



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
February 7, 2024 – 7:00 pm
Mayor Mark Cegelka presiding

Mayor Mark Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, Don Banas, Tony DeCarlo, Barb DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Engineer Mike Henry, Finance Director John Veres, Chief Greg Curtin, Service Director Bob Girardi, Economic Development Director Jeremy Rowan, Building Official Braden Thomas, Clerk of Council Lori Kovach

The minutes of the Regular Council Meeting of January 3, 2024 were approved. (Adie/Smith)

Roll Call: Yeas – Adie, Banas, DiBacco, Smith, Sylver
Abstain-DeCarlo
Nays – None

5 yeas – 0 nays
Motion Carried

PAY ORDINANCE Ordinance No. 2024-2-3

The Pay Ordinance was approved as presented. (DiBacco/DeCarlo)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were in the Mayor's packet:

- Attached is the Mayor's Court Report for January.
- Attached is a report showing active permits applications and transactions for January.
- Attached is a copy of a check for \$2,060.35 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for December.
- Attached is a check in the amount of \$3,286.44 from Republic Services for the month of December.

- Attached is a copy of a check in the amount of \$236.12 from Cuyahoga County for C&DD disposal for October & December.
- Attached is a copy of a check in the amount of \$10,697.04 for Law Enforcement Continuing Professional Training reimbursement for 2023 received from the Attorney General.
- Attached is a copy of a check received from OPWC in the amount of \$127,500 for reimbursement for the Pettibone Road Sewer Extension Phase II Project.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.
- Attached are the Police Department activity reports for January.
- Attached is a report from the Police Department on warning tickets given out in January.
- Attached is a proposal from Chief Curtin to promote a Patrol Officer to full-time Sergeant.
- Attached is an update from Prosecutor Ross Cirincione regarding a Bedford Court case involving vicious dogs on Tinkers Valley Drive.
- Attached is a report from Engineer Mike Henry with updates for current projects.

Service Garage Complex	Richmond Rd. Reconstruction Phase I
2024 Paving Program	Salt Reduction Grant
Pickleball Courts	Veteran's Memorial
Tinkers Creek Trail North	
Pettibone RR Crossing	
- Attached is a monthly report from the Service Department.
- Attached is a report from Economic Development Director Jeremy Rowan with an update on the following:
 - CRA/Job Creation Grant Reports
 - Cuyahoga County Home Prices
 - Business Outreach

FINANCE DIRECTOR JOHN VERES:

Finance Director John Veres commented; the Finance Department is wrapping up the 2023-year finance reports. Once completed they will be prepared for the Hinckle System and the audit will begin.

LAW DIRECTOR MARK MARONG:

Law Director Mark Marong commented on the following agenda items:

The annual participation legislation to participate in selling unused items on Gov Deals.

Raising the number to allow the Police Department to have four Sergeants.

A motion to prepare plans and go out for bids for the Concrete and Asphalt Programs.

Two agreements; one with the Cleveland Restoration Society to enhance homes 50 years and older and the other is with NEORSD.

Accepting the NEC grant from NOPEC. Funds will be used to insulate the old service garage that the Police Department will be taking over as garage space for their vehicles.

Agreements with Solon Lighting and Twinsburg Youth Sports Academy for use of the soccer and baseball fields.

A right of entry agreement for improvements on Richmond Road across from Tryon.

Authorization to apply for a grant from the Ohio EPA Division of Surface Water H2Ohio Rivers initiative for a new salt storage facility.

ENGINEER MIKE HENRY:

The Engineering report was submitted in the Mayor's Report.

Authorization to bid Phase III of the Veterans Memorial is on the agenda for the installation. Most of the material has already been delivered.

We received funds collected by NEORSD from 12 residents on Richmond Road. They charge a fee, and the Village gets back 25% of what is collected on the Stormwater Fund. The funds will be used for street sweeping.

The Village applied for the OPWC Grant, and we are number one for small government. We will make improvements on Pettibone Road to the RR tracks. The Village has already received \$250,000 in ARPA funds and \$250,000 in County Maintenance funds.

The Village has been working with the Cleveland Metroparks to connect Hawthorn Parkway to Hawthorn Parkway. This will be a great addition to the Tinkers Creek Trail North.

The alignment was done on Richmond, Shepard, and Broadway Roads in 2013. Glenwillow, Twinsburg, Macedonia and Oakwood have all worked on the project together. Property acquisition is now done to finish the project. Relocation of utilities will be starting. Once completed there will be turning lanes to make the intersection safer.

BRADEN THOMAS CHIEF BUILDING OFFICIAL:

Chief Building Official Braden Thomas reported; there will be a spring newsletter going out introducing the residents to the new processes and the property maintenance and standards the Village has.

There is a Planning Commission meeting on February 21st with one item on the agenda along with appointing the Chairperson and the Secretary. There will be no ARB on February 21st. There will be Planning Commission and ARB meetings on March 20th. Custom Products submitted applications for fencing.

CHIEF GREG CURTIN:

Chief Curtin reported; His reports were submitted into the Mayor's report. The Village received reimbursement in the amount of \$10,697.04 for Law Enforcement Continuing Professional Training for 2023.

SERVICE DIRECTOR BOB GIRARDI:

Service Director Bob Girardi commented; the Service Department report was submitted in the Mayor's Report. He thanked Council and Staff who attended the walkthrough at the new Service Center. The department has been cleaning out the old Service and Building Department offices and the Annex building and pavilion.

The new fuel tanks are installed and fully functional.

