



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
April 6, 2022, 2022– 7:00 pm
Mayor Mark A. Cegelka presiding

Mayor Mark Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Tony DeCarlo, Gurvis Smith, Larry Sylver

Others Present: Law Director Mark Marong, Engineer Mike Henry, Chief Greg Curtin,
Economic Director Jeremy Rowan, Service Director Sam Scaffide,
Clerk of Council Lori Kovach

Absent: Finance Director John Veres, Barb DiBacco, Building Official Bob Rodic

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of the March 2, 2022, were approved.

(Sylver/DeCarlo)

Roll Call: Yeas - Adie, Banas, DeCarlo, Smith, Sylver
Nays – None

5 yeas – 0 nays
Motion Carried

Swearing in of part-time Lieutenant:

Mayor Mark Cegelka swore in Steve Harvey as a part-time Lieutenant.

Officer Harvey was a Police Officer in Warrensville Heights and retired in 2019 after 22 years of Service there. He served as a Patrol Officer, Sergeant of the Detective Bureau, Road Division Supervisor, sniper on the SWAT team and served on the VEG Accident Investigation Unit. Officer Harvey has been a great mentor and leader of the department in the two years he has been with the Village and his experience, professionalism and leadership skills will be a great asset to helping move the department forward.

PAY ORDINANCE Ordinance No. 2022-4-13

The Pay Ordinance was approved as presented. (Adie/Banas)

Roll Call: Yeas –Adie, Banas, DeCarlo, Smith, Sylver
Nays – None

5 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of March.
- Attached are reports showing all permit activity, active foreclosures, rental properties, homes for sale and active permits for the month of March.
- Attached are records from the County showing the house at 27055 Pettibone Rd transferred on March 1st for \$190,000 and the house at 27850 Annetta Dr. transferred on March 21st for \$412,000.
- Attached is a copy of a check in the amount of \$2,606.42 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for February.
- Attached is a copy of a check received from Republic Services in the amount of \$2,619.04 for the month of February.
- Attached is a copy of a check in the amount of \$110.53 from Cuyahoga County for C&DD fees for December.
- Attached is a copy of the activity report from Chief Curtin showing all police activity for the month of March and a report of all warning tickets given out in the month of March.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.
- Attached is a resignation letter from Patrol Officer Cameron Reed effective March 8, 2022.
- Attached is a report from Engineer Mike Henry with updates for the month on the following:
 - ADA improvements to Village Hall & train depot
 - Cochran Road improvements
 - Service Garage Complex
 - Street lights-Cochran Road
 - Tinkers Creek Trail North
 - Pettibone Road Sanitary Sewer Phase I
- Attached is an email that was sent to all of Council regarding the new Service Garage Project explaining the process being used and the committee formed as part of the process
- Attached is a monthly report from Service Director Sam Scaffide.
- Attached is a report from Economic Development Director Jeremy Rowan updating the following:
 - Job Creation Grant Reports
 - Annual CRA Reports
 - Economic Development Newsletter-See attached

- Attached is a letter to Nick Morrisroe the Chief Executive Officer for Spectrum Diversified. They are looking to relocate in Glenwillow subleasing 262,000 square feet at 7005 Cochran Rd. The Village will provide them a Job Creation Grant valued at \$100,000.
- Attached is the monthly report from Greenfields Environmental for geese management for Avery Lake and the DNP Recreation Complex for March.
- Attached is a copy of the Financial Report for February 2022.
- Attached is notification from the Ohio Department of Natural Resources informing the Village that we have been awarded \$352,250 for the Tinker's Creek Trail North through the Clean Ohio Trails Fund.
- Attached is a letter from the County Planning Commission. The Village was awarded \$38,565.00 for the Healthy Urban Tree Canopy Program for the 2022 Public Tree Planting.
- Attached is a letter from Cuyahoga County notifying the Village we have been selected for the 2022 preventive maintenance program for reimbursable costs not to exceed \$55,550.00
- Attached are minutes from the pre-construction meeting held regarding the Pettibone Rd. Sanitary Sewer Extension Phase I. Grade Line Inc. will be performing the work. This phase consists of installing sanitary sewer main, manholes, and tying into the existing sanitary sewer behind the houses on Pinecrest and Pettibone. Also attached is the letter sent out to the homes on Pinecrest notifying them of the work and the 4 homes on Pettibone that the project will affect.
- Attached is a rendering of the Glenwillow Grille patio submitted by owner Scott Rafuse of what he submitted to ARB and PC of proposed changes.
- Attached is the agenda from the Personnel Committee meeting on Tuesday March 29th.
- Mayor Cegelka will be out of town April 18th thru the 29th.

LAW DIRECTOR MARK MARONG:

Law Director Mark Marong gave Council an overview of the process the Administrative Service Garage Selection Committee. The administrative members are Mayor Cegeka, Vice Mayor Don Banas, Engineer Mike Henry, Finance Director John Veres, Building Official Bob Rodic and Law Director Mark Marong. The Committee has received 7 Statement Of Qualifications from interested firms. The committee will review and bring to Council the 4 or 5 most qualified firms

Mark Marong explained the items on the agenda this evening.

The Solon Schools and the Village are partners for the Senior Scholarship and Recreation Funds for companies with Economic Agreements. As part of this continued partnership the Village will now invoice the companies and receive the money directly. The Solon School Board has passed a Resolution similar to the one on the agenda tonight streamlining the process.

