

AMENDED MINUTES APPROVED BY COUNCIL FEBRUARY 16, 2011.



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Regular Council Meeting – Council
Chambers

February 2, 2011 – 7:38 pm

Mayor Mark A. Cegelka presiding

The Mayor, Mark A. Cegelka called the meeting to order at 7:38 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Excused: Chief of Police Robert Hagquist

Others Present: Law Director Stephen Klonowski, Director of Finance Matthew Stuczynski, Street Commissioner Bob Zahuranec, Service Director Daryl Schultz, Building Commissioner Michael Skvasik, Engineer Mike Henry, Lieutenant Michael J. Megyesi, Housing Officer & Tax Incentive Director John Veres, Chief James Schade and Clerk of Council Elaine Lowe

APPROVAL OF MINUTES

The minutes of the Work Session Council Meeting dated January 16, 2011 were approved as presented. (Baca/Barber)

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

PAY ORDINANCE

2011-2-15

The pay ordinance was approved as presented (Sylver/Adie)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver

Nays—None

6 yeas--0 nays

Motion carried

MAYOR'S REPORT AND CORRESPONDENCE:

- The Mayor will swear in Dan Biada, Victoria Miavitz and Edward Thyret, Jr. as part time police officers tonight.
- There is a copy of the legislative report on the Budget and Estate Tax and Jobs Ohio Proposal and Pension Reform.
- The Village received a thank you card from Chief Hagquist and Family
- Each committee representative will give a report tonight on their respective committees.

- Attached are the Holidays that fall on a Monday. The Village is looking into purchasing and posting signs that rubbish will be picked up on Tuesday.
- A copy of the Village's Annual Financial Report for the year 2010 has been advertised in the local paper.
- Attached is a copy of the legal notice printed in the Solon Times regarding the Village of Glenwillow's Annual Financial Report for 2010. It is available for public inspection at the Village Hall. Anyone can call for an appointment to see it.
- Attached is information discussed at the Infrastructure Committee Meeting regarding the proposed lighting at the intersection of Cochran and Austin Powder Roads.
- Attached is copy of a check from Republic Services, Inc. in the amount of \$3,916.75.
- Attached is the Mayor's Court monthly report for January 2011.
- Attached is the Building Department's Deposit Summary Report for January 2011.
- Attached is the Executive Summary from Greenfields Environmental for January 2011.

End of the Mayor's Report

FINANCE DIRECTOR MATTHEW A. STUCZYNSKI:

- The Annual Financial Report for the year 2010 was published in the local paper and is available for inspection. Please call Village hall to schedule an appointment to reviews the Annual Financial Report.
- Monthly Report Amendment to appropriations is included in the report.

LAW DIRECTOR STEPHEN KLONOWSKI:

- The Law Director has finished a response to the Northeast Ohio Regional Sewer District for a set of documents.

VILLAGE ENGINEER MIKE HENRY:

- The Engineer has been in contact with First Energy to make the illumination better on Austin Powder and Cochran Roads.
- Gave a report on the Storm Water situation.
- The Nature Works Grant was submitted.

LIEUTENANT MEGYESI:

- Tonight we will swear in Dan Biada, Victoria Miavitz and Edward Thyret, Jr. as part-time police officers.

HOUSING OFFICER & TAX INCENTIVE DIRECTOR JOHN VERES:

- Letters are going out to everyone involved in the CRA Agreement. We are sending out questionnaires so we can respond to the Government. A meeting will be schedule with the School Board to discuss the above.

STREET COMMISSIONER BOB ZAHURANEC:

- The snow report for January is 268.75 man hours, 3,536 miles were logged, 707 gallons of fuel, 267.81 tons of salt were used, the tractor was used for 4 hours, 15 hours on the snow blower and the senior driveways were plowed five times.

SERVICE DIRECTOR DARYL SCHULTZ:

- Daryl is already looking into buying flower baskets for the Village for this summer. His plans are to stay with the company that did them last year.

FIRE CHIEF SCHADE FROM THE OAKWOOD FIRE DEPARTMENT:

- In January there were 7 calls; 3 for the nursing home, 4 residential and 1 fire alarm.
- On the previous Friday, there was a 3 alarm house fire. The wood burner was the cause. Mutual aid was called. Bedford Hts. came and so did Solon.
- Smoke detectors are available for all residents at the Village Hall
- Residential Knox boxes are also available to minimize damage to homes if the fire department would need to get in.
- The Fire Department is willing to give CPR classes/ classes for the AED machines and first aid classes.
- Fire Safety Inspections are also available through the Fire Department.
- The Chief has been going out to see all the businesses and introduce himself and become familiar with them.

BUILDING COMMISSIONER MIKE SKVASIK:

- Mike would like to have a Planning Commission Meeting on February 9, 2011 at 6:30 PM about a sign variance.

The Mayor swore in Dan Biada, Victoria Miavitz and Edward Thyret, Jr. as part-time police officers.

