



The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Excused: Chief of Police Robert Hagquist

Others Present: Law Director Stephen Klonowski, Engineer Mike Henry, Finance  
Director John M. Veres, Building Commissioner Mike Skvasik,  
Service Director Sam Scaffide, and Clerk of Council Elaine Lowe

-----  
**APPROVAL OF MINUTES**

The minutes of the Regular Council Meeting of January 18, 2012, were approved as presented.  
(Baca/Banas)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays – None

6 yeas-0 nay  
Motion carried

-----  
**PAY ORDINANCE**

2012-2-12

The Pay Ordinance was approved as presented (Adie/Barber)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays—None

6 yeas – 0 nays  
Motion carried

-----  
**CORRESPONDENCE & MAYOR’S REPORT:**

The following were attached in the Mayor’s packet:

- Ex-Councilman Harry Bragg passed away January 28, 2012. The Mayor asked for a moment of silence in his memory.
- The Mayor’s Court Report for the month of January 2012
- The Building Department Report for the month of January 2012

- A report from Greenfields Environmental Corp. of Inspections performed for the month of January 2012.
- The Fire Report, and EMS runs for the month of January 2012
- A copy of a check in the amount of \$4,370.49, received from Republic Services, for the month of December 2011.
- A copy of the minutes supplied by Mike Henry, from the infrastructure Committee Meeting held on January 18, 2012.
- A copy of a letter Mayor Cegelka received from Brendan G. Finn, P.E., with the Cuyahoga County Department of Public Works, addressed to Mike Henry, in reference to the Austin Powder Drive Bridge No. 137 (SLM 00.30) advising that the Final Plans are approved and construction will start this summer of 2012.
- A copy of a letter Mayor Cegelka received from John W. McLeod, director with the Cuyahoga County Board of Health, advising of an increase in the permit fee for the sewage treatment systems from \$60.00 per system to \$70.00, the increase in the fee will take effect with the 2012-2013 permits.
- A copy of an email Mayor Cegelka received from Lisa J. Barno, Executive Director of the Mayors and City Managers Association, supplying information on the district and district representative of the Suburban Water Council of Governments. The Village of Glenwillow currently is in the Chagrin/Southeast Region. Our current representatives are Mayor Kathy Mulcahy and Mayor Jeffery Lansky.
- A copy of a memo from Mayor Cegelka, to Betty Klingenberg, reiterating a discussion that took place at the Personnel Committee meeting on January 18, 2012, in regards to an annual salary increase for John Veres, the Finance Director, from \$22,500 to \$24,000 for 2012.
- A copy of a Legislative Report, for the month of January 2012, supplied by Squire Sanders, Legal Council, to the Cuyahoga County Mayors and City Managers Association.
- A copy of a letter Mayor Cegelka and Council, received from Thomas E. Day Jr., with a reminder that the Bedford Municipal Court, has instituted a community outreach program, and Judge Harry J. Jacob III, would like to address council, about the program.
  - ✓ The scheduled meeting date for Judge Harry J. Jacob III., to visit with Mayor and Council is February 15, 2012.
- A copy of a letter Mayor Cegelka received from David Pocaro, Director of Water Reclamation, for the City of Bedford Heights, advising of the passing of a new three year sewer rate program, which will take effect the second full billing quarter of 2012.
- A copy of a letter Mayor Cegelka received from Dominion East Ohio, letting the Village know that the Public Utilities Commission of Ohio, approved Dominion, request to file an application for the AMR cost Recovery Charge, to recover costs associated with deploying Automated Meter Reading, so they can do monthly readings, and eliminate the estimated customer billing.

**DIRECTOR OF FINANCE JOHN VERES:**

- There were a few changes to Ordinance 2012-2-13

**LAW DIRECTOR STEPHEN KLONOWSKI:**

- A Public Hearing will be advertised in the Solon Times about changing the size of parking spots to be held on February 15, 2012 at 7:30 p.m. Our Public Planning and Zoning Code states that one must take place 10 days before the Ordinance adoption of 2012-2-16, which will be put on its first reading February 15, 2012.

**ENGINEER MIKE HENRY:**

- The Bond Street, Sanitary Sewer/Water Line was repaired on January 1, 2012. Part of the payment was held back to make sure restoration of the property is completed.
- The ball-field drain improvements will be completed by mid February.
- Auburn Fencing was the low bidder for the chain link fence at the ball fields.
- Mike Henry asked for a Planning Commission Meeting for February 8, 2012 at 6:30 p.m.

**BUILDING COMMISSIONER MIKE SKVASIK:**

- A Planning Commission Meeting is scheduled for February 8, 2012 at 6:30 p.m.
  - ✓ The final dedication plats for Glenwillow Place will be on the agenda
  - ✓ An occupancy compliance in also on the agenda

**SERVICE DIRECTOR SAM SCAFFIDE:**

- The Service Department has been busy painting the Village Hall and replacing ceiling tile.
- The time clock went into service on January 30, 2012. Manual timesheets will still be done for a few weeks also.

