



The Mayor, Mark A Cegelka called the meeting to order at 7:34 p.m. and all present said the Pledge of Allegiance.

The Public Hearing for the Community Block Grant Program opened at 7:35 p.m. Peggy Spraggins gave a report on the Grant Program that the Village is applying for. Jeff Zorc the Program Director for Cuyahoga County Dept. of Development also spoke to Council about the Grant Program. The Public Hearing closed at 7:43 p.m. (Please see attached minutes)

The Regular Council Meeting reconvened at 7:44 p.m.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Excused: Chief of Police Robert Hagquist

Others Present: Law Director Stephen Klonowski, Engineer Mike Henry, Finance Director John M. Veres, Building Commissioner Mike Skvasik, Service Director Sam Scaffide, and Clerk of Council Elaine Lowe

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of February 15, 2012, were approved as presented. (Baca/Sylver)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver
Nays – None

6 yeas-0 nay
Motion carried

PAY ORDINANCE

2012-3-18

The Pay Ordinance was approved as presented (Adie/Banas)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR’S REPORT:

The following were attached in the Mayor’s packet:

- The Mayor’s Court Report for the month of February 2012.

- The Building Department Report for the month of February 2012.
- The Report from Greenfields Environmental Corp. of inspections performed for the month of February 2012.
- A copy of information supplied by Joe Biaglow from the Ohio Division of Wildlife, titled Harassment Techniques Timeline for review.
- The Fire Report, and EMS runs for the month of February 2012.
- A copy of a check in the amount of \$4,183.38, received from Republic Services, for the month of January 2011.
- A copy of a letter Mayor Cegelka received from Nancy A. Fuerst, Administrative and Presiding Judge for the Court of Common Pleas, asking Cities and Villages in Cuyahoga County to notify the Courts of vacant and abandoned properties involved in foreclosure within their municipality so the property can be placed on the fast track.
- A copy of an email Mayor Cegelka received from Prentice Lipsey, Executive Director with Kindred Transitional Care and Rehabilitation – Stratford, inviting him to a ribbon cutting on April 11th for the newly renovated rehab suites. Mayor Cegelka has advised Mr. Lipsey he will be out of town. Vice Mayor, John Baca, has agreed to step in for Mayor Cegelka and will attend the ribbon cutting.
- A copy of a letter Mayor Cegelka received from Harry J. Jacob III, Judge with Bedford Municipal Court, explaining the Court's Community Outreach Program in our Community.
- A copy of a letter Mayor Cegelka received from Babette Oestreicher with the Tinkers Creek Watershed Partners, thanking the Village of Glenwillow for the use of the Council Chambers on February 24, 2012. Also noted in the letter is a thank you to the Village Employees that were so helpful before, during and after the meeting.
- A copy of a letter Mayor Cegelka received from Chris Bowman, with the Ohio Environmental Protection Agency, advising Mayor Cegelka that enclosed with the letter is the Ohio EPA permit to install Sanitary Sewer, for Pergl Road, Phase I.
- A copy of an e-mail from Mike Henry to Mike Skvasik explaining that the contractor working with Diamond Business Center, could not bore under Victory Parkway to install conduit. A section of the road will have to be excavated and opened in order to install the required conduit and backfill with a low strength mortar. The road will be plated until the concrete cap is installed.
- A copy of an e-mail sent by Michael Skvasik to Mark Leszynski advising him that the contractor doing road repair work to Victory Parkway needs to be registered with the Village Building Department and obtain a road opening permit and a damage control deposit is also required, along with a drawing for review and approval by Chagrin Valley Engineering Co.
- An interoffice memo advising Council Members that Mayor Cegelka will be on vacation April 10th to April 17th.
- A copy of the Liberty News and Views for the month of March 2012

DIRECTOR OF FINANCE JOHN VERES:

- The Personnel Committee met and discussed looking for competitive prices for Health Insurance.
- Peggy Spraggins progress about the CRA will be due at the end of March
- There was a report about the Villages TIFF
- The State Auditor decided some cities will be audited by independent auditors. Cities that have a good track record are having this done. Glenwillow is being audited by an independent auditor. The cost is about \$10,000 for a two year audit.

LAW DIRECTOR STEPHEN KLONOWSKI:

- A Resolution sending our condolences to the City of Chardon was prepared and presented to Council tonight to add to the agenda if they agreed.
- Steve also informed Council that we would be entering into Executive Session when Council was done with business.

ENGINEER MIKE HENRY:

- A section of Victory Parkway will have to be cut to install utility conduit.
- March 21st Work Session Council Meeting the Sanitary Sewer Study will be presented to Council for approval.
- Council needs to approve the bid authorization at the March 21st Work Session Council Meeting.
- The CDBG Application Authorization is needed at the March 21st Work Session Council Meeting. This application is due in by the end of March.
- The SWIF Grant Application Authorization is also needed at the March 21st Work Session Council Meeting. This application is also due in by the end of March

BUILDING COMMISSIONER MIKE SKVASIK:

- A Planning Commission Meeting and an Architectural Board Meeting is scheduled for Wednesday, March 14, 2012.
 - ✓ NOCO Company is asking for an occupancy.
 - ✓ NOCO Company is also asking to enter into the west side of the building.

