



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
December 2, 2020– 7:00 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Tony DeCarlo, Barb DiBacco, Larry Sylver

Others Present: Law Director Mark Marong, Police Chief Greg Curtin, Clerk of Council Lori Kovach

Absent: Gurvis Smith

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of November 4, 2020 were approved as presented.

(DiBacco/Sylver)

Roll Call: Yeas - Adie, Banas, DiBacco, Sylver
Nays – None
Abstain- DeCarlo

4 yeas – 0 nays
1 abstain
Motion Carried

Law Director Mark Marong suggested item 5 be moved up on the agenda and considered before the swearing in of a full-time Officer and a part-time Officer.

2020-12-42 Resolution	<p>A Resolution confirming the appointment by the Mayor of Michael J. Winans as a Full-Time Patrol Officer for the Village of Glenwillow Police Department; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Resolution carried</p>
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SWEARING IN A FULL-TIME PATROL OFFICER AND PART-TIME PATROL OFFICER:

Mayor Cegelka swore in full-time Police Officer, Michael Winans and part-time Police Officer, Mena Garas.

Michael Winans was an officer with Chagrin Falls Police Department for 3 years and is currently in the US National Guard as a Military Police Officer with the rank of Sergeant. He has been part of the Glenwillow Police Department working part-time since October 2019.

Mena Garas currently works part-time for the Highland Hills Police Department. He was born and raised in Egypt and came to the US in 2011. He graduated from the Polaris Police Academy and has earned training certificates for DUI enforcement, CPR, and non-deadly force. He will complete the field training program while on probation.

PAY ORDINANCE Ordinance No. 2020-11-31

The Pay Ordinance was approved as presented. (Smith/Adie)

Roll Call: Yeas – Adie, Banas, DiBacco, Smith, Sylver
 Nays – None

5 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of November.
- Attached is a report from Building Commissioner Bob Rodic for the month of November with the following updates:
Building Projects-Walking Trail extending from Amazon to Diamond Parkway
ARB & Planning Commission-Dec. 16th
- Attached is a copy of a check in the amount of \$4,971.12 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees for September.
- Attached is a copy of a check from Cuyahoga County in the amount of \$3,696.24 for C&DD fees for August and reimbursement for the 2020 Community Recycling Grant.
- Attached is a copy of a check from Charter Communications in the amount of \$2,796.83 for July, August & September for franchise fees.
- Attached is a copy of the activity report from Chief Curtin showing all police activity for the month of November and a report of all warning tickets given out in the month of November.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center.

- Attached is a memo from Chief Curtin regarding the hiring of Lisa Toth to fill the position of part-time secretary for the Police Department. Lisa previously worked part-time for the City of Twinsburg and was laid off due to COVID-19. With her previous experience she will be an asset to the department and will be working 24-32 hrs. per week.
- Attached is a report from Engineer Mike Henry with updates for the month on the following:

 Broadway/Richmond/Shepard/Ravenna Intersection
 CDBG & CDSG
 Pinecrest & Maplewood pavement replacement
 2020 Paving Programs
 Train Depot
 Tinkers Creek Trail Phase II
 Village Annex Building ADA Improvements
 Pettibone Road Park Gazebo
- Attached is a report from Economic Development Director Jeremy Rowan updating the following:
 COVID-19 Grant Program-Cuyahoga County
 Amazon update
 Glenwillow Place HOA meeting re: mailboxes
- Attached is the Service Department report for the month of October from Service Director Sam Scaffide.
- Attached are the Oakwood Fire Department incident and response reports for the months of July and August supplied by Chief Schade.
- Attached is a copy of the monthly report from Greenfields Environmental for geese management at Avery Lake and the Donald Norman Payne Recreation Park.
- BWC is sending out another round of dividends in December. The Village will be receiving \$94,074.
- Attached is a copy of an article that appeared in Crain's Cleveland regarding Premier development Partners and the firm's plans to grow nationally.
- Attached is a memo from the Mayors Association of Ohio asking Municipalities to join together to urging their citizens to work together to slow the spread of COVID-19 and to keep them informed.
- Attached is a copy of the Village Hunting and Trapping Ordinance.
- Attached is correspondence from Rosemarie Hojdar.

LAW DIRECTOR MARK MARONG:

Law Director Mark Marong explained all items on the agenda this evening.

Item #12 on the agenda is motion to reject all bids for elevator and accessibility upgrades at the Annex Building. The project is being re-evaluated.

