



The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Excused: None

Others Present: Law Director Stephen Klonowski, Engineer Mike Henry, Finance Director John M. Veres, Building Commissioner Mike Skvasik, Lt. Megyesi Service Director Sam Scaffide, and Clerk of Council Elaine Lowe

-----  
**APPROVAL OF MINUTES**

The minutes of the Regular Council Meeting of November 16, 2011, were approved as presented. (Baca/Barber)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson  
Abstain—Sylver  
Nays – None

5 yeas-0 nay  
1 Abstain  
Motion carried

-----  
**PAY ORDINANCE**

2011-12-99

The Pay Ordinance was approved as presented (Johnson/Baca)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays—None

6 yeas – 0 nays  
Motion carried

**CORRESPONDENCE & MAYOR’S REPORT:**

The following were attached in the Mayor’s packet:

- The Mayor’s Court Report for the month of November of 2011.
- The Building Department Report for the month of November 2011
- The Report from Greenfields Environmental Corp. of inspections performed for the month of November 2011.

- A copy of a check in the amount of \$4,652.37 from Republic Services for the month of October 2011.
- A copy of the Fire Report for the month of November, from Chief Schade.
- Two checks received from the Solon Lighting Soccer Club.
  - ✚ Annual fee in the amount of \$120.00 for the use of concession stand.
  - ✚ Check in the amount of \$214.05 for concession stand and concert profit.
- A copy of a memorandum from the CCS Work Crew Supervisor, showing the amount of litter collected on November 22, 2011 from Cochran Road to Richmond Road. The total amount of bags collected was 22.
- A copy of a letter that was sent to Council Members, Village residents and employees informing all of the Village Christmas Party that will be held after the Council Meeting December 21, 2011, at 7:30 p.m.
- A memo from Chief Hagquist to Mayor Cegelka, informing him that he will be out of town December 3 to December 18, 2011 and while he is away Lt. Megyesi will be in charge of the Police Department.
- A memo from Chief Hagquist to Mayor Cegelka, announcing that Ryan France has successfully completed the department's part time officer position program. Chief Hagquist, recommends that he be elevated to a probationary part time officer position at a pay rate of \$21.02 per hour effective 12/5/11.
- A memo from Chief Hagquist to Mayor Cegelka, is that part time Police Officer Cherie Whitted has successfully completed her six month probationary period and Chief Hagquist is recommending her as a permanent part time police officer at a pay rate of \$22.53 per hour effective 12/5/11.
- A copy of a letter Chief Hagquist received from Solon Police Chief Christopher Paul Viland, offering a "special thank" you to Glenwillow Police Department officers specially Sgt. Frank Jodlowski, Ptl. David Bannister and Ptl. Fred Miavitz, for their assistance on November 19, 2011. The Solon Police Department was investigating two separate accidents that required Solon to close sections of U.S. 422 for extended period of time and one was unfortunately, a fatal crash scene. The Glenwillow Police Officers assistance in mutual aid to the Solon Police Department, was truly appreciated.
- Photos of the before and after of the Pettibone Road Bridge, cleaned up with improvements made to site in the Month of November 2011.
- A copy of a letter that Mayor Cegelka sent to the Western Reserve Arch Historians regarding their visit to the Village of Glenwillow on Saturday November 12, Mayor Cegelka noted in his letter he was sorry he was not able to meet with them because he was out of town. But was glad Peggy Spraggins was able to be their tour guide. Peggy has asked that the honorarium be donated to the Village Scholarship Fund and we are happy to accept this donation.
- A copy of a letter sent to John Brown thanking him on behalf of Mayor Cegelka, Council, staff and residents of the Village of Glenwillow for the extremely generous gift of office furniture he donated to the Village of Glenwillow.

- A copy of a flyer that was sent to Village residents and businesses in the Village of Glenwillow, along with neighboring communities announcing Buy NEO for the Holiday sale that took place by local businesses in Solon and Glenwillow last weekend at Borders Book Store in Solon. This was the 1<sup>st</sup> joint effort done between Solon and Glenwillow Businesses.
- A copy of a status report from Cuyahoga County General Election that took place at the Village of Glenwillow on November 8, 2011.
- A copy of the Glenwillow Mayor's Court Schedule for 2012.
- An advance copy of the Village of Glenwillow News Letter for December 2011.

**DIRECTOR OF FINANCE JOHN VERES:**

- Told everyone that Ordinances 2011-12-100 the 2011 Appropriations and 2011-12-1012 the Annual Budget for 2012 were to be presented to Council tonight for approval.

**LAW DIRECTOR STEPHEN KLONOWSKI:**

- The North East Ohio Sewer District trial was adjourned to re-commence on December 14, 2011 because the expert witness to testify passed away and they were given time to secure a new expert. There was a meeting in an attempt to possibly settle the case but it only put us further behind.

**ENGINEER MIKE HENRY:**

- The asphalt, roof and concrete repairs were finished.
- Additional repairs need to be done on Pergl Road that was not first noticed.
- The Village did road repairs on Diamond Parkway which the developer will reimburse the Village as part of the roof replacement project.
- Insulation needs to be blown into the Building Department and Village Hall.
- A memo was given to Mayor and Council on a summary of the Infrastructure Meetings about the Pettibone Road and Richmond Road intersection round-a-bout. This included a summary of what the plan would have been. We will find out if we will get funding for this project no sooner than January 26, 2012. As soon as the Village receives the money, the project will proceed.