ECONOMIC DEVELOPMENT DIRECTOR JEREMY ROWAN:

Economic Development Director Jeremy Rowan commented; his report was submitted into the Mayor's report. He provided an update on the Job Creation Grant Agreements. Invoices have been sent out to the five businesses with active agreements.

The State of Ohio changed the way CRAs work, how they are created and how they are reported. Starting this year they have done away with individual company reports and just have the area report. It will now be reported in aggregate. It is no longer that each business reports its own individual stats. It will be a one zone report. They will be due at the end of March.

The calculation for the school income tax sharing is \$285,000 this year. The Finance Department will be making the payment.

Jeremy talked to the County and the reappraisal that is taking place county wide is coming out to a 30% increase in home values. This will not equate to taxes due to HB 920.

The broker who is working with the owners of the TTI building has had a lot of showings. The lease with Spectrum goes through the middle of next year, so it is difficult for any business to make a purchase that far ahead. As the lease comes closer to an end, the more likely it will be to find a buyer.

The Cleveland Steel space is being marketed by JLL. There has been difficulty finding an interested party that likes the ratio of office to industrial space.

Southern Glazer's is in the mix since they are vacating one of their buildings here at the end of the year.

The building where Venture Lighting is also available.

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

None

OLD BUSINESS:

None

NEW BUSINESS:

<p>2024-2-4 Ordinance</p>	<p>An Ordinance amending Section 127.03 “Lieutenant/Sergeants” of Chapter 127 “Police Department” of the Glenwillow Administrative Code; and declaring an emergency (Mayor & Council)</p> <p>Motion to suspend 3 reading rule Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>
<p>2024-2-13 Resolution</p>	<p>A Resolution authorizing the sale of personal property no longer needed for municipal purposes by internet auction in accordance with Section 721.15(D) of the Ohio Revised Code (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

Motion by Tony DeCarlo second by Barb DiBacco to authorize the Village Engineer to prepare plans and specifications for the Richmond Road Reconstruction Improvements Phase 1 Project.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
 Nays— None

6 yeas – 0 nays
 Motion carried

Motion by Jeff Adie second by Gurvis Smith to authorize the Village Engineer to prepare plans and specifications for the 2024 Asphalt Repair Program and the 2024 Concrete Repair Program.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
 Nays— None
 6 yeas – 0 nays
 Motion carried

<p>2024-2-14 Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the 2024 Asphalt Repair Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-2-15 Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the 2024 Concrete Repair Program. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-2-16 Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Veterans’ Memorial Phase III Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-2-17 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Professional Services Agreement with the Cleveland Restoration Society for the enhancement of older properties located in the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-2-18 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Community Cost-Share Agreement with the Northeast Ohio Regional Sewer District (NEORS) for financial support of the Glenwillow Street Sweeping Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-2-19 Resolution</p>	<p>A Resolution authorizing all actions necessary to accept the Northeast Ohio Public Energy Council (NOPEC) 2024 Energized Community Grant funds; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-2-20 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Agreement with the Twinsburg Youth Sports Academy regarding use of the baseball field at the Donald N. Payne Recreational Complex during the 2024 baseball season; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-2-21 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Agreement with the Solon Lightning Soccer Club regarding use of three (3) soccer fields at the Donald N. Payne Recreational Complex during the 2024 soccer season; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2024-2-22 Resolution</p>	<p>A Resolution authorizing the Village of Glenwillow to enter into a Right of Entry Agreement for the real property located at 7095 Richmond Road, Permanent Parcel No. 991-05-023, and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Decarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2024-2-23 Resolution</p>	<p>A Resolution retroactively authorizing the Mayor to apply to the Ohio Environmental Protection Agency Division of Surface Water for the H2Ohio Rivers Initiative Chloride Reduction Grant for the funding of a new salt storage structure in the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

Motion by Jeff Adie, second by Gurvis Smith to authorize the Village Engineer to prepare plans and specifications for the Cochran Road Reconstruction Phase 2 Project.

Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver

Nays— None

5 yeas – 0 nays

Motion carried

2024-1-12 Resolution	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Cochran Road Reconstruction Phase 2 Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion passed</p> <p>Motion to approve (Adie/DeCarlo) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Resolution carried</p>
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CITIZEN PARTICIPATION:

None

COUNCIL COMMENTS:

Larry Sylver commented on the Recreation Committee meeting that took place this evening: the committee discussed the concert schedule and booking the bands.

Larry Sylver scheduled a Recreation Committee Meeting for March 6, 2024, at 5:30 PM, and April 3, 2024 at 5:30 PM.

Larry requested a motion be made for the budget for the 2024 concert series.

Motion by Gurvis Smith second by Larry Sylver to authorize a budget of \$12,000 for the 2024 Summer Concert Series.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays— None

6 yeas – 0 nays

Motion carried

Mike Henry scheduled an Infrastructure meeting for April 3, 2024 at 6:00 PM.

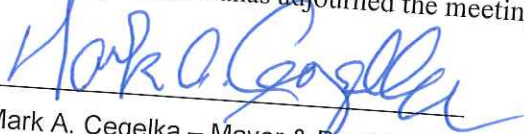
Jeff Adie scheduled a Personnel meeting for May 1, 2024 at 6:00 PM.

John Veres scheduled a Budget Meeting on March 6, 2024 at 8:00 PM or directly after the Council Meeting.

Jeff Adie commented; the staff appreciation luncheon is tomorrow at 12:15 PM.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Vice Mayor Don Banas adjourned the meeting at 8:15 p.m.


Mark A. Cegelka – Mayor & President of Council


Lori Kovach, Clerk of Council