



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
May 1, 2024 – 7:00 pm
Vice Mayor Don Banas presiding

Vice Mayor Don Banas called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, Don Banas, Tony DeCarlo, Barb DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Engineer Mike Henry, Finance Director John Veres, Chief Greg Curtin, Building Official, Braden Thomas, Service Director Bob Girardi, Clerk of Council Lori Kovach

Absent: Mayor Mark Cegelka, Economic Development Director Jeremy Rowan,

The minutes of the Regular Council Meeting of April 3, 2024 were approved. (DiBacco/Smith)

Roll Call: Yeas – Adie, Banas, DiBacco, Smith, Sylver
Nays – None
Abstain-DeCarlo

5 yeas – 0 nays
Motion Carried

PAY ORDINANCE Ordinance No. 2024-5-10

The Pay Ordinance was approved as presented. (Adie/DiBacco)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR’S REPORT:

The following were in the Mayor’s packet:

- Attached is the Mayor’s Court Report for April.
- Attached is a report showing active permits applications and transactions for April.
- Attached is a copy of a check for \$1,950.66 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for March.
- Attached is a check in the amount of \$3,510.96 from Republic Services for the month of January.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.
- Attached are the Police Department activity reports for April.

- Attached is a report from the Police Department on warning tickets given out in April.
- Attached is a memo from Chief Curtin on his request to hire two part-time officers to help cover while Officer Winans is deployed overseas with the reserves.
- Attached is a memo from Chief Curtin with an update of the years and mileage on the fleet of Police vehicles currently in use and a request to purchase a new vehicle this year.
- Attached is a report from Engineer Mike Henry with updates for current projects.

2024 Paving Program	Tinkers Creek Trail North
Pickleball Courts	Richmond Rd. Reconstruction Phase I
RE Warner Change Order	2024 Sewer Cleaning
- Attached is a monthly report from the Service Department.
- Attached is a memo from Service Director Bob Girardi with a breakdown of salt usage from November 2023 to March 2024.
- Attached is a memo from Service Director Bob Girardi regarding the completion of the crack sealing program and what streets were done. The Service Department completed the crack sealing.
- Attached is a report showing gas and diesel consumption for the Service Department and Police Department.

Service Department:	gas: 173.9 gallons	Police Department: gas: 407gallons
	Diesel: 217.4 gallons	
- Attached is a report from Economic Development Director Jeremy Rowan with an update on the following:
A snapshot of the industrial market in Glenwillow according to data published by CoStar, a national leader of commercial real estate information. It includes current vacancies, spaces currently available for lease and the current increase in rent per sq. ft. for industrial spaces.
- Attached is an email from Chuck Keiper, the Executive Director at NOPEC showing their current rates for electric and gas.
- Attached is a monthly report from Greenfields Environmental showing the geese activity and inspections performed Avery Lake and the Donald Norman Payne Recreation Complex.
- Attached is the monthly activity report from Oakwood Fire Department for March 2024. Mayor Cegelka will be on vacation from April 25th to May 6th.
- The grand opening of the new Service Center will be on May 18th from 11AM to 2 PM.

FINANCE DIRECTOR JOHN VERES:

Finance Director John Veres commented; The first amendment to the appropriations for the year is on the agenda for this evening.

The rollover of the bond notes for the Service Center is on the agenda, not to go over \$6.6 million. They are currently outstanding at \$6.9 million. At least \$300,000 will be paid toward the principal.

LAW DIRECTOR MARK MARONG:

Law Director Mark Marong gave an update on the CD&D proposed site expansion: Waste Management approached the Village a year ago indicating plans to potentially expand the site. The plan presented was to go north, down the hill into Solon towards Swagelok. It is not a large area. The Ohio EPA approved it and it is now before the Cuyahoga County Board of Health. The Engineer, Mike Henry, analyzed it with Waste Management, and from the site lines, the Village of Glenwillow should not see any activity. All portions of the site within Glenwillow will be closed off within the next year. Solon and Swagelok have no objections to the expansion.

Law Director Mark Marong commented on the agenda items:

Items 4 & 5 are the next phase in the train depot restoration. If approved this evening, the Village will donate to Midwest Railway Society, and they will complete a decking project around the depot.

Item 6 will be placed on first reading. The Village currently has a moratorium on adult use, growth, retail sale and distribution of medical marijuana. This is an amendment to the zoning code that would prohibit the growth, retail sale and distribution for recreational purposes. All communities that currently have a moratorium are passing something similar. This item will be referred to Planning Commission.