The proclamation for Sheena Howell has been postponed since she was not able to make the meeting tonight.

There was a presentation by Jerry Riggle from B.E.S.T. Buckeye Electronics and Security Technology. The information about the new system is attached to the minutes.

**NEW BUSINESS:**

<p>2012-2-12 Ordinance</p>	<p><b>An Ordinance authorizing the Mayor to submit a Natureworks Grant Application to the State of Ohio Department of Natural Resources for various improvements to the Donald Norman Payne Recreation Complex and declaring an emergency (Sylver)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Banas/Sylver) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas- 0 nays Motion carried</li> <li>• Motion to approve (Banas/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Ordinance carried</li> </ul>
<p>2012-2-13 Ordinance</p>	<p><b>An Appropriation Ordinance amending Village of Glenwillow Appropriation Ordinance No. 2011-12-101 and appropriating Funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 2, 2012 and ending December 31, 2012 and declaring an emergency. (Baca)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0nays Motion carried</li> <li>• Motion to approve (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Ordinance carried</li> </ul>
<p>2012-2-14 Ordinance</p>	<p><b>An Ordinance accepting the proposal of Auburn Fence for the installation of chain link fencing for the ball field at the Donald N. Payne Recreation Complex, authorizing the payment thereof and declaring an emergency.(Sylver)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Adie/Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Motion carried</li> <li>• Motion to approve (Barber/Sylver) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Ordinance carried</li> </ul>

Motion by Adie, seconded by Baca, to appropriate the funds of \$6,289.00 for the security cameras.

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver

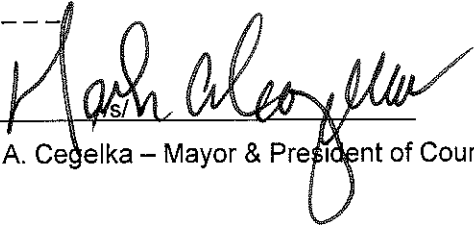
Nays—None

6 yeas—0 nays

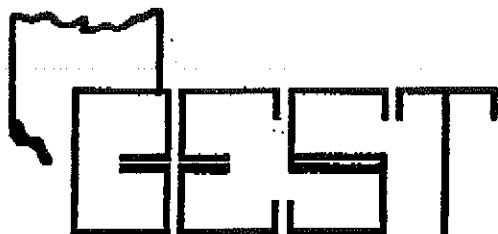
Motion carried

There being no further business to come before Council, moved by Barber, seconded by Adie to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:26 p.m.

-----  
  
Mark A. Cegelka – Mayor & President of Council

  
Elaine Lowe – Clerk of Council



**BUCKEYE ELECTRONICS & SECURITY TECHNOLOGY, INC.**  
 7400 LEDGEWOOD DRIVE KIRTLAND, OHIO 44094  
 Cleveland: (216) 484-1000 Lake County: (440) 256-BEST

TO: Sam Scaffide

FROM: Jerry Riggle

Village of Glenwillow

Buckeye Electronics & Security Technology, Inc.

RE: Police Dep./Village Hall Camera Proposal

**CAMERA SYSTEM TO CONSIST OF THE FOLLOWING:**

**2 – HIGH RESOLUTION STARFORCE TECHNOLOGY PREMIUM COLOR CAMERAS:**

1-OUTSIDE AIMED ACROSS THE FRONT & 1-OUTSIDE AIMED ACROSS THE SIDE POLICE AREA PARKING

2 – VERIFOCAL AUTO-IRIS LENSES FOR ABOVE

2 – ENVIRONMENTAL WEATHERPROOF HOUSINGS WITH HEATERS, BLOWERS & HEAVY DUTY WALL MOUNTS FOR ABOVE

1 – LOW VOLTAGE POWER SUPPLY FOR THE CAMERAS, HEATERS & BLOWERS

1 – 8 CHANNEL 2 TERRA BYTE DVR WITH DVD BURNER, FLASHDRIVE BURNER & NETWORK CAPABILITY

1 – UPS BATTERY BACKUP WITH SURGE PROTECTION FOR THE DVR

1 – 19" FLAT PANEL COLOR MONITOR

ALL NECESSARY COAX & LOW VOLTAGE WIRING PLUS FITTINGS

TOTAL FOR ABOVE SYSTEM: \$2244.00

TERMS: \$1244.00 DEPOSIT UPON SIGNING PURCHASE AGREEMENT

\$1000.00 UPON COMPLETION

THE COST OF THE MAINTENANCE BUILDING CAMERA SYSTEM HAS INCREASED BY \$147.00 TO \$4045.00. THIS IS DUE TO A HARD DRIVE SHORTAGE.

