



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
July 6, 2022, – 7:00 pm
Mayor Mark A. Cegelka presiding

Mayor Mark Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Don Banas, Tony DeCarlo, Barb DiBacco, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Engineer Mike Henry, Chief Greg Curtin, Service Director Sam Scaffide, Clerk of Council Lori Kovach

Absent: Building Official Bob Rodic, Finance Director John Veres, Councilman Jeff Adie, Economic Development Director Jeremy Rowan

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of June 1, 2022, were approved.

(Sylver/Banas)

Roll Call: Yeas - Banas, DiBacco, DeCarlo, Smith, Sylver
Nays – None

5 yeas – 0 nays
Motion Carried

PAY ORDINANCE Ordinance No. 2022-7-23

The Pay Ordinance was approved as presented. (Sylver/DeCarlo)

Roll Call: Yeas – Banas, DeCarlo, DiBacco, Smith, Sylver
Nays – None

5 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of June.
- Attached are reports showing all permit activity, active foreclosures, rental properties, homes for sale and active permits for the month of June.
- Attached is a memo from Bob Rodic regarding the new construction planned on Richmond Road. He spoke with the homeowner, and due to the current rise in lumber costs, he is now hoping to begin construction in the fall.
- Attached is a copy of a check received from Republic Services in the amount of \$3,213.60 for the month of May.
- Attached is a copy of a check in the amount of \$3,229.52 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for May.
- Attached is a copy of a check in the amount of \$83,201.65 from the Amazon facility for the annual CRA recreation fee and the payroll deficiency.
- Attached is a check from Cuyahoga County in the amount of \$186.66 for C & DD fees from March.
- Attached is a copy of a check in the amount of \$2,178.10 from Oakwood Village for the reimbursement for the Richmond/Broadway project.
- Attached is correspondence from Cuyahoga County that the Village was awarded funding for the reconstruction of Cochran Road Phase II as part of the 2023-2024 County Road 50/50 Program. The County will contribute 50% up to \$250,000.
- Attached is a copy of the activity report from Chief Curtin showing all police activity for the month of June and a report of all warning tickets given out in the month of June.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.
- Attached is a report from Engineer Mike Henry with updates for the month on the following:
 - ADA improvements to Village Hall & train depot
 - Cochran Road improvements
 - Service Garage Complex
 - Tinkers Creek Trail North
 - Pettibone Road Sanitary Sewer Phase I
 - Community Garden restroom/pavilion
 - 2022 Paving Programs
 - Pergl & Annetta Landscaping
 - Richmond Road entrance sign

- Attached is a monthly report from Service Director Sam Scaffide.
- Attached is a report from Economic Development Director Jeremy Rowan updating the following:
TIRC meeting results
Economic Development newsletter sent out
Economic impact of the Amazon facility-there are 10 separate transportation companies withholding employee payroll to the Village. Through the first two quarters the Village collected \$303,000 in payroll withholdings.
- Attached is the Financial Report for the month of May.
- Attached is the monthly report form Greenfields Environmental for geese management for the months of May and June.
- Attached is a letter of appointment appointing Neil DeCarlo to the Planning Commission.
- Attached is a support letter from Grace Gallucci, Executive Director & Chief Executive Officer at NOACCA for the Cleveland Metroparks Richmond Road All Purpose Trail Connector.
- Attached is a copy of the July newsletter being mailed to Glenwillow residents.
- Council received copies of the presentations from the four contractors that were interviewed for the CMAR for the proposed service garage.

Mayor Cegelka commented; The Planning Commission has had a vacancy that needed filled. He announced the appointment of resident Neil DeCarlo to the Board. Neil has lived on Pergl Road for 11 years. Neil was in attendance and introduced his wife Beth and their children. Neil's mother, Joanne Altizer was in attendance, and also owns a home in the Village. She grew up in Glenwillow and now resides in Macedonia. Neil is honored and excited to be part of the Planning Commission.

LAW DIRECTOR MARK MARONG:

Law Director Mark Marong explained the items on the agenda this evening.

A donation agreement is on the agenda with Broad Oak Development for the 10-acre parcel on the corner of Diamond Parkway and Pettibone. Geis has graciously agreed to donate this parcel to the Village at no cost.

There is a settlement agreement, waiver and release between the Guru Gobind Singh Sikh Society and the Village. There is also a purchase and sale agreement with West Creek Conservancy for the 3 parcels on the corner of Richmond Rd. and Pettibone Rd.

VILLAGE ENGINEER MIKE HENRY:

Engineer Mike Henry reported; his report was submitted in the Mayor's report.

The change order for R.E. Warner on the agenda this evening is for the remodeling of Lori's office and adding another workstation for Economic Development Director Jeremy Rowan.

Work to install the restroom near the Community Gardens will begin this week.

Jeff Adie entered the meeting at 7:14 PM.

