



Village of  
**Glenwillow**

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers  
June 3, 2020– 7:00 pm  
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Mayor Cegelka asked for a moment of silence for George Floyd and his family and for peace instead of violence during this unprecedented time across the country.

Present: Jeffrey Adie, Don Banas, Tony DeCarlo, Barb DiBacco, Gurvis Smith,  
Larry Sylver

Others Present: Law Director Mark Marong, Engineer Mike Henry, Clerk of Council Lori Pepera

#### APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of May 6, 2020 were approved as presented.  
(DiBacco/Banas)

Roll Call: Yeas - Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  
Nays – None

6 yeas – 0 nays  
Motion Carried

#### PAY ORDINANCE Ordinance No. 2020-6-18

The Pay Ordinance was approved as presented. (Smith/Adie)

Roll Call: Yeas –Adie, Banas, DeCarlo, DiBacco, Smith, Sylver  
Nays – None

6 yeas – 0 nays  
Motion Carried

**Mayor Cegelka aske Chief Curtin to give an update to Council before his Mayor's report.**

**CHIEF CURTIN:**

Chief Curtin reported; moving forward during this time he plans to focus on and ensure proper training for all Glenwillow Officers to include compassion and composure training. The Chief sent an email to all of the Officers with the Use of Force Policy and Excessive Use of Force Policy to review and sign off on. There is also an online test the officers will take and have to pass.

Chief Curtin will be representing Glenwillow at a peaceful protest to take place in Chagrin Falls tomorrow. He did not send any of the Glenwillow Officers to help with the destructive behavior and rioting that previously took place in Cleveland and other surrounding communities due to lack of training. Don Banas commented; he appreciated the email that Chief Curtin sent to the officers to have them re-read the Use of Force policies and have then sign off after they have been reviewed..

Mayor Cegelka commented; the goal is to offer proper training to all officers, not only in use of force but in all aspects of the procedure manual. The Department did not purchase the new body cameras this year which will allow more money to be budgeted for more training in the future.

**CORRESPONDENCE & MAYOR'S REPORT:**

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of May.
- Attached is a report from Building Commissioner Bob Rodic for the month of May with the following updates:  
Building Projects-Amazon  
ARB & Planning Commission
- Attached is a copy of the monthly Building Department activity for May. The report gives details of all permit activity.
- Attached are reports showing active foreclosures, rental properties, and homes for sale for the month of May.
- Attached is a copy of a check received from Republic Services in the amount of \$3,582.05 for the month of April.
- Attached is a copy of a check in the amount of \$3,195.61 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees.
- A copy of the check is attached for the fees submitted to the Village for the C&DD site in the amount of \$485.03 for February.
- Attached is a copy of a check in the amount of \$2,742.50 from Charter Communications for the User Franchise Fees for the first quarter.
- Attached is a report from Chief Curtin with Police Department updates for the month.
- Attached is a copy of the activity report from Chief Curtin showing all police activity for the month of May and a report of all warning tickets given out in the month of May.

- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center, Date of Report May 1st.
- Attached is a report from Engineer Mike Henry with updates for the month on the following:
  - Broadway/Richmond/Shepard/Ravenna Intersection
  - Pavement Replacement
  - Pettibone Rd. Sewer Extension
  - Train Depot Relocation
  - Restrooms at Pettibone Rd. Park
  - Tinkers Creek Trail Phase II
  - Village Annex Building Improvements
  - Stormwater Inspection
- Attached is a report from Economic Development Director Jeremy Rowan updating the following:
  - Business Communication update
  - CRA Addendum
- Attached is the Service Department report for the month of May from Service Director Sam Scaffide.
- Attached is notification from NOPEC that the grant application to replace one heating/cooling unit was approved in the amount of \$10,324.00.
- Attached is a copy of the monthly report from Greenfields Environmental for geese management at Avery Lake and the Donald Norman Payne Recreation Park.
- Attached is information from the Ohio Ethics Commission to provide guidance and assistance if needed.
- Attached is information from the Ohio BWC showing where budget reductions are being made for the next two months.
- Attached is a copy of the Ohio Municipal League Legislative Bulletin for May 6<sup>th</sup>.
- Attached is a copy of the Village's collections and cost for income tax collections from RITA.
- Attached is information regarding *Round Two of Stabilization Grant Funding* to support Businesses. 2.5 million in grant awards will be given ranging from \$2,500 to \$5,000.
- Attached is a copy of the graduated seniors who applied and will be receiving a scholarship from the Glenwillow scholarship Program.



