



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
September 6, 2023 – 7:00 pm
Mayor Mark Cegelka presiding

Mayor Mark Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, Don Banas, Tony DeCarlo, Barb DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Finance Director John Veres, Chief Greg Curtin, Engineer Mike Henry, Service Director Bob Girardi, Clerk of Council Lori Kovach

Absent: Economic Development Director Jeremy Rowan, Building Official Braden Thomas,

The minutes of the Regular Council Meeting of August 2, 2023 were approved.
(Adie/Sylver)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

Mayor Mark Cegelka swore in Marcus Fletcher as a part-time Police Officer.

Marcus Fletcher started his career with the Summit County Sheriff's Office in 2012. In 2013 he was hired full-time by the Fairlawn Police Department, where he remained until 2022. He left Fairlawn for a full-time position with the Cleveland Metroparks Police Department to be able to further advance his career. Officer Fletcher will make a great addition to our department.

PAY ORDINANCE Ordinance No. 2023-9-25

The Pay Ordinance was approved as presented. (Banas, DiBacco)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were in the Mayor's packet:

- Attached is the Mayor's Court Report for August.
- Attached are reports showing all inspections, and active permits for August.
- Attached is a copy of a check received from Republic Services for \$3,299.13 for July.
- Attached is a copy of a check for \$3,281.68 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for July.
- Attached is a copy of a check in the amount of \$144.69 for C&DD disposal for June.
- Attached is a copy of a check in the amount of \$2,184.05 from Charter Communications for franchise fees for April, May, and June.
- Attached is a copy of a check from Cuyahoga County in the amount of \$25,999.44 for the CDSG for the Veterans Memorial.
- Attached is a copy of the activity report from Chief Curtin showing all police activity for August and a report of all warning tickets given out in August.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.
- Attached is a memo from Chief Curtin regarding the hiring of part-time Officer Marcus Fletcher.
- Attached is a report from Engineer Mike Henry with updates for current projects.

Service Garage Complex	Pickleball Courts
Pavement Program	Pergl Road Drainage Improvements
Community Garden Restroom/Pavilion	Tinkers Creek Trail North
Pettibone Rd. Sanitary Sewer Phase II	Cochran Road Reconstruction Phase II
Veteran's Memorial	Richmond Road Improvements
- Attached is a monthly report from the Service Department.
- Attached is a report from Economic Development Director Jeremy Rowan with an update on the following:

7005 Cochran Road update
Premier Development Partners
Business Outreach

- Attached is the report from Assistant Fire Chief Dave Tapp for fire and rescue calls for the month of July.
- Attached are reports for geese management from Greenfield's Environmental for August.
- Attached is a memo from Cuyahoga County regarding our continuing participation in the Cuyahoga "Urban County" which allows the Village to receive CDBG money.
- Attached is a copy of the 2022 Annual Recycling Report from the Solid Waste District.
- Attached is a thank you note from Joanna Innes from the Solon Board of Education for use of the pavilion. She runs the OPEN network in Solon that supports families of children with disabilities and had a picnic for the children and their families.
- Attached is a thank you note to the Recreation Committee for the Summer Concert Series from a couple who has frequently attended the concerts through the years.
- Mayor Cegelka reported the Village received a permit for the CD&D site for and expansion within Solon going north. The expanded site will not be visible from Glenwillow.

FINANCE DIRECTOR JOHN VERES:

Finance Director John Veres reported; item number six on the agenda is Ordinance 2023-9-30-*providing for the issuance and sale of not to exceed \$6,900,000 of general obligation bond anticipation notes in anticipation of the issuance of bonds to retire bond anticipation notes of the village issued to pay all or a portion of the costs of constructing, equipping, furnishing, and otherwise improving a service center building, together with all necessary appurtenances thereto.* This is the note the Village took out for the Service Center Complex. Matt Stuczynski from MAS Financial Advisory Services LLC, the Villages advisor for the financing for the new Service Complex is here to discuss.

LAW DIRECTOR MARK MARONG:

Law Director Mark Marong commented; Items 2, 3, 4 and 5 on the agenda are changes to the building code. The proposed Ordinances change the requirements of deposits and instead requiring fees. He asked these be placed on first reading and recommended item 3 be referred to the Planning Commission and the Building and Housing committee meet to discuss.

Item 7 is accepting the tax rate resolution for 2023 and certifying them to the County Fiscal Officer.

Item 8 is an agreement for the installation and services for internet at the new Service Center Complex.

ENGINEER MIKE HENRY:

Engineer Mike Henry reported; his report was submitted in the Mayor's report.

Paving will begin at the Service Complex this week.

On the agenda is accepting the bid of Carron Asphalt for the pickleball courts and a final change order to the contract with Grade Line for the Community Garden Restroom installation project for the required installation of a 1.5" water service.

The monuments, bricks and flagpoles have been ordered for the Veteran's Memorial

CHIEF GREG CURTIN:

Chief Curtin reported; His reports were submitted in the Mayor's report.

There was a major accident on the s-curve involving a semi. The driver drove too close to the curb and the truck caught the electrical lines and pulled the pole down. This caused a power outage. FirstEnergy was quick to come on the scene to start the repairs. The Police Department and Service Department did a great job directing traffic.