SERVICE DIRECTOR SAM SCAFFIDE:

- The new snow plow truck is ready, if anyone would like to look at it after Council they can.
- The Service Department is trying to clean out the DLK property and organize it.

- The sign is in for the dedication of the Service Department to Bob Zahuranec.
- The letters have been ordered for the John D. Brown Trail.
- The flower baskets are on order and will be ready by spring to be hung.
- The security cameras are working and the security is also on the Service Department door.

✚ An Infrastructure Meeting was scheduled for 5:30p.m. April 4, 2012.

✚ A Recreation Meeting was also scheduled for 6:30 p.m. April 4, 2012

NEW BUSINESS:

<p>2012-2-16 Ordinance</p>	<p>An Ordinance amending section 1139.03(I) of the Planning and Zoning Code and declaring an emergency (Adie)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Adie/Sylver) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas- 0 nays Motion carried • Motion to approve (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Ordinance carried
<p>2012-3-19 Ordinance</p>	<p>An Appropriation approving the editing and inclusion of certain Ordinances as parts of the various component codes of the Codified Ordinances of the Village of Glenwillow, Ohio and declaring an emergency (Adie)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Barber/Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0nays Motion carried • Motion to approve (Sylver/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Ordinance carried
	<p>Motion by Banas, seconded by Adie, to amend the agenda to add Resolution No. 2012-3-12.</p> <ul style="list-style-type: none"> • Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays

	Motion carried
2012-3-2 Resolution	<p>A Resolution of Condolences to the City of Chardon, Ohio. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Banas/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Motion carried • Motion to approve (Banas/Sylver) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Resolution carried

Motion by Barber, seconded by Sylver, to enter into Executive Session at 8:25 p.m. about pending litigation, after which no further business will be conducted.

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas—0 nays
Motion carried

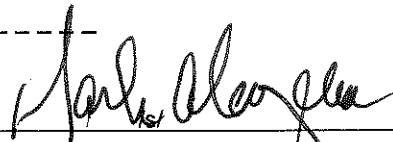
Motion by Adie, seconded by Johnson, to reconvene into Regular Session at 8:55 p.m.

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas—0 nays
Motion carried

There being no further business to come before Council, moved by Barber, seconded by Adie to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:56 p.m.



 Mark A. Cegelka – Mayor & President of Council



 Elaine Lowe – Clerk of Council

**VILLAGE OF GLENWILLOW
MINUTES OF PUBLIC HEARING
MARCH 7, 2012**

Minutes of a Public Hearing held at the Village of Glenwillow on March 7, 2012 for the purpose of discussing the Cuyahoga County Community Development Block Grant 2012 program.

Present: Mayor Cegelka; Council members: John Baca, Jeff Adie, John Barber, Eric Johnson, Larry Sylver, and Don Banas.

Others Present: Mike Henry, CVE, Engineer; Jeff Zorc, Cuyahoga County Dept. of Development; Steve Klonowski, Law Director; Sam Scaffide, Service Director; and Peggy Spraggins, Housing Officer.

Mayor Cegelka opened the Public Hearing at 7:30 pm by introducing the guests present and proceeded to explain the Community Development Block Grant (CDBG) program.

Mayor Cegelka asked Peggy Spraggins to explain the National Objectives of the program and remind Council which projects the Village has completed in the past with these funds.

Mrs. Spraggins explained the HUD National Objectives for CDBG funds, which are:

- To eliminate slum and blight and
- To provide services to low and moderate income residents.
- (The third objective is for natural disasters experienced in communities).

Mrs. Spraggins continued by stating the County has a competitive program with all 50 municipalities eligible within the county. She stated that the County have discussed making changes but this year's program will be similar to the last couple years.

Mrs. Spraggins reminded Council of the following projects completed by the Village with CDBG funds:

- Pettibone Road Streetscape
- Austin Powder Streetscape
- Richmond Road Sanitary Sewer Project
- Village's Master Plan and
- Playground equipment at Donald N. Payne Recreational Complex.

Mayor Cegelka introduced Jeff Zorc, Program Director for the CDBG funds at Cuyahoga County. Mr. Zorc briefly reviewed the program and the county's desire to see that these funds are used throughout the county on various projects. He reiterated that this is a competitive process and typically, they receive about 20 to 22 requests and fund about 11 projects.

Mr. Zorc stated that there are three categories for this year's program:

- Tier 1 – Up to \$350,000
- Tier 2 – Up to \$150,000
- Master Plan Grant – Up to \$30,000

Mr. Zorc stated that Glenwillow has a great track record with the implementation and accounting for these funds in the past and encouraged the Village to continue.

Mayor Cegelka asked for comments or questions from Council members.

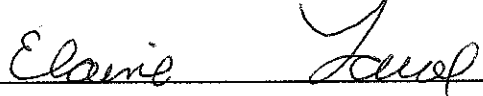
Mr. Johnson asked which project is being considered for this year. Mr. Henry stated that there are two: Parking lot enhancement and repair Village Hall and the Pettibone and Richmond Roads intersection improvement.

Mayor Cegelka asked for comments or questions from the audience. There being none, the Mayor thanked Mr. Zorc for attending tonight's meeting and closed the public hearing at 7:40 pm.

Approved: March 21, 2012



Mayor Mark A. Cegelka



Elaine Lowe
Clerk of Council