## **LAW DIRECTOR MARK MARONG:**

Law Director Mark Marong reported; the Governor has not lifted the no more than 10 person gathering limit, therefore, the June 17<sup>th</sup> Planning Commission meeting will be a virtual meeting held over ZOOM. The meeting link and meeting ID number will be placed on the website for anyone that would like to watch or participate in the meeting. If someone is uncomfortable using ZOOM but would still like to comment they may email or mail comments to the Building Commissioner or call with questions regarding the viewing or participation of the meeting. Sam O'leary from Mark Marong's office will be administering the ZOOM meeting.

Items on the Planning Commission agenda include a Public Hearing to discuss the case of the Guru Gobind Singh Sikh Society of Cleveland(s) request for a use variance to construct a Sikh Temple upon properties on Richmond Road in a Country Home District. The ARB meeting scheduled for June 17<sup>th</sup> will also be a virtual meeting held over ZOOM. The only item on the agenda is a deck approval on Pettibone Road.

Mark Marong explained all items on the Council agenda. There is legislation to allow the Village to receive the 1<sup>st</sup> round of Federal Funding from the Corona Virus Relief Fund. This needs passed in order to receive the funds. The Village is receiving \$6,865.00 for this first round.

Item #4 on the agenda is the Addendum to the CRA Agreement with WRP regarding the property located at 43500 Victory Parkway.

Items #'s 6 & 7 are renewal contracts with Greenfields Environmental for Geese Management and invasive plant management at Avery Lake.

## **ENGINEER MIKE HENRY:**

- Engineer Mike Henry commented; his report was submitted in the Mayor's report and reported on the following.
- The relocation of the train depot is underway. The depot is up on blocks and the foundation is 50% completed.
- Accepting the bid for the 2020 Asphalt Program is on the agenda tonight, awarded to Chagrin Valley Paving, Inc. for \$92,000.
- R.E. Warner's proposal is on the agenda for the design and specifications of the Village Hall Annex Building for ADA compliance. The Village received a grant in the amount of \$150,000 from Cuyahoga County Dept. of Development for the project. Construction will start by the end of the year with completion next year.

**NEW BUSINESS:**

<p>2020-6-19</p> <p>Ordinance</p>	<p><b>An Ordinance amending Ordinance No. 2019-12-41 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2020 and ending December 31, 2020; and declaring an emergency. (Mayor &amp; Council)</b></p> <p>Motion to suspend 3 reading rule (Smith/DeCarlo) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>
<p>2020-6-20</p> <p>Ordinance</p>	<p><b>An Ordinance establishing and regulating the Local Coronavirus Relief Fund; and declaring an emergency. (Mayor &amp; Council)</b></p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None 6 yeas – 0 nays Ordinance carried</p>

<p>2020-6-24</p> <p>Resolution</p>	<p><b>A Resolution authorizing the Mayor to enter into a First Addendum to the Community Reinvestment Area Agreement with WRP Glenwillow LLC regarding property located 43500 Victory Parkway; and declaring an emergency. (Mayor &amp; Council)</b></p> <p>Motion to suspend 3 reading rule (Adie/DeCarlo)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>
<p>2020-6-25</p> <p>Resolution</p>	<p><b>A Resolution authorizing the Mayor to enter into a Master Cooperation Agreement for Preventive Maintenance Services with Cuyahoga County to provide reimbursement to the Village of Glenwillow for certain preventive maintenance activities on county roadways; and declaring an emergency. (Mayor &amp; Council)</b></p> <p>Motion to suspend 3 reading rule (DiBacco/Banas)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (DeCarlo/DiBacco)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>

