



Honoring the Past - Welcoming the Future

Village of
Glenwillow

Council Meeting – Council Chambers
February 5, 2020– 7:00 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:00 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Barb DiBacco, Gurvis Smith, Larry Sylver

Absent: Tony DeCarlo

Others Present: Law Director Mark Marong, Finance Director John Veres, Engineer Mike Henry, Police Chief Greg Curtin, Building Commissioner Bob Rodic, Service Director Sam Scaffide, Clerk of Council Lori Pepera

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of January 15, 2020 were approved as presented.
(DiBacco/Sylver)

Roll Call: Yeas - Adie, Banas, DiBacco, Smith, Sylver
Nays – None

5 yeas – 0 nays
Motion Carried

PAY ORDINANCE Ordinance No. 2020-2-6

The Pay Ordinance was approved as presented. (Adie/Banas)

Roll Call: Yeas –Adie, Banas, DiBacco, Smith, Sylver
Nays – None

5 yeas – 0 nays
Motion Carried

CORRESPONDENCE & MAYOR’S REPORT:

The following were attached in the Mayor’s packet:

- Attached is the Mayor’s Court Report for the month of January 2020.
- Attached is a copy of the monthly Building Department activity for January 2020. The report gives details of all permit activity.

- Attached are reports showing active foreclosures, rental properties, and homes for sale for the month of December.
- Attached is a copy of a check received from Republic Services in the amount of \$3,990.03 for the month of December.
- Attached is a copy of a check in the amount of \$3,226.16 from the City of Cleveland for the Sanitary Sewer Fund for user sewer fees.
- A copy of the check is attached for the fees submitted to the Village for the C&DD site in the amount of \$454.33 for November.
- Attached is a copy of a check in the amount of \$75,000 from Cuyahoga County for reimbursement for road improvements.
- Attached is a letter from Senator Matt Dolan congratulating the Village for being awarded \$417,701 from the Ohio Department of Natural Resources to finish Tinker's Creek Trail Phase II.
- Attached is notice the Village is receiving \$1,369,288 in funding for the Broadway/Richmond intersection. This is a joint program with Oakwood, Macedonia and Twinsburg.
- Attached is a copy of the activity report from Chief Curtin showing all warning traffic tickets issued for the month of January.
- Attached is a copy of the report supplied by Chief Curtin reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report February 4th.
- Attached is a report from Engineer Mike Henry with updates for the month on the following:
 - Pettibone Road Park restroom
 - Broadway/Richmond/Shepard/Ravenna Intersection
 - Train Depot Relocation
 - Pettibone Rd. Sewer Extension
 - 2020 Paving Programs
- Attached is the Service Department report for the month of December from Service Director Sam Scaffide.
- Attached is the proposed budget form John Veres for the SE COG for 2020.
- Attached is the 2019 Chagrin/Southeast Haz-Mat Annual Report.
- Attached is a copy of the invoice for Fire and Emergency services supplied by Oakwood Village. Per our contract there is a 2% increase.
- Attached is memo from Bob Rodic regarding the issuance of a Zoning Certificate given to a residence for a home occupation.

- Attached is a list of the graduating attending Solon High School eligible for the Glenwillow Scholarship. There are 19 students graduating this year. Applications will be mailed out in March.
- Attached is an email from Tim Pickana from the Solon Board of Education with the Scholarship Fund balance of \$45,718.48.
- Attached are the Oakwood Fire Department incident and response reports for the months of October and November supplied by Chief Schade.
- Attached is a memo from the Cleveland Metroparks. They will continue the deer management program on several days between January 21st through March 19th.
- Attached is information from Chief Curtin regarding rebates for homeowners for the construction/installation of tornado safe rooms.
- Attached is a copy of a thank you card from resident Rosemarie Hojdar thanking everyone for the Village Christmas party and the bag of snacks and gifts given to her from our food drive.
- Attached is a thank you letter from Dave Day for the gift card given to him from the Village for his time and talents playing music at the Village Christmas party.
- Attached is an article from 1986 published in the Plain Dealer brought in from a resident regarding a single-engine plane that crash landed in the Village.

FINANCE DIRECTOR JOHN VERES:

- Finance Director John Veres commented on Resolution 2020-2-9, the appointment of Jeremy Rowan. John has previously worked with Jeremy in Independence; Jeremy is very knowledgeable in the area of Economic Development. He will be a great addition to the Village.

LAW DIRECTOR MARK MARONG:

- Law Director Mark Marong explained all items on the agenda this evening.
- Mark Marong asked for items 2 & 3 on the agenda to be placed on second reading. A Public Hearing will be held at the February 19th Council meeting.

ENGINEER MIKE HENRY:

- Engineer Mike Henry commented; item 4 on the agenda is a contract with CXT Inc. for the construction of the public restrooms at the Pettibone Road Park.
- The MOU with Tinkers Creek Watershed, for the Village's Stormwater permitting for 2020 is on the agenda.
- Mike asked for a motion to finalize plans for the Pettibone Road Park and a motion to prepare plans for the Concrete and Asphalt Programs for 2020.

POLICE CHIEF GREG CURTIN:

- Police Chief Curtin commented; all reports were submitted in the Mayor's report.
- Chief Curtin reported; a scam has been reported in other communities where individuals are posing as utility workers and committing robberies. Our officers have been made aware and will be more vigilant.
- Updates to the look of the Police Department are being made.