There was an accident at the round-a-bout. The driver overdosed and crashed his vehicle. Officer Jodlowski did a great job responding.

The Chief was notified by one of the part-time officers he will be leaving. The Chief will start the process of hiring someone to fill the vacancy.

SERVICE DIRECTOR BOB GIRARDI:

Service Director Bob Girardi reported; His monthly report was submitted in the Mayor's report.

The department is currently ordering the fall decorations.

Areas where there is high grass and weeds are being cleaned out to plant wildflowers.

Mayor Cegelka commented; there were no applications submitted for the September 20th ARB, the meeting has been canceled. There was an application submitted to the PC for a variance request for an empty lot on Pergl.

CITIZEN COMMENTS ON AGENDA ITEMS ONLY:

None

OLD BUSINESS:

None

NEW BUSINESS:

2023-9-26 Ordinance	<p>An Ordinance amending Section 711.02 “Registration Required” of Chapter 711 “Regulation of Contractors” of the Glenwillow Business Regulation Code; and declaring an emergency. (Mayor & Council)</p> <p>Motion to place on first reading (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion passed</p>
2023-9-27 Ordinance	<p>An Ordinance amending Chapter 1175 “Deposits, Bonds and Fees” under Title V of the Glenwillow Planning and Zoning Code; and declaring an emergency. (Mayor & Council)</p> <p>Motion to place on first reading (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion passed</p> <p>Motion to refer to Planning Commission (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p>

2023-9-28 Ordinance	<p>An Ordinance amending Section 1301.11 “Permits, Fees and Deposits” of Chapter 1301 “Ohio Building Code” of the Glenwillow Building Code; and declaring an emergency. (Mayor & Council)</p> <p>Motion to place on first reading (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion passed</p>
2023-9-29 Ordinance	<p>An Ordinance amending Section 1310.01 “Landscaping Required” of Chapter 1310 “Landscape Plan” of the Glenwillow Building Code; and declaring an emergency and declaring an emergency. (Mayor & Council)</p> <p>Motion to place on first reading (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion passed</p>

Matt Stuczynski from MAS Financial Advisory Services LLC commented on Ordinance 2023-9-30; last year in December Council passed the approval to purchase \$6,900,000 in bond anticipation notes. The notes were issued for a nine-month period. At this time the Village can pay them off entirely in cash, convert the notes to bonds or renew the notes. The legislation before Council this evening is to consider the renewal of the notes for a 1 year bond anticipation note at a fixed rate. Last year’s note was issued at a rate of 4.25%. Rates have gone up this year to roughly 4.625%. The Village is investing the cash at 5 1/2%. The result has been the Village is close to earning what has been paid in interest. He is asking Council to consider passage this evening.

<p>2023-9-30</p> <p>Ordinance</p>	<p>An Ordinance providing for the issuance and sale of not to exceed \$6,900,000 of general obligation bond anticipation notes in anticipation of the issuance of bonds to retire bond anticipation notes of the village issued to pay all or a portion of the costs of constructing, equipping, furnishing, and otherwise improving a service center building, together with all necessary appurtenances thereto; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>
<p>2023-9-52</p> <p>Resolution</p>	<p>A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring an emergency. (Mayor & Council)</p> <p>Lori Kovach, Clerk of Council, commented she has received the fully executed Fiscal Officers Certificate.</p> <p>Motion to suspend 3 reading rule (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Adie/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2023-9-53</p> <p>Resolution</p>	<p>A Resolution authorizing the mayor to enter into an enterprise master services agreement with Everstream Solutions, LLC for the design, installation, and maintenance of internet connectivity services for the village of Glenwillow Municipal Service Complex; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>
<p>2023-9-54</p> <p>Resolution</p>	<p>A Resolution accepting the bid of Carron Asphalt Paving, Inc. for the Glenwillow Pickleball Courts Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion passed</p> <p>Motion to approve (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>

2023-9-55 Resolution	<p style="text-align: center;">A Resolution approving Final Change Order No. 2 to the contract with Grade Line, Inc. for the Community Gardens Restroom Site Prep Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
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Motion to authorize the annual Holiday Budget of \$18,000.00.

Motion to approve (DiBacco/Banas)
Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays— None
6 yeas – 0 nays
Motion carried

CITIZEN PARTICIPATION:

None

COUNCIL COMMENTS:

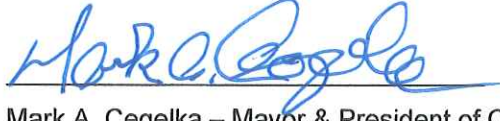
Barb DiBacco commented; she is not able to attend the ARB meeting in September or the November 1st Council meeting.

Gurvis Smith scheduled a Building/Housing committee meeting for October 4, 2023 at 5:45PM

Larry Sylver scheduled a Recreation committee meeting for October 4, 2023 at 5:00PM.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith adjourn the meeting. Voting on the motion to adjourn was all yeas and no nays.

Mayor Mark Cegelka adjourned the meeting at 8:02 PM.



Mark A. Cegelka – Mayor & President of Council



Lori Kovach, Clerk of Council