<p>2020-6-26</p> <p>Resolution</p>	<p><b>A Resolution authorizing the Mayor to enter into a renewal contract with Greenfields Environmental Corp. for a geese management program for the Village Town Center Park and Donald Norman Payne Recreational Complex; and declaring an emergency. (Mayor &amp; Council)</b></p> <p>Motion to suspend 3 reading rule (DeCarlo/Sylver)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Sylver/Smith)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>
<p>2020-6-27</p> <p>Resolution</p>	<p><b>A Resolution accepting the proposal of Greenfields Environmental Corp. for invasive plant management in Avery Lake and the bordering area to the north of Avery Lake, located in the Glenwillow Village Center Park; and declaring an emergency. (Mayor &amp; Council)</b></p> <p><b>Resolution placed on First Reading</b></p>

<p>2020-6-28</p> <p>Resolution</p>	<p><b>A Resolution accepting the bid of Chagrin Valley Paving, Inc. for the 2020 Asphalt Repair Program; and declaring an emergency. (Mayor &amp; Council)</b></p> <p>Motion to suspend 3 reading rule (DiBacco/Smith)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Banas/Adie)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>
<p>2020-6-29</p> <p>Resolution</p>	<p><b>A Resolution accepting the proposal of R.E. Warner &amp; Associates, Inc. for the design, drawings and specifications for certain elevator and accessibility upgrades at the Village Hall Annex Building; and declaring an emergency. (Mayor &amp; Council)</b></p> <p>Motion to suspend 3 reading rule (DiBacco/Smith)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Motion carried</p> <p>Motion to approve (Smith/Adie)</p> <p>Roll Call: Yeas— Adie, Banas, DeCarlo, DiBacco, Smith, Sylver Nays— None</p> <p>6 yeas – 0 nays Resolution carried</p>



### COUNCIL COMMENTS:

Jeff Adie commented he would like to have a Finance Committee meeting in July. Mayor Cegelka commented; as of the June 1<sup>st</sup> the RITA collections were ahead of what they were in 2019. Collections will be reviewed again on June 15<sup>th</sup>. The financial impact from the pandemic will likely be seen at the 6<sup>th</sup> month mark, where we will begin to see collections go down.

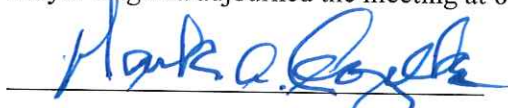
Gurvis Smith scheduled a Building/Housing Committee meeting July 15<sup>th</sup> at 6:30 to discuss the hazardous trees and a Building/Housing Committee meeting September 16<sup>th</sup> 6:15 to go over permits pulled in the Building Department throughout the year.

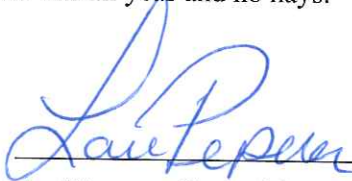
Barb DiBacco asked for an update on flooding in the Village. Mayor Cegelka commented; a resident on Tinkers Valley that is in a flood plain had some concerns regarding water coming towards his home Mike Henry commented; the recent rain did cause issues on Cochran Road, however so much rain came down in a very short period of time. Initially looking at it, the flow is good, and the discharge is clear. The retention basin located on Cochran is private and is the associations responsibility to make sure it is flowing properly, and the discharge is clear of debris. Every year a letter is sent out to the businesses to make sure the private retention basins are operating and maintained.

Larry Sylver commented; he would like to revisit moving forward with the Movie in the Park scheduled for July 25<sup>th</sup>. Mayor Cegelka commented; we will look at what the guidelines are at the end of June and decide.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Cegelka adjourned the meeting at 8:23 p.m.

  
Mark A. Cegelka – Mayor & President of Council

  
Lori Pepera, Clerk of Council