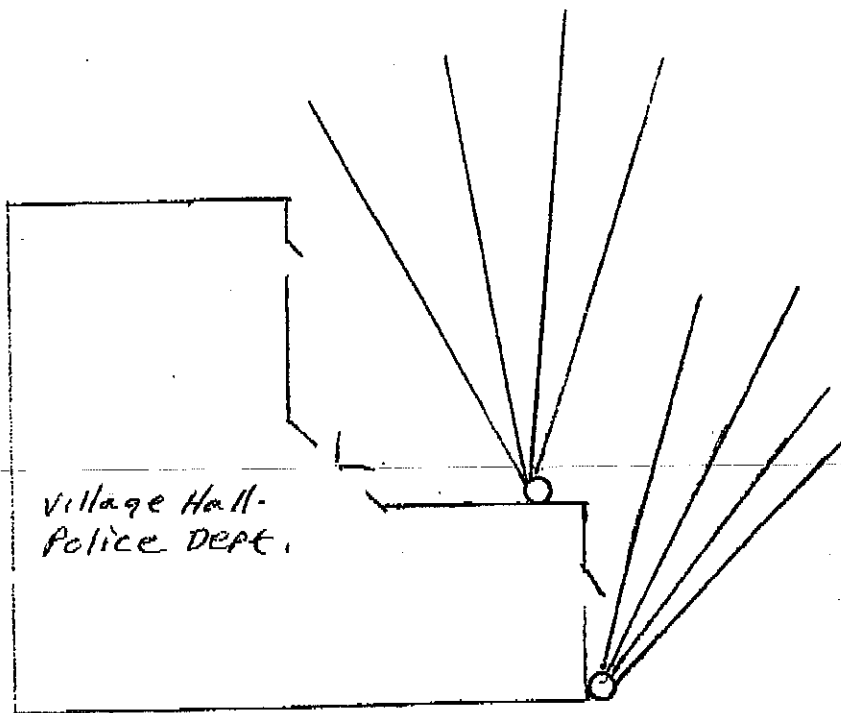
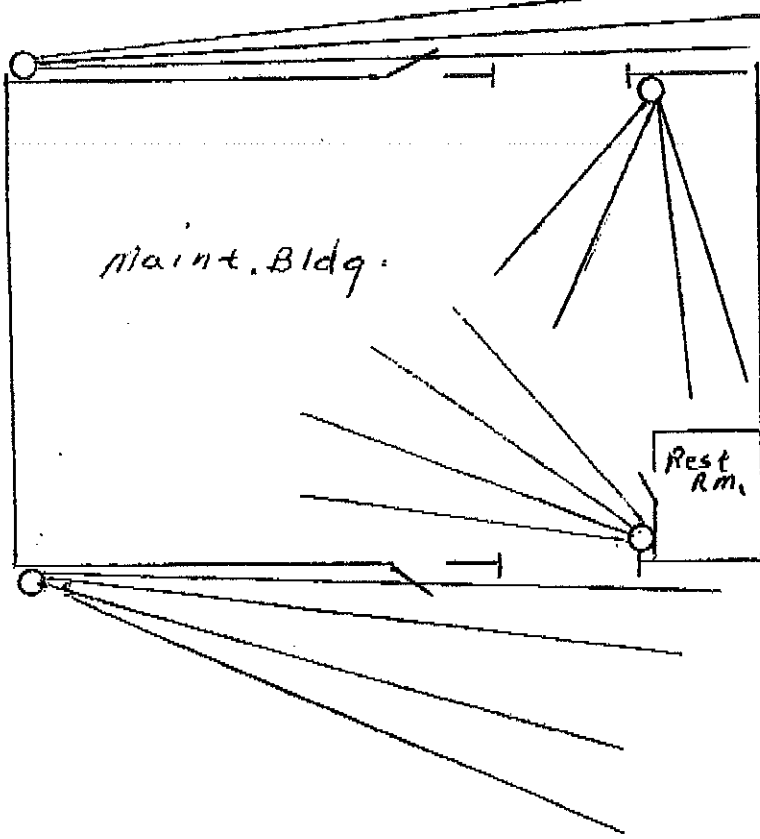
*\$6,289<sup>e</sup>*

---

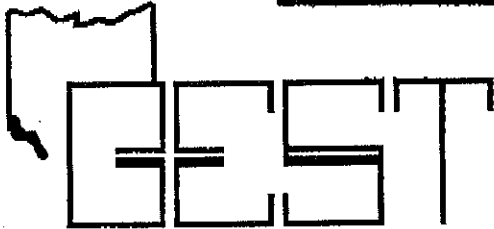


---

**B.E.S.T. — "The Name Says It All!"**



# FAX



Buckeye Electronics &  
Security Technology, Inc.  
7400 Ledgewood Drive  
Kirtland, Ohio 44094  
(216) 464-1090 (440) 256-2378

TO: Sam Scaffide / Glenwillow FROM: Jerry Riggie  
FAX#: 440-232-8929 FAX#: (440) 256-8273  
DATE: 1/31/12 # OF PAGES: \_\_\_\_\_

MESSAGE:

Enclosed is the proposal for the added camera system in the Police Dept. / Village hall bldg.  
I've also included a copy of the print showing the location of the cameras.  
Please note the price of the Maint. Bldg. system has increased by ~~\$14700~~ due to a hard drive shortage. They are limiting the size & amount of hard drives shipped.  
Call me with any questions, 440-479-1892.  
Jerry  
see you Wednesday