Items 7 & 8 were presented by the Mayors and Managers Association in conjunction with Cuyahoga County and dispatches. This is approving the county 911 plan and selecting Mayor Gail of Euclid as representative.

Item 9 is a right of entry agreement with the City of Solon to hard wire the flock camera they placed in the Village.

Items 10 & 11 are Engineering items; accepting the proposal of Specialized Construction for the 2024 Asphalt Program and approving the change order for R.E. Warner for the Service Center Project.

Item 12 is authorizing the purchase of a new Police Vehicle.

Items 13 & 14 are a motion to prepare plans for the Austin Powder Sewer Cleaning Project and authorization to advertise for bids.

Items 15, 16 & 17 are Engineering items. Approving a change order with Grade Line and accepting the proposals of Auburn Fence and Caroon Asphalt for work on the pickleball courts.

ENGINEER MIKE HENRY:

Engineer Mike Henry commented; the Engineering report was submitted in the Mayor's Report and commented;

The change order with Grade Line was for erosion issues on the Tinker's Creek Trail North.

The materials for the train depot deck project will be received by the end of May and installation will be this summer.

The fencing and striping of the pickleball courts will be completed in August.

Discussion took place regarding the Tinkers Creek Trail South. Engineering will monitor it for erosion and issues with the asphalt.

The trail at the Donald Norman Payne recreation Complex sits low near the playground. It was discussed to apply for a CDBG Grant to improve the drainage there.

Jeff Adie asked if the Engineer could look into placing a crossing on Pettibone to cross the street from Maplewood to the John Brown trail. Mike Henry stated he will look into it.

CHIEF GREG CURTIN:

Chief Curtin reported; His reports were submitted into the Mayor's report.

We have received the two new AEDs that were purchased. One will be installed at the new Service Center and the other at the restrooms at the DNP Recreation complex.

A safety meeting was held this evening before the Council. The committee discussed the purchase of a new vehicle. On the agenda is the purchase of a new 2023 Ford Explorer and is asking Council for passage. There have been issues with the Tahoes. One of them had to have the engine replaced (under warranty) and they both loose oil quickly.

The Flock Camera System has been installed. There are three cameras, two on Pettibone and one on Richmond. The one installed by the City of Solon is at Pettibone and Diamond Pkwy. There is a Right of Entry Agreement on the agenda with the City of Solon to hard wire it.

BRADEN THOMAS CHIEF BUILDING OFFICIAL:

Building Official Braden Thomas commented; he has submitted reports into the Mayor's report.

There is a Planning Commission meeting scheduled for May 15th. There will be a referral from Council for the Planning Commission and an ongoing property maintenance issue. There will be no ARB meeting due to lack of agenda.

SERVICE DIRECTOR BOB GIRARDI:

Service Director Bob Girardi commented; the Service Department report was submitted in the Mayor's Report.

The department is busy cleaning up the flower beds and getting ready to plant flowers.

The department cracked sealed all the residential streets. In the past, this has been contracted out. It was done in-house.

We do not need to order salt this year, but still need to purchase the 360 tons we are committed to.

The House-Hold Hazardous Waste collection will take place this Saturday 9AM to 1PM.

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

None

OLD BUSINESS:

None

NEW BUSINESS:

<p>2024-5-11 Ordinance</p>	<p>An Ordinance amending Ordinance 2024-01-02 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2024 and ending December 31, 2024; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>
<p>2024-5-12 Ordinance</p>	<p>An Ordinance providing for the issuance and sale of, not to exceed, \$6,600,000 of general obligation bond anticipation notes in anticipation of the issuance of bonds to retire bond anticipation notes of the Village issued to pay all or a portion of the costs of constructing, equipping, furnishing, and otherwise improving a Service Center building, together with all necessary appurtenances thereto; and declaring an emergency. (Mayor & Council)</p> <p>The Clerk Of Council stated: she was presented with the signed Fiscal Officer’s Certificate.</p> <p>Placed on First Reading</p>

Matt Stuczynski from MAS Financial Advisory Services LLC commented on Ordinance 2024-5-12, the short-term bond anticipation notes the Village purchased. The notes are coming due in July. The Village has the option to renew the note and pay it down or roll it over. The legislation before Council this evening is to consider the renewal of the notes. The rates are slightly lower now between 3.85% - 4.05%. Matt recommended keeping an eye on our TIF revenues and the rates.