BUILDING OFFICIAL BOB RODIC:

- There will not be an ARB meeting in February due to lack of agenda. 1 item was submitted for the Planning Commission Meeting: a lot clearing request for the lot on Pinecrest.

SERVICE DIRECTOR SAM SCAFFIDE:

- Sam Scaffide Service Director reported; the Solid Waste Grant is complete. The grant will provide additional trash receptacles for the Pettibone Road Park, fund Shred Day and used to purchase reusable grocery bags. The Solid Waste District is also giving 1000 reusable grocery bags away, if we supply material on recycling efforts.
- The flowers to beautify the Village during the spring and summer have been picked out at the nursery and are growing.
- Sam is bringing a consultant in from Bremec's Nursery, where we purchase our flowers, to help with designing and displaying of the landscaping of the flower beds.
- Sam would like to add another full-time employee to the Service Department. His name is Dave Redo. Dave has extensive experience in landscaping. He would be a great addition to the department.

ECONOMIC DEVELOPMENT:

- Mayor Cegelka passed out an article from Crain's; a rumor that Amazon was looking at locating in Glenwillow. There is no evidence this is true.

OLD BUSINESS:

2020-1-2 Ordinance	<p>An Ordinance amending Section 1135.03 of the Planning and Zoning Code to update the Residential Districts Lot Requirements; and declaring an emergency. (Mayor & Council)</p> <p>Motion to place Ordinance on Second Reading (DiBacco/Sylver) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p>
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2020-1-3 Ordinance	<p>An Ordinance amending Section 1109.02 of the Planning and Zoning Code to update the Definitions; and declaring an emergency. (Mayor & Council)</p> <p>Motion to place Ordinance on Second Reading (Adie/Banas) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p>
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NEW BUSINESS:

2020-2-7 Ordinance	<p>An Ordinance No. 2020-02-07 authorizing the Mayor to enter into a contract with CXT Inc. through the purchasing cooperative Sourcewell for the construction of a public restroom facility at the Pettibone Road Park; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Smith/) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Ordinance carried</p>
2020-2-9 Resolution	<p>A Resolution confirming the appointment by the Mayor of Jeremiah Rowan as Director of Economic Development for the Village of Glenwillow; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None</p> <p>5 yeas – 0 nays Resolution carried</p>

Mayor Cegelka introduce Jeremy Rowan. Jeremy commented; he has 15 years of experience in Economic Development indiverse settings. He has expertise in land use, planning, site selection and incentive negotiations. He currently works in the City of Independence and has been there 8 years. Jeremy is looking forward to working in the Village and has a flexible schedule. He is thankful for the opportunity.

<p>2020-2-10</p> <p>Resolution</p>	<p>A Resolution authorizing the Village to enter into a Memorandum of Understanding with Tinker’s Creek Watershed Partners, Inc. for the Village’s Stormwater Permitting from January 1, 2020, to December 31, 2020; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (Smith/Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Smith) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>
<p>2020-2-11</p> <p>Resolution</p>	<p>A Resolution authorizing the Village to participate in the Northeast Ohio Public Energy Council Do Not Knock Program; and declaring an emergency. (Mayor & Council)</p> <p>Motion to suspend 3 reading rule (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None 5 yeas – 0 nays Motion carried</p> <p>Motion to approve (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver Nays— None 5 yeas – 0 nays Resolution carried</p>

Motion by Larry Sylver second by Gurvis Smith to authorize the Village Engineer to prepare and finalize plans for the Pettibone Road Park.

**Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver
5 yeas – 0 nays
Motion carried**

Motion by Barb DiBacco second by Larry Sylver to authorize the Village Engineer to prepare and finalize plans for the annual Asphalt and Concrete programs.

**Roll Call: Yeas— Adie, Banas, DiBacco, Smith, Sylver
5 yeas – 0 nays
Motion carried**

COUNCIL COMMENTS:

Barb DiBacco commented on the Safety Meeting held this evening; discussion took place of upgrading one of the Police Vehicles. The purchase of a new vehicle will be delayed and done later in the year. The vehicle that will be replaced will not be sold but turned over to the Service Department for use. The department will be implementing Watchguard, a system that runs the body cameras and car cameras at the same time. The proposal to purchase this will be on the April agenda.

Barb scheduled a Safety Meeting for March 6, 2020 at 5:45 PM.

Larry Sylver reported; at the Recreation Meeting this evening discussions took place on the following, the restrooms and gazebo for the Pettibone Road Park. Planning for the summer concerts has begun.

Mayor Cegelka commented; approximately 10 houses on Pettibone Road need to make connections to the sanitary sewer. The Engineer will be sending letters out to the affected residents asking them for an easement on the back of their property. (the connections will be on the back of the properties)

Don Banas commented; he would like the Village to pass a Resolution opposing “Ed Choice”, allowing students to go to private schools using State money.

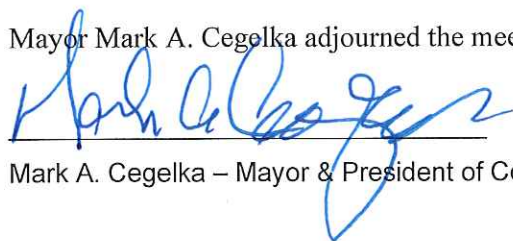
Jeff Adie commented; the employee luncheon given by Council was on January 21st. It was very well attended, and employees all enjoyed the food and gathering for lunch.

CITIZEN COMMENTS:

None

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 7:59 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council