**LT. MEGYSI REPORTING IN PLACE OF THE CHIEF OF POLICE:**

- The Ford Interceptor could be available in April if it is ordered this week.
- Since we skipped a year of getting a new police car, we will have to order another one sooner than usual.

**BUILDING COMMISSIONER MIKE SKVASIK:**

- The rental inspections are going well. The Village has 19 rental properties and eighteen of them have been inspected so far.
- The Village plans to inspect the rental homes every year.
- Smoke detectors were put in rental properties.

Councilperson Don Banas stated Mike Skvasik has done a great job in following through with this Ordinance and inspections.

**SERVICE DIRECTOR SAM SCAFFIDE:**

- Christmas decorations have been put up in the Village.
- All the plow trucks are ready for winter.
- There is a delay in equipping the new truck, hopefully it will be done in early January.
- Four handicap ramps have been replaced in the Village.
- Signs have been straightened out in the Village of Glenwillow.
- The time clock for the Service Garage should be ready shortly.
- The quotes for security system for the service garage are ready for review.
- If anyone has any hazardous waste the drop off point will be the DLK property.
- The trash pick up will be on Tuesday for the two holiday weeks this year.

**NEW BUSINESS:**

<p>2011-12-100 Ordinance</p>	<p><b>An appropriation Ordinance amending Village of Glenwillow appropriation Ordinance No. 2010-12-98 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2011 and ending December 31, 2011 and declaring an emergency. (Johnson)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Barber/Banas)                      Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver                      Nays—None  <div style="text-align: right;">6 yeas- 0 nays Motion carried</div> </li> <li>• Motion to approve (Adie/Johnson)                      Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver                      Nays—None  <div style="text-align: right;">6 yeas—0 nays Ordinance carried</div> </li> </ul>
<p>2011-12-101 Ordinance</p>	<p><b>Motion by Johnson, seconded by Banas, to take the word temporary out of the Ordinance title.</b>                      Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver                      Nays—None  <div style="text-align: right;"><b>6 yeas—0 nays Motion approved</b></div></p> <p><b>An appropriation Ordinance to provide for funds for expenditures of the Village of Glenwillow for the fiscal year beginning January 1, 2012 and ending December 31, 2012 and declaring an emergency. (Johnson)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Johnson,Banas)                      Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver                      Nays—None</li> </ul>

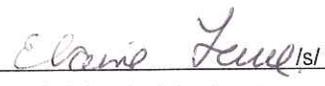
	<p style="text-align: right;">6 yeas—0nays Motion carried</p> <ul style="list-style-type: none"> <li>• Motion to approve (Johnson/Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</li> </ul> <p style="text-align: right;">6 yeas—0 nays Ordinance carried</p>
<p>2011-12-102 Ordinance</p>	<p><b>An Ordinance authorizing the Mayor to enter into a contract with Germain Ford for the purchase of a 2013 Ford Taurus Police Interceptor and declaring an emergency. (Baca)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Barber/Sylver) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</li> </ul> <p style="text-align: right;">6 yeas—0 nays Motion carried</p> <ul style="list-style-type: none"> <li>• Motion to approve (Baca/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</li> </ul> <p style="text-align: right;">6 yeas—0 nays Ordinance carried</p>
<p>2011-12-103 Ordinance</p>	<p><b>An Ordinance approving a change order to the contract with A &amp; J Cement Contractors, Inc., for the 2011 concrete repair program, authorizing the payment thereof and declaring an emergency. (Adie)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Sylver/Barber) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</li> </ul> <p style="text-align: right;">6 yeas—0 nays Motion carried</p> <ul style="list-style-type: none"> <li>• Motion to approve (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</li> </ul> <p style="text-align: right;">6 yeas—0 nays Ordinance carried</p>
<p>2011-12-104 Ordinance</p>	<p><b>An Ordinance approving a change order to the contract with Specialized Construction, Inc., for the 2011 asphalt repair program, authorizing the payment thereof and declaring en emergency. (Sylver)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Banas/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</li> </ul> <p style="text-align: right;">6 yeas—0 nays Motion carried</p> <ul style="list-style-type: none"> <li>• Motion to approve (Baca/Johnson)</li> </ul>

	<p>Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</p> <p>6 yeas—0 nays Ordinance carried</p>
<p>2011-12-105 Ordinance</p>	<p><b>An Ordinance approving a change order to the contract with G &amp; W Roofing and Construction, Inc., for the Village Hall and Building Department energy roof improvements and declaring an emergency. (Sylver)</b></p> <ul style="list-style-type: none"> <li> <p>Motion to suspend 3 reading rule (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</p> <p>6 yeas—0 nays Motion carried</p> </li> <li> <p>Motion to approve (Adie/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None</p> <p>6 yeas—0 nays Ordinance carried</p> </li> </ul>

There being no further business to come before Council, moved by Barber, seconded by Adie to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:24 p.m.

-----  
  
 \_\_\_\_\_  
 Mark A. Cegelka – Mayor & President of Council

  
 \_\_\_\_\_  
 Elaine Lowe – Clerk of Council