<p>2024-5-13 Ordinance</p>	<p>An Ordinance authorizing the Mayor to enter into a Second Amendment to the Donation and Purchase Agreement between the Village of Glenwillow and the Midwest Railway Preservation Society, Inc. for the purpose of relocating, preserving, and purchasing the historic Falls Junction Train Depot; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>
<p>2024-5-14 Ordinance</p>	<p>A Resolution authorizing a donation to the Midwest Railway Preservation Society, Inc. (MRPS) in an amount not to exceed thirty-eight thousand, three hundred and fifty dollars (\$38,350.00) for the Falls Junction Train Depot; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas– 0 nays DeCarlo carried</p>

<p>2024-5-15 Ordinance</p>	<p>An Ordinance amending Chapter 1166 “Prohibited Uses Applying to all Districts” under Title III of the Glenwillow Planning and Zoning Code; and declaring an emergency. (Mayor & Council)</p> <p>Motion to refer to Planning Commission (Smith/ Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion passed</p>
<p>2024-5-38 Resolution</p>	<p>A Resolution approving the Cuyahoga County 911 plan as adopted by the Cuyahoga County 9-1-1 Program Review Committee and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

<p>2024-5-39 Resolution</p>	<p>A Resolution selecting Kristen Holzheimer-Gail, Mayor of the City of Euclid in Cuyahoga County, Ohio, to serve as a member of the Cuyahoga County 9-1-1 Program Review Committee; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-5-40 Resolution</p>	<p>A Resolution authorizing the City of Solon, Ohio to enter into a Right of Entry Agreement with the Village of Glenwillow for access to the public right of way at the intersection of Pettibone Road and Diamond Parkway; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-5-41 Resolution</p>	<p>A Resolution accepting the proposal of Specialized Construction, Inc. for the 2024 Asphalt Repair Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-5-42 Resolution</p>	<p>A Resolution approving Final Change Order No. 1 to the Contract with R.E. Warner & Associates, Inc. for the development of a schematic design package for the new Village of Glenwillow Service Center Complex; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/ Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-5-43 Resolution</p>	<p>A Resolution authorizing the purchase of a 2023 Ford Explorer from Montrose Ford through the State of Ohio administrative cooperative services purchasing program and non-state related equipment from Hall Public Safety Upfitters; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
	<p>A Motion by Tony DeCarlo second by Barb DiBacco to prepare plans and specifications for the 2024 Austin Powder Drive Sewer Cleaning Project.</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p>
<p>Resolution 2024-5-44</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the 2024 Austin Powder Drive Sewer Cleaning Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-5-45 Resolution</p>	<p style="text-align: center;">A Resolution approving Change Order No. 2 to the Contract with Grade Line, Inc. for the Tinker’s Creek Trail North Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylvester/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylvester Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylvester/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylvester Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-5-46 Resolution</p>	<p style="text-align: center;">A Resolution accepting the proposal of Auburn Fence Corporation for Installation of Chain Link Fencing around the Glenwillow Pickleball Courts; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylvester/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylvester Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Smith/Sylvester) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylvester Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-5-47 Resolution</p>	<p style="text-align: center;">A Resolution accepting the proposal of Caron Asphalt Paving, Inc. for the striping and netting at the Glenwillow Pickleball Courts; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Adie/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
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COUNCIL COMMENTS:

Larry Sylver commented; the Recreation Committee met this evening and discussed the final plans for the Summer Concert Series and discussion took place on signs for the pickleball court.

Larry Scheduled a Recreation Committee Meeting for May June 5, 2024 at 5:30 PM.

Jeff Adie commented on the Personnel Committee meeting this evening; every year the compensation Ordinance for the employees is gone over to see if any ranges need to be adjusted. At the meeting tonight the committee discussed possible increases for employees of 2 ½% or 3%. The recommendation is 3% but will make a final decision when the tax revenues come in.

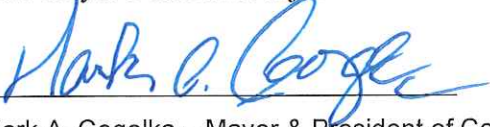
Barb DiBacco commented on the Safety Committee meeting held this evening; the committee discussed the purchase of a new 2023 Ford Explorer for the Police Department and adjusting the Police clothing maintenance Ordinance.


CITIZEN PARTICIPATION:

Resident Laurie Hoover, from 28450 Pettibone Rd. was in attendance and commented; she asked the Engineer Mike Henry if a sign could be installed on Pettibone Road that lets drivers know that Bond Street is 500 ft. ahead. Mike Henry commented; he will look into it.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Voting on the motion to adjourn was all yeas and no nays.

Vice Mayor Don Banas adjourned the meeting at 8:14 p.m.


Mark A. Cegelka – Mayor & President of Council


Lori Kovach, Clerk of Council