NEW BUSINESS:

**2011-2-16
Ordinance**

An Ordinance authorizing the Mayor to enroll the Village of Glenwillow in the State of Ohio Cooperative Purchasing Program and declaring an emergency (Baca)

- Motion to suspend 3 reading rule (Baca/Johnson)

Roll Call: Yeas--Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas--0 nays

Motion carried

- Motion to approve (Banas/Barber)

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nay—None

6 yeas—0 nays

Ordinance carried

2011-2-17 Ordinance **An Ordinance authorizing the Mayor to submit a Nature Works Grant application to the State of Ohio Department of Natural Resources for various improvements to the Donald Norman Payne Recreation Complex and declaring an emergency (Sylver)**

- Motion to suspend 3 reading rule (Sylver/Adie)

Roll Call: Yeas-- Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas—0 nays
Motion carried

- Motion to approve (Barber/Baca)

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas—0 nays
Ordinance carried

2011-2-18 Ordinance **An Ordinance accepting the proposal of URS to conduct a Comprehensive Municipal Energy Audit at a cost not to exceed \$5,000 and Declaring an emergency (Adie)**

- Motion to suspend 3 reading rule (Banas/Baca)

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas—0 nays
Motion carried

- Motion to approve (Adie/Baca)

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas—0 nays
Ordinance carried

2011-2-19 Ordinance **An Ordinance authorizing the Village Engineer to advertise for bids for the installation and construction of miscellaneous Baseball Improvements at the Donald Norman Payne Recreational Complex and declaring an emergency (Sylver)**

- Motion to suspend 3 reading rule (Baca/Sylver)

Roll Call: Yeas—Adie, Baca, Barber, Banas, Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

- Motion to approve (Baca/Adie)

Roll Call: Yeas—Adie, Baca, Barber, Banas, Johnson, Sylver

Nays—None

6 yeas—0 nays

Ordinance carried

The Mayor thanked Councilperson Eric Johnson, Peggy Spraggins and Mike Skvasik for all their time and energy they spent on Infrastructure Committee Meetings.

The Mayor thanked the Recreation Committee Mike Henry, Councilperson Larry Sylver, Eric Johnson and Don Banas for all their time spent in meetings for this committee.

SAFETY COMMITTEE CHAIRPERSON JOHN BACA:

- ✓ John Baca stated this is the last year Crown Victoria cars will be available so it would be a good idea to purchase the Police Car this year.
- ✓ The Police Chief is also to go out for bids for a new Police car since this is the last year the Crown Victoria cars will be available.
- ✓ Two new tazers are needed for the police officers. We need one at least for a back up if one does break and needs to go in for repairs.
- ✓ For the next meeting we need legislation to purchase a new police car.

Motion by Baca, seconded by Banas, to approve the purchase of two tazers at \$800.00 each.

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

RECREATION COMMITTEE CHAIRPERSON LARRY SYLVER:

- ✓ Larry Sylver has been planning the 2011 Concert Season at the Village Gazebo
- ✓ We may possibly have concerts behind the Glenwillow Grille too.
- ✓ They are hoping to have 7 concerts this year including the Hoovers Car Show.

- ✓ The dates proposed this year so far are June 10, June 26, July 10, July 22, August 7, August 26, and September 11th.
- ✓ There is a possibility of having 3 Friday night concerts.
- ✓ There will be 4 family concerts on Sundays
- ✓ Councilperson Sylver is approaching the businesses in the Village to participate with the concerts.
- ✓ They would like a \$5,000 budget again this year for the concerts.
- ✓ Larry Sylver would like Council to look over the proposals and get back with Councilperson Larry Sylver, Councilperson Banas or Councilperson Johnson by February 16, 2011. Then by March they should have the time line scheduled.

PERSONNEL MEETING CHAIRPERSON ADIE:

- ✓ They met tonight and are looking into the Villages Organizational Chart
- ✓ They are looking into personnel evaluation forms. A short form is used for people here two years or longer.
- ✓ Employee handbooks and updates will be looked at.
- ✓ And a possible update to job descriptions

Councilperson Eric Johnson reported that there will be a Finance Committee Meeting on February 16, 2011 at 6:30 p.m. before the next Council Meeting. They are going to go over the 2011 budget and to revise the 2011 appropriations.

Councilperson Don Banas reported that Mike Skvasik sent out 16 letters to rental property owners about new legislation that was passed in December.

Councilperson Joe Barber said there was no meeting before the Council Meeting but he was discussing the lighting at Austin Powder and Cochran Road. Mike Henry said they are just trying to get the intersection lit up better.

The Mayor thanked everyone for their participation in all the committees and all their hard work. It is very much appreciated.

HOUSING OFFICER & TAX INCENTIVE DIRECTOR JOHN VERES:

- ✓ John gave a short review of his progress
- ✓ Matt Sutherland is working with him on the CRA and TIF programs.

COUNCILPERSON JEFF ADIE:

- ✓ Asked if we could look into our salt situation early for next winter.

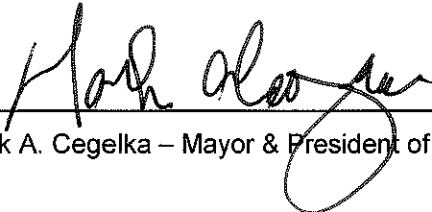
Councilperson John Baca said we need to settle our situation with the Village funding and handing out of scholarships. Some ideas will be presented to Council shortly. John Baca asked why the truck has taken so long to be fixed.

Councilperson Joe Barber asked what the progress is on the John Brown Walking Trail. The Village is looking into the Plaque and dedication.

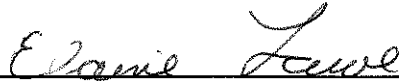
Peggy Spraggins told everyone to go on the Cuyahoga County web site. There was a very nice picture and report about the 2010 Grant and Playground that Glenwillow installed.

There being no further business to come before Council, moved by Adie, seconded by Barber, to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:58 p.m.



Mark A. Cegelka – Mayor & President of Council



Elaine Lowe – Clerk of Council