



Honoring the Past - Welcoming the Future

Village of  
**Glenwillow**

Council Meeting – Council Chambers  
December 7, 2022 – 7:00 pm  
Mayor Mark A. Cegelka presiding

Mayor Mark Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, Don Banas, Tony DeCarlo, Barb DiBacco Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Engineer Mike Henry, Finance Director John Veres,  
Clerk of Council Lori Kovach, Service Director Sam Scaffide,

Absent: Building Official Braden Thomas, Economic Development Director Jeremy Rowan,  
Chief Greg Curtin,

#### **APPROVAL OF MINUTES**

The minutes of the Regular Council Meeting of November 2, 2022 were approved.  
(Sylver, DeCarlo)

Roll Call: Yeas – Adie, DeCarlo, Smith, Sylver  
Nays – None  
Abstain-Banas, DiBacco

4 yeas – 0 nays  
Motion Carried

The minutes of the Regular Council Meeting of November 9, 2022 were approved.  
(Adie/Smith)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  
Nays – None

6 yeas – 0 nays  
Motion Carried

#### **PAY ORDINANCE** Ordinance No. 2022-12-37

The Pay Ordinance was approved as presented. (Adie/Smith)

Roll Call: Yeas – Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  
Nays – None

6 yeas – 0 nays  
Motion Carried

## **CORRESPONDENCE & MAYOR'S REPORT:**

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for November.
- Attached are reports showing all permit activity, active foreclosures, rental properties, homes for sale and active permits for November.
- Attached is the Revenues & Expenditure report for October 2022.
- Attached is a copy of a check received from Republic Services for \$3,367.84 for October.
- Attached is a copy of a check for \$3,078.82 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for October.
- Attached is a check from Cuyahoga County for \$117.40 for C&DD fees from October.
- Attached is a copy of a check from the Bureau of Worker's Compensation in the amount of \$293.00 for employer premium refund.
- Attached is a copy of a check from Charter Communications in the amount of \$2,092.45 for franchise fees for July, August & September.
- Attached is a copy of a check in the amount of \$226,380.16 from the Ohio Public Works Commission for reimbursement of the Cochran Road Reconstruction Project.
- Attached is a copy of a check in the amount of \$37,070.00 from Cuyahoga County for reimbursement of the Tree Planting Program.
- Attached is a copy of the activity report from Chief Curtin showing all police activity for November and a report of all warning tickets given out in October.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.
- Attached is a copy of a resignation letter from Officer Bill Blaha effective November 22<sup>nd</sup>.
- Attached is a report from Assistant Fire Chief Dave Tapp of fire and rescue calls for the month of October.
- Attached is a report from Engineer Mike Henry with updates for current projects.
- Attached is a monthly report from Service Director Sam Scaffide.

- Attached is a report from Economic Development Director Jeremy Rowan updating the following:  
A year-end snapshot of the Industrial Building Market in Glenwillow.  
Current spaces available for lease.  
Relocation of Radix Wire and Spectrum Diversified into the Village.
- Attached is a copy of the Geese inspections performed at Avery Lake and the DNP Recreation Complex for September and October.
- Attached is a copy of the health care coverage rates for the full-time employees for 2023.
- The Village was awarded \$127,500 for the Pettibone Rd. Sanitary Sewer Extension Phase II and \$117,750 for the Tinker's Creek Trail North II Project from the District 6 ARPA Community Grant Fund.

#### **FINANCE DIRECTOR JOHN VERES:**

Finance Director John Veres reported; there is an amendment to the Appropriation Ordinance for December on the agenda this evening. He asked it to be placed on first reading. There are some Adjustments that need made for some advances to the Superior TIF. This will affect the 2023 budget, therefore, he is asking for that agenda item to be placed on first reading too.

#### **LAW DIRECTOR MARK MARONG:**

Law Director Mark Marong reported on all agenda items.

Item # 5 will be placed on first reading. This item is regarding the notes the Village will be issuing to pay for the new Service Center.

A Special Council meeting is needed for December 21, 2022 at 6:30 PM to consider the items on first reading this evening and the Proposed Service Center Guaranteed Maximum Price.

**Mayor Cegelka read the resignation of Service Director Sam Scaffide. Sam was elected Mayor of the City of Twinsburg. His last day will be December 31, 2022. Mayor Cegelka thanked him for his years of service to the Village.**

#### **SERVICE DIRECTOR SAM SCAFFIDE:**

Service Director Sam Scaffide reported on the following: the department is starting winter projects. The new cart is in and should be delivered before the end of the year and the new truck will be delivered after the first of the year.

**Mayor Cegelka commented; there are PC and ARB meetings scheduled for Wednesday December 21<sup>st</sup> starting at 5:30 pm.**

**There will be Special Council Meeting December 21, 2022 at 6:30 PM to consider the new Service Center Guaranteed Maximum Price, the monies to pay for it, the 2023 budget and the December Appropriation Amendment.**

**VILLAGE ENGINEER MIKE HENRY:**

Engineer Mike Henry reported; his report was submitted in the Mayor's report.