NEW BUSINESS:

<p>2020-12-36</p> <p>Ordinance</p>	<p>An Ordinance amending Ordinance No. 2019-12-40 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2020 and ending December 31, 2020; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/DiBacco)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Ordinance carried</p>
<p>2020-12-37</p> <p>Ordinance</p>	<p>An Ordinance authorizing the Mayor, Director of Law, and Village Engineer to execute and deliver an application for certain Community Development Block Grant funds from the Cuyahoga County Department of Development for project year 2021; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Sylver)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/DeCarlo)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Ordinance carried</p>

<p>2020-12-38</p> <p>Ordinance</p>	<p>An Ordinance authorizing the Mayor, Director of Law, and Village Engineer to execute and deliver an application for certain Community Development Supplemental Grant funds from the Cuyahoga County Department of Development for project year 2021; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/DeCarlo)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Sylver)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Ordinance carried</p>
<p>2020-12-43</p> <p>Resolution</p>	<p>A Resolution authorizing the Director of Finance to prepay the outstanding Real Estate Acquisition Note, Series 2020, issued for the purpose of paying costs of acquiring certain real estate and the building and improvements situated thereon for Village Park and Recreational purposes and improving the same; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None</p> <p>5 yeas – 0 nays Resolution carried</p>

<p>2020-12-44</p> <p>Resolution</p>	<p>A Resolution appointing Lori Kovach as Clerk of Council; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>
<p>2020-12-45</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an Agreement with A&S Animal Control, Inc. for the provision of Animal Warden Services; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>

<p>2020-12-46</p> <p>Resolution</p>	<p>A Resolution authorizing the Mayor, Director of Law, and Village Engineer to enter into a Local Project Agreement with the Ohio Department of Natural Resources (ODNR) to participate in the Clean Ohio Trail Fund; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Adie/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Adie/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>
<p>2020-12-47</p> <p>Resolution</p>	<p>A Resolution accepting the proposal of Environmental Design Group for as needed Landscape Architectural Services for 2021; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>

2020-12-48 Resolution	<p style="text-align: center;">A Resolution approving change order no. 1 – FINAL to the contract with TC Construction Company, Inc. for the 2020 Concrete Repair Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DeCarlo/DiBacco) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (Banas/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>
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Motion by Jeff Adie second by Tony DeCarlo to reject all bids for the Elevator and Accessibility Upgrades at the Village Hall Annex Building.

**Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver
Nays— None
5 yeas – 0 nays
Motion carried**

CITIZEN PARTICIPATION:

None

COUNCIL COMMENTS:

Mayor Cegelka commented; Chief Curtin has come up with 3 designs for a new patch for the Police Department uniforms and vehicles. Pictures of the designs were hung in the back of the Council chambers and a discussion took place to decide on the new design.

Discussion took place regarding the Christmas bag give away for the residents in lieu of the Christmas party this year. Lori will compose a letter to be sent out with details of how residents can pick up the bags at Village Hall.

Council discussed the continuation of having one Council meeting per month as we go into 2021 due to COVID-19. It was decided to cancel the work sessions for January through May.

Motion by Don Banas second by Tony DeCarlo to cancel the Council Work Session Meetings for January 2021 through May 2021.

Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Sylver

Nays— None

5 yeas – 0 nays

Motion carried

Jeff Adie commented; due to the current health crisis he suggested delaying the employee luncheon that Council hosts every year.

Don Banas scheduled an Infrastructure meeting on December 16, 2020 at 7:00 p.m. This will be a virtual meeting using the ZOOM platform.

Mayor Cegelka commented; there is a virtual PC and ARB meeting scheduled for December 16th using the ZOOM platform.

Discussion took place regarding the Glenwillow Place Subdivision mailboxes. The Village retained design standards and deed restrictions in all of the individual parcels. Mark Marong is preparing a program for a one-time mailbox replacement in the development. The matter will be discussed at the Building and Housing Meeting on January 6th at 6:00 p.m.

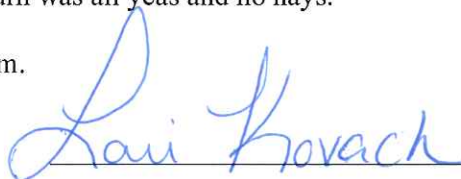
Larry Sylver commented; due to the current health crisis he suggested canceling the Summer Concert Series for 2021.

There being no further business to come before Council, motion by Jeff Adie, seconded by Don Banas to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Cegelka adjourned the meeting at 8:13 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Kovach, Clerk of Council