CHIEF GREG CURTIN:

Chief Greg Curtin commented; the Cochran Road improvement project has gone smooth with the closing of Austin Powder Dr.

Decals will soon be added to the new golf cart that was added to the fleet of vehicles.

There were no problems on the Fourth of July and only one complaint.

The department is losing three part time officers. All three are leaving to go work for Orange Village Police Department.

Oakwood Fire Department will be at the summer concerts on standby in case they are needed.

SERVICE DIRECTOR SAM SCAFFIDE:

Service Director Sam Scaffide reported; the siding on the annex garage is getting replaced. This is a needed improvement that will also make it more aesthetically pleasing. It will remain white with green trim.

The garage behind the Building Department is also getting resided along with a roof replacement. The roof will then match Village Hall and the Building Department.

The Department has been busy maintaining landscaping and maintaining the public areas throughout the Village. Up-lighting is being installed next week around Village Hall.

Sam reported; Mayor Yates of Twinsburg resigned to take a City Managers job in Florida. Therefore, as Council President Sam was sworn in as Mayor of Twinsburg on July 1st, as part-time. He will remain as Service Director here and cut back his hours while shifting some of the responsibilities to the Assistant Service Director Daryl Schultz. Sam will have to run on the on the ballot in November as Mayor. If elected, he will revisit his responsibilities as Service Director.

Mayor Cegelka commented; there are no PC and ARB meetings scheduled for July due to lack of agenda.

OLD BUSINESS:

None

NEW BUSINESS:

<p>2022-7-24</p> <p>Ordinance</p>	<p>An Ordinance authorizing the Mayor to enter into a Donation Agreement with Broad Oak Development, Ltd. for the donation of Permanent Parcel Number 991-22-095 in the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>
<p>2022-7-32</p> <p>Resolution</p>	<p>A Resolution accepting the bid of Specialized Construction, Inc. for the 2022 Asphalt Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2022-7-33</p> <p>Resolution</p>	<p>A Resolution accepting the bid of TC Construction Co., Inc. for the 2022 Concrete Program and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2022-7-34</p> <p>Resolution</p>	<p>A Resolution accepting the bid of D.W.A. Recreation, Inc. for Community Garden structure materials only; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2022-7-35</p> <p>Resolution</p>	<p>A Resolution accepting the bid of Royal Landscaping-Gardening, Inc. for fencing and landscaping at the intersection of Pergl Road and Annetta Drive in the Village of Glenwillow and; declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2022-7-36</p> <p>Resolution</p>	<p>A Resolution accepting the bid of Royal Landscape-Gardening, Inc. for landscaping services only for the Richmond Road Entrance Sign Installation Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2022-7-37</p> <p>Resolution</p>	<p>A accepting the bid of Bricker Construction, LLC for masonry services only for the Richmond Road Entrance Sign Installation Project and; declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2022-7-38</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Renewal Contract with Greenfields Environmental Group, Inc. for a geese management program for the Village Town Center Park and Donald Norman Payne Recreational Complex; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

<p>2022-7-39</p> <p>Resolution</p>	<p>A Resolution approving Final Change Order No. 1 to the contract with R.E. Warner & Associates, Inc. for the Train Depot, and Village Hall ADA Compliance Improvements Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DeCarlo/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
<p>2022-7-40</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Settlement Agreement, Waiver and Release between the Guru Gobind Singh, Sikh Society of Cleveland, and the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>

2022-7-41 Resolution	<p style="text-align: center;">A Resolution authorizing the Mayor to enter into a Purchase and Sale Agreement between West Creek Conservancy and the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Resolution carried</p>
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Motion by Don Banas second by Jeff Adie to cancel the Work Sessions for September through December.

**Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver
Nays— None
6 yeas – 0 nays**

CITIZEN PARTICIPATION:

None

COUNCIL COMMENTS:

Mayor Cegelka commented; he spoke with County Councilman Jack Schron. They discussed ideas for the application to apply for and possibly receive \$120,000 of AARP money.

Larry Sylver reported on the Recreation Committee meeting held this evening; a different trivia question about Glenwillow is being asked at the summer concerts. Those in attendance really seem to enjoy trying to guess the right answer. The committee discussed future trivia questions for the upcoming concerts.

Don Banas commented on the Service Garage Selection Committee; the process to construct a new service garage began a few months ago beginning with requesting a Request for Qualification (RFQ) from contractors. The Village received seven RFQ's from seven different contractors. The committee

then narrowed it down to four contractors and asked them to submit a Request for Proposal (RFP). Interviews were then conducted with each contractor on a one-on-one basis. The committee has chosen one and is asking Council to attend a **Special Council Meeting Wednesday July 13th at 5:00 PM to authorize the chosen CMAR firm** to work with the architect and authorize a pre-construction fee. The rest of Council was ok with attending the Special Meeting.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark Cegelka adjourned the meeting at 8:13 p.m.



Mark A. Cegelka – Mayor & President of Council

Lori Kovach, Clerk of Council