A motion will need to be made to go into an Executive Session this evening to consider the purchase of real property.

VILLAGE ENGINEER MIKE HENRY:

The Sanitary Sewer Phase I has begun. Clearing is being done behind the 4 homes on Pettibone Road for this phase. Concerns from the affected residents were being able to see the development behind their homes now. He will look at planting evergreens to maintain the privacy they had in the past.

CHIEF GREG CURTIN:

Chief Greg Curtin thanked the Mayor and Council for allowing him to promote Steve Harvey as a part-time Lieutenant to help move the department forward.

At the next Council meeting the Chief would like to swear in a new part-time female officer to help with community policing and to check on senior citizens. She currently works for the City of Twinsburg.

SERVICE DIRECTOR SAM SCAFFIDE:

Service Director Sam Scaffide reported; the department is moving into spring and summer by getting equipment ready, opening up the parks and the flowers have been ordered. The Community Garden area will be ready by the beginning to mid-May, depending on the weather. Curbside branch chipping will start the 3rd Monday this month.

Two new Service Department employees have been hired. 1 full-time and 1 part-time. They will be starting towards the end of the month.

ECONOMIC DEVELOPMENT DIRECTOR JEREMY ROWAN:

Southern Glazer's Job Creation Grant is on the agenda this evening. This is the fourth and final one for this year. The company was required to maintain a \$4M payroll in 2021 to qualify for a grant payment equal to 50% of its payroll withholdings. In 2021, Southern Glazer's achieved a payroll of \$6,588,359 resulting in the Village collecting \$131,767 in payroll withholding, which qualified the company for a \$65,883 grant payment.

The sublease for 7005 Cochran Road is currently being passed back and Jeremy will submit their Job Creation Grant once the lease is signed.

Mayor Cegelka thanked the department heads for being diligent on budgeting and obtaining grants.

There are ARB and PC meetings scheduled for April 20th starting at 5:30 PM.

OLD BUSINESS:

None

NEW BUSINESS:

2022-4-14 Ordinance	<p>An Ordinance amending Section 1519.04 of the Codified Ordinances of the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Ordinance carried</p>
2022-4-15 Ordinance	<p>An Ordinance amending Section 139.13 of the Administrative Code to update and provide for police uniform, equipment, and maintenance allowance; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Ordinance carried</p>

<p>2022-4-18</p> <p>Resolution</p>	<p>A Resolution authorizing the modification of the administration and processing of certain contributions for scholarship and recreational purposes from companies doing business in the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>
<p>2022-4-19</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to advertise for bids for the Pettibone Road Trail South Phase I Lookout Project; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>

Motion by Gurvis Smith second by Larry Sylver to authorize the Village Engineer to prepare plans and specs for the Pettibone Road Trail South Phase I Lookout.

Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver
Nays— None
5 yeas – 0 nays

<p>2022-4-20</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Agreement with the Ohio Rebels Sports Club regarding the use of the baseball field at the Donald N. Payne Recreational Complex during the months of April, May, June, and July of the year 2022; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DeCarlo/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>
<p>2022-4-21</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into contracts for the provision of music for the Village of Glenwillow 2022 Summer Concert Series; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>

<p>2022-4-22</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Participation Agreement with the Ohio Department of Transportation for the ODOT Winter Road Salt Contract 018-23and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>
<p>2022-4-23</p> <p>Resolution</p>	<p>A Resolution approving the 2021 Job Creation Grant to Glazer’s Distributors of Ohio, Inc. dba Southern Glazer’s; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>

CITIZEN PARTICIPATION:

None

COUNCIL COMMENTS:

Jeff Adie commented on the Personnel Committee meeting held on March 29th; discussion took place regarding the hiring of 1 full-time and 1 part-time employee in the Service Department. The health insurance for the full-time employees had a minimal increase for 2022 and there was no increase in premiums in 2021. The new rates for 2023 will come out in November. The committee discussed the employee increases for 2022 and is recommending a 3% increase.

Larry Sylver reported on the Recreation Committee meeting held this evening; bands and dates are set for the Summer Concert Series. The committee discussed the development of the brochure for the concerts and summer activities. Gurvis requested one of our Service Department employees be present at the concert to help with set up and tear down. The next Recreation Committee meeting will be May 4th at 6:15 PM.

Don Banas scheduled an Infrastructure meeting for Wednesday April 27th at 6:00 PM.

Motion by Jeff Adie second by Gurvis Smith to enter into Executive Session for the purpose to discuss the purchase of real property.

Roll Call: Yeas— Adie, Banas, DeCarlo, Smith, Sylver

5 yeas – 0 nays


Motion carried

Council convened to Executive Session at 7:55 PM.

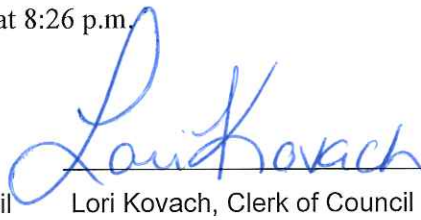
Council reconvened into Open Session at 8:25 PM.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Vice Mayor Don Banas adjourned the meeting at 8:26 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Kovach, Clerk of Council