEREMY ROWAN:

Jeremy Rowan commented;

The Economic Newsletter went out at the end of the month and will be going out 2 times a year.

There are 10 transportation companies operating out of the Amazon facility. The Village collected \$830,000 from them. This does not include the net profits or TIF Funds.

3 of the five Job Creation Grants are on the agenda. The reports have been sent but have not received the last two. The invoicing for the TIF fees, job grants, scholarship and recreation fees have been sent out and we are starting to get them back.

There is a tenant for the former TTI building. The building was bought by a private equity firm out of Massachusetts. The tenant will be going through the development review the process in March or April. They will utilize the entire building.

Jeff Adie questioned how many graduating seniors there are this year and how much is left in the scholarship fund. Lori Kovach responded; there are 11 students on the list to graduate in 2025 and approximately \$9,000 is help by Solon Board of Education. Mayor Cegelka commented; the Village holds about \$40,000 in funds.

Mayor Cegelka commented; There will be no Planning Commission or ARB meetings in February due to no submittals.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

None

OLD BUSINESS:

None

NEW BUSINESS:

2025-2-6 Resolution	<p>A Resolution authorizing all actions necessary to accept the Northeast Ohio Public Energy Council (NOPEC) 2025 Energized Community Grant Funds; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
2025-2-7 Resolution	<p>A Resolution authorizing the Mayor to apply for the 2025 Community Recycling Awareness Grant through the Cuyahoga County Solid Waste District; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed.</p> <p>Motion to approve (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2025-2-8</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Agreement with <i>Twinsburg Youth Sports Academy, Inc.</i> regarding use of the Baseball Field at the Donald Norman Payne Recreational Complex during the 2025 Baseball Season; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
	<p>Motion by Larry Sylver second by Jeff Adie authorizing the Village Engineer to prepare plans and specifications for the 2025 Asphalt Repair Project</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p>

<p>2025-2-9</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the 2025 Asphalt Repair Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
	<p>Motion by Larry Sylver second by Jeff Adie authorizing the Village Engineer to prepare plans and specifications for the 2025 Concrete Repair Project</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p>

<p>2025-2-10</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the 2025 Concrete Repair Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
	<p>Motion by Gurvis Smith Second by Larry Sylver authorizing the Village Engineer to prepare plans and specifications for the Donald Norman Payne Park Playground Improvements Project.</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p>

<p>2025-2-11</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Donald Norman Payne Playground Equipment Project and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2025-2-12</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Richmond Road Drainage and Trail Improvement Project and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2025-2-13</p> <p>Resolution</p>	<p>A Resolution approving the 2024 Job Creation Grant to Radix Wire & Cable, LLC and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2025-2-14</p> <p>Resolution</p>	<p>A Resolution approving the 2024 Job Creation Grant to GED Integrated Solutions, Inc., and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2025-2-15</p> <p>Resolution</p>	<p>A Resolution approving the 2024 Job Creation Grant to Winston Products and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2025-2-16</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Pettibone Road Railroad Crossing Replacement Project and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

2025-2-17 Resolution	<p>A Resolution accepting the bid of DL Smith Concrete LLC for the Glenwillow Cochran Road Reconstruction Phase II Project and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
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Motion by Gurvis Smith second by Larry Sylver to authorize \$15,000 to the Recreation Committee for the 2025 season.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays— None
6 yeas – 0 nays
Motion carried

COUNCIL COMMENTS:

Larry Sylver scheduled a Recreation Committee meeting for March 5, 2025 at 5:45 PM.

Jeff Adie commented on the annual employee appreciation luncheon. It will be held on Friday February 21st at 12PM. He is willing to organize it.

PUBLIC COMMENTS:

None

Motion by Jeff Adie second Gurvis Smith by to go into Executive Session to discuss imminent and pending litigation.

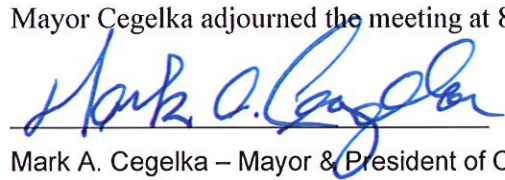
Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

Council convened into Executive Session at 7:48 PM
Council reconvened into Open Session at 8:09 PM.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Voting on the motion to adjourn was all yeas and no nays.

Mayor Cegelka adjourned the meeting at 8:10 p.m.

A handwritten signature in blue ink, reading "Mark A. Cegelka", written over a horizontal line.

Mark A. Cegelka – Mayor & President of Council

A handwritten signature in blue ink, reading "Lori Kovach", written over a horizontal line.

Lori Kovach, Clerk of Council