**CITIZEN COMMENTS ON AGENDA ITEMS ONLY:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

2022-12-38  Ordinance	<p><b>An Ordinance amending Ordinance No. 2022-11-34 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the Fiscal Year beginning January 1, 2022 and ending December 31, 2022; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Placed on First Reading</b></p>
2022-12-39  Ordinance	<p><b>An Ordinance making appropriations for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2023 and ending December 31, 2023; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Placed on First Reading</b></p>



<p>2022-12-40</p> <p>Ordinance</p>	<p><b>An Ordinance establishing and regulating the Service Center Construction Fund (Fund No. 4902); and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (Adie/Smith)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion Passed</p> <p><b>Motion to approve (DiBacco/DeCarlo)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Ordinance carried</p>
<p>2022-12-41</p> <p>Ordinance</p>	<p><b>An Ordinance providing for the issuance and sale of general obligation bond anticipation notes not to exceed \$6,900,000.00 in anticipation of the issuance of bonds to pay for all or a portion of the costs of constructing, equipping, furnishing, and otherwise improving a service center building, together with all necessary appurtenances thereto; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Placed on First Reading</b></p>

<p>2022-12-61</p> <p>Resolution</p>	<p><b>A Resolution accepting the proposal of TAC Computer, Inc. for computer maintenance services at the Village of Glenwillow Police Department; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (Banas/DeCarlo)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (DiBacco/Banas)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>
<p>2022-12-62</p> <p>Resolution</p>	<p><b>A Resolution accepting the proposal of TAC Computer, Inc. for computer maintenance services at Glenwillow Village Hall; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (Sylver/Adie)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (DiBacco/Banas)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>

<p>2022-12-63</p> <p>Resolution</p>	<p><b>A Resolution accepting Quote No. 1937411 from Motorola Solutions for redaction software for use by the Village of Glenwillow Police Department; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (DeCarlo/DeCarlo)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (Smith/Sylver)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>
<p>2022-12-64</p> <p>Resolution</p>	<p><b>A Resolution appointing Lori Kovach as Clerk of Council for the Village of Glenwillow for a one-year term beginning January 1, 2023 and ending December 31, 2023; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (Smith/Adie)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (DiBacco/DeCarlo)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>

<p>2022-12-65</p> <p>Resolution</p>	<p><b>A Resolution accepting the proposal of Robert A. Pinedo for services as the Village Architect Representative on the Architectural Review Board for a one-year term beginning January 1, 2023 and ending December 31, 2023; and declaring an emergency.</b> <b>(Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (DiBacco/Banas)</b> Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p><b>Motion to approve (Adie/Sylver)</b> Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2022-12-66</p> <p>Resolution</p>	<p><b>A Resolution authorizing the Mayor to enter into an agreement with A&amp;S Animal Control, Inc. for the provision of animal warden services in the Village of Glenwillow for a one-year period beginning January 1, 2023 and ending December 31, 2023; and declaring an emergency.</b> <b>(Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (Sylver/Adie)</b> Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion passed</p> <p><b>Motion to approve (DiBacco/DeCarlo)</b> Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>



<p>2022-12-67</p> <p>Resolution</p>	<p><b>A Resolution authorizing the Mayor to execute and deliver an application for certain community development supplemental grant funds from the Cuyahoga County Department of Development for project year 2023; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (DiBacco/DeCarlo)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (Adie/Smith)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>
<p>2022-12-68</p> <p>Resolution</p>	<p><b>A Resolution approving Final Change Order No. 1 to the contract with Grade Line, Inc. for the Pettibone Road Sanitary Sewer Extension Phase I Project; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (Sylver/Smith)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (DiBacco/Banas)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>

<p>2022-12-69</p> <p>Resolution</p>	<p><b>A Resolution approving Final Change Order No. 1 to the contract with Grade Line, Inc. for the Tinker's Creek Realignment &amp; Overlook Project; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (Adie/Smith)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (DiBacco/DeCarlo)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>
<p>2022-12-70</p> <p>Resolution</p>	<p><b>A Resolution approving Final Change Order No. 1 to the contract with TC Construction Co. for the 2022 Concrete Prog; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Motion to suspend 3 reading rule (DiBacco/Banas)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Motion passed</p> <p><b>Motion to approve (Adie/Sylver)</b>  Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  Nays— None  6 yeas – 0 nays  Resolution carried</p>

**Motion by Jeff Adie second by Larry Sylver to cancel all Work Sessions for Glenwillow Village Council for the year 2023.**

Roll Call: Yeas Adie, Banas, DeCarlo, DiBacco, Smith, Sylver

Nays— None

6 yeas – 0 nays

Motion passed

**CITIZEN PARTICIPATION:**

None

**COUNCIL COMMENTS:**

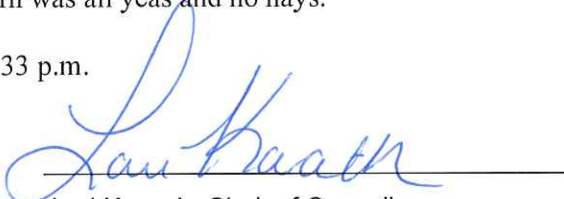
Jeff Adie commented; he would like to hold the annual employee appreciation lunch sometime in January. The last two years the luncheon was canceled to the current health care crisis.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark Cegelka adjourned the meeting at 7:33 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Kovach, Clerk of Council